

## BALDWIN TOWNSHIP REGULAR MEETING

March 2, 2010

**Present** – Supervisors Larry Handshoe, Jeff Holm, Bryan Lawrence, Jim Oliver and Jay Swanson.

**Call to Order** – The March 2, 2010 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:03 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Additions/Corrections to Agenda** – Added to New Business under “f”, “Schedule Closed Meeting with Township Employee” and “g”, “Discuss Loitering in Maintenance Shop”.

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** – Lawrence/Swanson unanimous to approve the regular meeting agenda with additions.

**Open Forum for Citizens** – None.

### CONDITIONAL USE PERMITS & INTERIM USE PERMITS:

**Annual Review of Conditional Use Permit, Custom Cabinet Shop** – Kenneth Smith was present. There are no issues reported. Lawrence/Swanson unanimous to reapprove for one year.

**Conditional Use Permit for Recycling Service Business** – Robert Peplinski & Glen Tessem were present and gave an overview of the proposed business. Swanson/Lawrence unanimous to approve with the following conditions: 1) Proper licenses in place; 2) No outside storage, and 3) Yearly review by the township.

**PLATS:** None.

### OLD BUSINESS:

**Road Report** – Swanson reported that the leaf springs on truck 1 were replaced. Repairs on the blade were completed by Brand Manufacturing.

**County Planning & Zoning Report** – Holm reported that a meeting was not held last month.

**Status of 2010 Road Projects Per Capital Improvement Plan** – The town board scheduled a special meeting on March 23, 2010, 7:00 p.m., to decide on the 2010 capital road projects.

**Joint Committee with City of Princeton Status** – Holm reported no committee action.

**127<sup>th</sup> Street Update** – The township road encroaches onto personal property. Swanson/Handshoe unanimous to have an appraisal done.

**Approve/Disapprove February 16, 2010 Town Board Special Meeting Minutes** – Lawrence/Handshoe motion to have the clerk do a verbatim statement and return to the April meeting for approval. The motion carried with Holm abstaining as he was not present at the February 16, 2010 meeting. The statement in question is under “Approve/Disapprove Fire Department Elections”. The unapproved minutes read “the leadership have attended 4 calls out of 21”.

**TABLED ITEMS:** None.

**NEW BUSINESS:**

**Approve/Disapprove Attendance at MN Spring Maintenance Expo, April 20-21, St. Cloud** – Lawrence/Swanson motion to approve the two maintenance individuals, Jay Swanson and Larry Handshoe attending. The motion carried with Holm opposed.

**Approve/Disapprove Amendment to the Sherburne County Zoning Ordinance, #176** – Lawrence/Swanson unanimous to approve.

**Approve/Disapprove Closing Edward Jones Cemetery Accounts & Opening New Accounts at a Different Financial Institution** – Swanson/Handshoe unanimous closing Edward Jones cemetery accounts and opening a savings account for the cemetery funds.

**Approve/Disapprove Hardware/Firmware/Software Maintenance & Support Sales Agreement with Election Systems & Software, Inc. Covering AutoMarks** – Handshoe/Oliver unanimous to approve.

**Approve/Disapprove Clerk Attending Court of Appeals Hearing March 24, 2010** – Lawrence/Swanson unanimous to approve.

**Schedule Closed Meeting with Township Employees** – The town board scheduled a closed meeting with the head maintenance employee for March 11, 2010, 6:00 p.m. The town board scheduled a closed meeting with the clerk/treasurer for March 11, 2010 7:00 p.m.

**Loitering in the Maintenance Shop** – Holm stated that this issue has been talked about in the past. Mainly is the seasonal plow drivers that stop in on a daily basis. Holm is concerned about productivity and what happens during that time. Swanson stated that he has not found the same issues. Carlile stated that he has talked to the snowplow operators but there is a problem. Holm stated that he will come up with a policy and the issue will be on the April agenda.

**ANNOUNCEMENTS:**

- MAT Spring Short Courses, March 15-April 2, various locations.
- MPR event, March 4, 2010, PAC Center.
- Candidate's forum, March 6, 2010, 1:00 p.m.
- Annual Election, March 9, 2010, polls open at 10:00 a.m.
- Annual Meeting, March 9, 2010, 8:01 p.m.

**ANY OTHER BUSINESS:**

Swanson/Handshoe unanimous to allow the clerk/treasurer attend the MAT short course. Holm made a friendly amend to add the Urban Short Course. Both Swanson and Handshoe accepted the friendly amendment.

**Motion to Approve Bills for Payment** – Lawrence/Swanson unanimous to approve check numbers 14503 – 14521 and one EFT payment totaling \$5,992.91.

