



## Department Meeting Minutes

5-3-2009

1930

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**Attendance:** M. Bennett, L. Boeke, M. Bounds, M. Brinwall, J. Buell, T. Carlson, R. Fischer, D. Larsen, T. Nemerov, J. Oliver, J. Suckut, G. Taylor, B. Torborg, MB. Torborg, P. Wagner, R. Wagner, J. Kiel (Prob)

**Absent:** S. Anderson, J. Evans, S. McGinnis, D. Nordeen, J. Pagel, M. Rademacher, B. Swigart, C. Nagle (Prob), E. Otte (Prob), J. Widhalm (Prob)

Minutes taken by: Mary Beth Torborg

### Call to Order: 2014

**Meeting Minute Approval:** Motion to approve January 2009 meeting minutes (2 sets) and March 2009 meeting minutes. Motion Jim O./Terry. Discussion—none. Motion carries.

### Correspondence/Announcements:

- Thank you's?
  - Thank you to those who helped with the Early Childhood Round Up at the Middle School April 25<sup>th</sup> from 8:30-12:30—Jim Oliver, Jeremy Evans, Mary Beth Torborg, Brian Torborg.
  - Thank you to those who helped with the Township Clean Up
- Other?

### I. Chief's Agenda

- a. 2009 Calendar
  1. Truck Exercising Schedule
  2. Work Detail
- b. Run Reports— Get Jim and Larry up to speed to enter into the computer
- c. Fire Fighter/Officer Reviews— Described the process...four captains will sit down and evaluate each fire fighter; captains will then meet with each of their fire fighters and review and set goals for next quarter.

### II. Review of Prior Months Calls (See below...g & h)

- a. Medicals –
- b. P.I.s –
- c. Fire –
- d. Other –
- e. Mutual Aid – 1
- f. Issues/Concerns/Discussion—
- g. March 7 total: 3-med, 2 pi, 2 fires grass & structure
- h. April 19 total: 12-med, 1 pi, 4 fires (all grass), 2 mutual aid

**III. Apparatus – Jim and Larry**

- a. E-1 –
- b. E-2 –
- c. T-1 – Turn signal light was work ordered to Terry and Zac
- d. T-2 –
- e. G-1 –
- f. G-2 – Looking at the replacement of the flatbed
- g. R-1 – just hit main switch not all individual toggles
- h. Other issues? Jim Buell requests that you fill the fuel when you get back; 3 light bars and a spare from the State Patrol (\$250 each) plus other accessories; Matt may be able to get another one
- i. ENGINE 3—May 5<sup>th</sup> may be a date to approve the purchase of engine.

**IV. Training Report – M.B.T.**

- a. 2009 Tentative Schedule—Review
- b. Training review/preview
  - i. Review/comments on past?
  - ii. May
    - 1. 5/5 Connexus Energy/Small Tools & Engines/Ladders
    - 2. 5/12 Probationary Training - TBD
    - 3. 5/19 Regular Training – Monitors, nozzles & SCBA
    - 4. 5/26 Officer Training
- c. Miscellaneous items
  - i. RIT trailer in August—possibly a 4 hour training
  - ii. New packs and bottles are here—5/19 training hopefully on the new equipment.
  - iii. Question posed: Are there any houses to burn on the horizon? None that have been brought to our attention.

**V. S.C.B.A – Jeremy**

- a. Issues/Concerns? None expressed.

**VI. Building/Grounds – (Don)**

- a. Issues/Concerns? None expressed.
- b. Don will be painting the upstairs and sealing the deck.

**VII. Equipment –**

- a. Needs? No additional expressed.
- b. Status? Size 12's are on back order; all grant items are coming in—ordered; ordering shield.

**VIII. Recruiting – Mark**

- a. Mark – Update
- b. 2 people intend on sending back applications
- c. 1 person to interview
- d. Another expressed interest.

**IX. Work Detail & Truck Exercising**

- a. Review Calendar
- b. May
  - i. Work Detail: Jeremy
  - ii. Truck Exercising: Mary Beth
- c. June
  - i. Work detail: Jim P.
  - ii. Truck exercising: Larry

**X. Communications – (Scott)**

- a. Issues/concerns?
- b. Chief's meeting: Two towers are still yet to be put online; then will be paged off of all towers; pager tests have come off of other towers but call pages are still just off our antennae.

**XI. Budget**

- a. Update? Questions? None expressed.

**XII. Miscellaneous**

- a. Rules & Regulations
  - i. Lots of discussion! No details recorded in these minutes; Chief made notes on his copy of the Rules & Regulations provided in March.
- b. Open discussion for short subjects? None expressed.

**XIII. Closing**

- a. Motion to Close? Mark/Rick. 2150

