

Department Meeting Minutes

10-7-2007

1900

Attendance: L. Boeke, M. Bounds, J. Buell, T. Carlson, J. Evans, R. Fischer, S. Iverson, D. Larsen, S. McGinnis, J. Oliver, J. Pagel, M. Rademacher, J. Suckut, G. Taylor, B. Torborg, MB. Torborg, R. Wagner, M. Brinwall

Absent: S. Anderson, M. Bennett, J. Ewert, G. Ludwig, T. Nemerov, D. Nordeen, B. Swigart, K. Eisenhart

Minutes taken by: Mary Beth Torborg

Call to Order: 2103

Meeting Minute Approval: Motion to approve September meeting minutes by Larry/Rick Motion carries.

Correspondence/Announcements:

- Thank you for School Readiness—Early Childhood Fair (Jeremy, Scott, Jim B., Travis, Mary Beth)
- Little Red Wagon—Need help this week...Jim O.(not tues or fri), Jim B. (yes-thurs 10-12), Mary Beth, ?? Jim P. (wed-10-?)
- Thank you to Don, Scott, Robin, Jeremy—ballards made, painted, installed
- Thank you to Jeremy—painted wheel wells, engine items
- Thank you Open House help.

Open discussion for short subjects:

- New cell phone numbers were given out for chief, assistant chief, and engine 1; discussion of the engine phone: possible issues, concerns, set up.
 - Chief - 763-350-0378
 - Assistant Chief - 763-350-0376
 - Engine 1 - 763-350-0374
- Fire fighter of the year—2006 plaque for Don
- Will be in boxes soon for 2007

I. Review of Prior Months Calls (13)

- a. Medicals – 6
- b. P.I.s – 4
- c. Fire – 1 (car)
- d. Other – 2 alarms
- e. Mutual Aid – 0
- f. Issues/Concerns/Discussion— Request was made to bring up questions from calls by approaching officer first, perhaps privately, and then questions can be addressed during the debriefing.

II. Apparatus – Rick

- a. E-1 –
 - i. Go over how to fix the flood lights when they don't go all the way down
 - 1. "Unravel" the possible problem by turning the light
 - a. Inside pipe casing is a coiled electrical cord
 - b. Continuous turning of this cord in the same direction caused the cord to coil on itself, thus binding on itself when lowered.
 - c. This is probably a trial and error process to get it fixed.
 - 2. O-ring needs to be all the way down
 - 3. Angle of the light needs to be straight in order to be completely lowered.
 - ii. Mounting bracket for radios is in; headset is mounted and hanging from ceiling.
 - iii. Cell phone for E-1 addressed.
 - iv. Still needs larger fuse to support light bar
- b. E-2 –
 - i. Discuss adding graphics to boom "911 Never Forget"
 - ii. Waiting for Jeremy Collins to be available to look at inverter
 - iii. Wheel for squirt needs handle replaced
 - iv. During Hose Testing the panel lights when off completely
 - v. Leaking water—watch in the next few weeks.
- c. T-1 – nothing addressed
- d. T-2 – nothing addressed
- e. G-1 – nothing addressed
- f. G-2 – still needs to be taken out of service for a day; do sooner rather than later; also it is still quite smelly ☺
- g. R-1 – Antifreeze issue has been fixed.

III. Training Report – M.B.

- a. FF1 class at Clear Lake—Mondays/Wednesdays;
- b. 1st Responder/Refresher in Ramsey (through Medics Training)—completed 10/4
- c. Plan trainings for month (2nd September & October)
 - i. October
 - 1. 10/2—Hose Operations
 - 2. 10/16—Continue with Hose Operations—hopefully have a house to do this at the location
 - ii. November Training Preview
- d. Training Requests—Two Requests granted tonight (new class lists/dates have been posted—think about the upcoming 6-8 months)
- e. Budget Items—CPR dummies are here.
- f. Miscellaneous items
 - i. Probationary Fire Fighter training—Jeremy & ???
 - 1. ??Tuesday, October 9, 6:30-9:30 Possibly move to Thursday?
 - 2. This will be determined by those involved.

- IV. S.C.B.A – Jeremy**
 - a. Flow test of Scott 2.2 will be completed
 - b. Issues/Concerns- none addressed
 - c. Issue eye glass kits
 - d. Fit testing in December
 - e. Physical Agility test will be happening

- V. Building/Grounds –Don**
 - a. Back posts are installed—thank you Don
 - b. Manhole cover/electric for pump
 - c. Security plate on utility exterior door
 - d. Florescent lights in bays out

- VI. Equipment – Rick**
 - a. Needs?
 - b. Multiple gas monitor—update? Remember the Drager.
 - i. Tim with Midwest Fire Supply – 3M model
 - ii. **Motion to purchase 3M gas monitor. Jim P./Rick Motion carries.**
 - iii. **[TRAINING—reminded of a motion needed because it will be more than \$1,000] Motion to bring in RIT trailer for training. Rick/Jim B. Motion carries.**

- VII. Recruiting – Mike**
 - a. Update
 - i. Day time candidate so interview team needs to be established to interview him. Looking at probably a Friday. General survey was taken of what fire fighters might be available.

- VIII. Work Detail**
 - a. October—Jeremy + “crew”
 - i. October 24th is the County Fire Chief’s meeting
 - b. November—Rick + “crew”

- IX. Communications**
 - a. Head-set—sending bill for one on E-1

- X. Budget**
 - a. Nothing discussed

- XI. Miscellaneous**
 - a. Discussion on a uniform policy, procedures, plan and implementation—discussed during Relief meeting
 - b. Meeting & Training dates—Rest of dates in October and November
 - i. RIT Trailer Date

- c. Department Review—Update from meeting with Warren Jorgenson—Department Review and Selection process will be explained/addressed—Will be here November 18th
- d. Website Update – few new additions to website
- e. Driving Trucks – exercising the trucks schedule, remind people to do this!
- f. Truck Checks
 - i. Truck check list change form
 - ii. Discrepancy form
- g. Pre-plans-- On hold for now.
- h. FEMA Grants for 2008—Equipment, Vehicle, Training
- i. FEMA Grant for 2007—we are still in the running; explained where process is at; based on need verses dollar amount. Full turn out gear, SCBA—packs, masks, \$240,000.
- j. Calendar Ad Sales—Meeting again: Tuesday night 7 p.m.
- k. RIT Trailer date—Captains call their fire fighters regarding October 20
 - i. Alternative date perhaps in November

XII. Closing

- a. **Motion to Close. Steve M./Larry B. Motion carries.**