**Adjournment/Recess** – Lawrence/Swanson unanimous to adjourn at 7:58 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jeffrey Holm  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Lester Kriesel, Jesse Ewert, Bob Peplinski, Glen Tessem, Ken Smith, Terry Carlile

MARCH 2010

PRELIMINARY

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14459	Phillip Holland	wages (july-dec)	\$357.37							\$357.37
14460	Tony Fontaine	wages (july-dec)	\$130.19							\$130.19
14461	Subway	hop kick off	\$258.85	\$258.85						
14462	St. Cloud Tech Coll	training	\$975.00							\$975.00
14463	BlueCrossBlueShield	health - march	\$649.50		\$649.50					
14464	Qwest	telephone & internet	\$176.57	\$176.57						
14465	Qwest	telephone & internet	\$211.34							\$211.34
14466	PrincetonAnimalClinic	animal impounding	\$224.45	\$224.45						
14467	Plaistad Companies	salt/sand	\$4,182.19		\$4,182.19					
14468	Petty Cash	postage	\$55.88	\$55.88						
14469	People Bank	coi payment - shop	\$1,414.50					\$1,414.50		
14470	OSI Environmental	disposal	\$70.90		\$70.90					
14471	Office Depot	office supplies	\$236.34	\$236.34						
14472	NorthAm Salt	salt/sand	\$5,320.35		\$5,320.35					
14473	Nef Auto Supply	supplies	\$32.20		\$32.20					
14474	M-R Sign Co	road signs	\$536.11		\$536.11					
14475	MN Fire Certification	training	\$70.00							\$70.00
14476	MN Child Support	payment	\$383.20		\$383.20					
14477	Med Compass	fit testing	\$42.50							\$42.50
14478	Lester Kriesel	cemetery caretaker	\$50.00						\$50.00	
14479	Lawson Products	supplies	\$19.75		\$19.75					
14480	KemDeWenterViere	2009 audit	\$5,900.00	\$5,900.00						
14481	Kennedy&Graven	legal fees	\$268.06	\$268.06						
14482	Jim Oliver	reimbursement	\$37.16	\$37.16						
14483	IKON Office	copy machine maintenance	\$1,488.99	\$1,488.99						
14484	Granite Electronics	communications	\$293.00							\$293.00
14485	Finken Great Glacier	water cooler & water	\$37.82	\$37.82						
14486	Eggen's Bulk Service	fuel	\$1,169.82		\$1,169.82					\$4.31
14487	ECM Publishers	newsletter, legal notices	\$264.86	\$264.86						
14488	EastCentralSanitation	garbage service	\$46.32	\$23.16						\$23.16
14489	Donald Larsen	janitorial service-january	\$150.00							\$150.00
14490	Connexus Energy	electric utilities	\$586.70	\$586.70						
14491	Connexus Energy	electric utilities	\$209.68							\$209.68
14492	Central Hydraulics	supplies	\$495.00		\$495.00					
14493	CenterPoint Energy	gas utilities	\$734.05	\$734.05						
14494	CenterPoint Energy	gas utilities	\$564.64							\$564.64
14495	CATCO	supplies	\$605.72		\$605.72					

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**MARCH 2010**

**PRELIMINARY**

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14496	AT&T Mobility	cell phones	\$122.23							\$122.23
14497	void	void								
14498	Bogart Pederson	engineering fees	\$7,195.00			\$7,195.00				
14499	Billings Service	supplies	\$238.75		\$238.75					
14500	void	void								
14501	Boyer Trucks	supplies	\$274.30		\$274.30					
Auto	EFTPS	941 tax deposit - february	\$4,057.94	\$809.80	\$1,484.88					\$1,763.26
Auto	MIN Dept of Revenue	february tax deposit	\$383.53	\$128.86	\$254.67					
14502	St. Cloud Tech Coll	training	\$975.00							\$975.00
14503	Jay Swanson	wages	\$277.05	\$277.05						
14504	Jim Oliver	wages	\$514.52	\$514.52						
14505	Bryan Lawrence	wages	\$327.42	\$327.42						
14506	Jeff Holm	wages	\$458.39	\$458.39						
14507	Larry Handshoe	wages	\$451.48	\$451.48						
14508	Jeremy Baty	wages (july-dec)	\$312.57							\$312.57
Auto	PERA	town board contribution	\$189.00	\$189.00						
14509	Bryan Lawrence	mileage	\$18.00	\$18.00						
14510	Jeff Holm	mileage	\$12.00	\$12.00						
14511	Larry Handshoe	mileage	\$6.00	\$6.00						
14512	U.S. Bank	credit card charges	\$572.72		\$572.72					
14513	Brand Mfg.	snowplow parts & weld suppl	\$1,046.53		\$1,046.53					
14514	St. Cloud Truck	supplies	\$237.28		\$237.28					
14515	Marvs True Value	supplies	\$133.60	\$25.38	\$16.02					\$92.20
14516	Scott Case	wages (july-dec)	\$102.00							\$102.00
14517	Donald Larsen	janitorial service-february	\$120.00							\$120.00
14518	ECM Publishers	legal notice	\$50.60	\$50.60						
14519	CATCO	supplies	\$321.96		\$321.96					
14520	BlueCrossBlueShield	health - april	\$649.50		\$649.50					
14521	Office Depot	office supplies	\$192.29	\$192.29						
		<b>totals</b>	<b>\$47,488.67</b>	<b>\$13,753.68</b>	<b>\$18,557.04</b>	<b>\$7,195.00</b>	<b>\$0.00</b>	<b>\$1,414.50</b>	<b>\$50.00</b>	<b>\$6,518.45</b>