



## Department Meeting Minutes

11-22-2009

1930

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**Attendance:** L. Boeke, M. Brinwall, T. Carlson, J. Kiel, D. Larsen, T. Nemerov, J. Oliver, J. Pagel, M. Rademacher, J. Suckut, B. Swigart, G. Taylor, B. Torborg, MB. Torborg, C. Nagle (Prob.), J. Baty (Prob.), P. Holland (Prob.), S. Case (Prob.)

**Absent:** S. Anderson, M. Bennett, M. Bounds, J. Buell, J. Evans, R. Fischer, S. McGinnis, D. Nordeen, P. Wagner, R. Wagner, T. Fontaine (Prob.)

Minutes taken by: Mary Beth Torborg

**Call to Order: 2004**

**Meeting Minute Approval: Motion to approve July and September meeting minutes**

### **Correspondence/Announcements:**

- Thank you's? Mary Beth for the work on the open house. And all those others that helped on the day of the open house.
- Other?  
Introduce new fire fighter—Scott Case, paramedic, 15-years on St. Paul Fire

### **I. Chief's Agenda**

- a. E-3 will be here in January – explained the financial situation with the Town Board
- b. New Chain of Command—copies to fire fighter by December; additions of new fire fighters and people leaving.
- c. Reminder: Fire fighters need to inform your Captain if you can't make training or late, and if you are out of town.
- d. Holiday weekends: The captains are to get a hold of crew for holiday weekends to know possible response status.

### **II. Review of Prior Months Calls**

#### **September:**

- a. Medicals – 12
- b. P.I.s – 0
- c. Fire – 1
- d. Other – 1
- e. Mutual Aid – 1

#### **October:**

- f. Medicals - 9
- g. P.I.s - 1
- h. Fire - 2
- i. Other - 2
- j. Mutual Aid – none
- k. Issues/Concerns/Discussion—

**III. Apparatus – Jim and Larry**

- a. E-1 – need heat pan put on / floor dry needs to be on not sand and salt
- b. E-2 – need heat pan put on
- c. E-3 – Update/Status.
- d. T-1 – sand salt pails
- e. T-2 –
- f. G-1 –
- g. G-2 –
- h. R-1 –
- i. Other issues? Keep radios on E-1 for other calls; G-2...Do we put the plow onto it? Yes, but not for the Town Hall to use; New flashlights are purchased and will be distributed to vehicles.

**IV. Training Report – M.B.T.**

- a. Issues/Concerns?
  - i. Question of moving morning training from 9 a.m.-12 p.m. to 8-11 a.m. (Discussed last meeting; motion this meeting; vote at next meeting)
  - ii. Scott Case (prob) was planning on attending morning training—he does not get off work until 8 am in St. Paul.
- b. Training review/preview
  - i. Review October
    - 1. 10/6 Plane Crash Fire training
    - 2. 10/20 Cyanide Poisoning, Fire Fighter Safety Initiatives, Art of Reading Smoke
  - ii. November
    - 1. 11/3 Patient Assessment
    - 2. 11/17 Search & Rescue
    - 3. 11/24 Officer Training/meeting –not taking place
    - 4. 11/28 House Burn
  - iii. December
    - 1. 12/1 SCBA User Exam/Fit Test—Mandatory—no morning training; truck checks, station work detail by all who are there
    - 2. 12/8 Probationary Training—cancelled, probationary training will take place on 12/1 during SCBA/Fit testing
    - 3. 12/15 Cold Water Rescue
    - 4. 12/22 Officer Training/Meeting—in question because it is so close to Christmas
- c. Miscellaneous items
  - i. Scott Case—certification documents requested

- ii. Fire Fighter 1 State Certification—discussed new requirements as of June 30<sup>th</sup>, 2009 (HazMat Ops now with FF1) and impact on current probationary fire fighters
  - iii. 2010—look ahead to state fire schools
  - iv. Grant request submitted—decision date December 1<sup>st</sup>
  
- V. **S.C.B.A – Jeremy**
  - a. Issues/Concerns/Update?
  - b. New SCBA bottles seem to be holding their air.
  - c. Need to replace batteries on two new pack--chirping
  
- VI. **Building/Grounds – (Don)**
  - a. Issues/Concerns?
  - b. Light over rear door is out; sometimes deck light is out; front regular door
  - c. Urinal is still not working well—Township responsibility?
  - d. Heat tape to septic—may want to turn on
  
- VII. **Equipment –**
  - a. Needs?
  - b. Suspenders, rescue wrenches, hoods
  - c. Frames inserts for SCBA masks?
  - d. Pack air issue...O-rings were replaced
  
- VIII. **Recruiting – Mark**
  - a. Mark – Update
  - b. None other
  
- IX. **Work Detail & Truck Exercising**
  - a. Review Calendar –(Trucks E-1, E-2, T-1, T-2 need to be driven on the 2 weeks we don't have drill) (Work detail once a month)
  - b. November
    - i. Work Detail: Mary Beth
    - ii. Truck Exercising: Jeremy
  - c. December
    - i. Work detail: Larry
    - ii. Truck exercising: Jim
  
- X. **Communications – (Scott)**
  - a. Issues/concerns?
  - b. Ordered additional pagers
  - c. Someone was on computer and deleted Scott's data files on pagers, and radios
  - d. Radio's will be reprogrammed to have positions associated with each radio.
  
- XI. **Budget**
  - a. Update? Questions?

- b. Paying bills until the end of the year; trying to conserve to put into equipment on Engine 3
- c. Question re: extrication equipment...the cutter bolt had the plating cooked too long creating weakness and recall of the equipment.
- d. Mutual aid request will be sending E-1, then a special request for the Squirt (E-2); Discussion regarding the sending of E-2 for mutual aid rather than E-1—extrication equipment on Engine or not.

**XII. Miscellaneous**

- a. Rules & Regulations update.
- b. Next Meeting: To be determined.
- c. Burns coming up—Saturday, November 28<sup>th</sup>, then early December, plus next year
- d. Open discussion for short subjects?
- e. Request for meeting minutes...working with Cathy who will put be in charge of putting them all online. Question addressed about access to meeting minutes.
- f. Motion to approve the past July and September meeting minutes? No motion was made. Approval put off to next meeting. Request to receive minutes.

**XIII. Closing**

- a. **Motion to Close? Jim P./Jim O. 2115**