BALDWIN TOWNSHIP REGULAR MEETING

July 6, 2009

Present – Supervisors Larry Handshoe, Jeff Holm, Jim Oliver and Jay Swanson. Supervisor Bryan Lawrence was not present.

Call to Order – The July 6, 2009 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – None.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Swanson/Handshoe unanimous to approve agenda without additions or corrections.

June 2009 Final Treasurer's Report – The Clerk reported receipts of $285,134.36 and disbursements of $166,188.09, check numbers 13822-13900 and 8 EFT payments leaving a balance of $604,883.29. The June 2009 final treasurer's report was accepted subject to audit.

July 2009 Preliminary Treasurer's Report – The Clerk reported receipts of $140,071.12, and disbursements of $35,114.45, check numbers 13901-13955 and 2 EFT payments, leaving a preliminary balance of $710,117.15.

Approval of Consent Agenda – Handshoe/Oliver unanimous to approve the Baldwin Township regular meeting minutes of June 1, 2009; the Baldwin Township regular meeting minutes of June 2, 2009; the Baldwin Township special workshop meeting minutes of June 16, 2009; the Baldwin Township special Town Board meeting minutes of June 24, 2009; and the Baldwin Township special Town Board meeting minutes of June 29, 2009.

Open Forum for Citizens - Lester Kriesel of 104th Street reported that the Baldwin Cemetery was vandalized. The sheriff's department has been called, and a police report was made. Four stones have been knocked down. Kriesel called Braham Monument and they will set them up again at no charge.

Elaine Philippi of 127th Street said she was present when Troy Gilchrist made the recommendation regarding selling anything for a private citizen. She hopes that the board does not stand behind bad legislation.

Sheriff's Report – Deputy Wilson reported that there were 199 calls for the month of June.

OLD BUSINESS:

Fire Department Report – Jeremy Evans was present to report that in June there were 2 personal injury accidents, 6 medicals, 4 fire calls, 1 fire alarm call and 1 good intent call for a total of 14 calls.

Park Committee Report – According to Jeff Holm the Park Committee will have their quarterly meeting in July. Dave Patten was not present.

Reschedule July Park Committee Meeting – Handshoe/Swanson unanimous to reschedule the July Park Committee meeting from July 21 to July 28th, 2009 at 7:00 p.m.

Approve/Appoint Park Committee Applicants – Two full members and 1 alternate are needed for the Park Committee. Swanson/Handshoe unanimous to have Lester Kriesel and Mike Granberg as full members and Thomas Rush as the alternate.

Status of Capital Improvement Plan – Appendix's B and C of the Baldwin Township Capital Improvement Plan of 2009 – 2014 prepared by Bogart, Pederson and Associations, Inc. as well as several Livonia Township resolutions were reviewed. Jon Bogart also handed out a survey performed on 127th Street.

104th Street Improvement Plan – Jon Bogart provided the town board with a survey, specifications and an estimate. He is asking for permission to go out for quotes. Swanson/Handshoe unanimous to go out for quotes and move on. The quotes will be handled by the first road contact supervisor and the clerk.

Baldwin Meadows – Jon Bogart reported that the gas line in the cul-de-sac cut through the drain tile. The tile then plugged up and the pavement failed. He has pictures and he would like to work with the clerk to send out a letter and ask for reimbursement from the gas company. Swanson/Handshoe unanimous to have Jon Bogart work with Cathy Stevens, Clerk/Treasurer.

Approve/Appoint Strategic Planning Committee Applicants – The applicants for the Strategic Planning Committee are: Michael Granberg, Stephanie Ketterl, Lester Kriesel, Dale Nordby, Dawn Othoudt, Elaine Philippi, Thomas Rush and Bonnie Zurek. Handshoe/Oliver unanimous to approve appointment of all applicants.

City of Princeton Request for Available Dates for Joint Committee on Orderly Development – The first meeting was July 1st. They will be quarterly meetings. No further action needed.

Discuss PUD Septic Management – Jim Oliver reported that he had talked with Connexus regarding how many planned unit developments were managed by them. Baldwin Cove and Highland Farms are the only two developments in the township managed by Connexus. Nordwall Estates, Baldwin Meadows and Frontier Trails are managed independently. The township needs to determine that these septics are being run properly. Oliver will determine who the contact people are with the three

developments that are being run independently. Jon Bogart stated that he will contact Oliver with contact information from the MPCA.

Approve/Disapprove 2007 Audit Performed with 2008 Audit – Swanson/Handshoe unanimous to approve the 2007 audit performed with the 2008 audit.

TABLED ITEMS:

Review Attorney Response Regarding Selling of Resident Book – Oliver reported that there was no intent to profit. The book was a history of Baldwin Township and a nice idea for the residents. No further books will be purchased.

NEW BUSINESS:

Approve/Disapprove Renewal of CPV Membership – Oliver/Handshoe unanimous to approve renewal of the Cooperative Purchasing Venture (CPV) membership.

ANNOUNCEMENTS:
* MAT Short Courses, July 13-July 31, Various Locations.
* Quarterly Association Meeting, Wednesday, July 15, 7:30 pm, Palmer Town Hall.

ANY OTHER BUSINESS: None.

Motion to Approve Bills for Payment – Swanson/Handshoe unanimous to approve the bills for payment of check numbers 13901 through 13995 and 2 EFT payments totaling $35,114.45; and check number 13829 which totals $4,246.93.

Adjournment – Swanson/Handshoe unanimous to adjourn at 8:32 p.m.

Cathy Stevens

Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Jeff Holm
Chairman, Board of Supervisors
Baldwin Township

Attendees: Lester Kriesel, Carl Leuthard, Jo Leuthard, Dennis Lindberg, Jesse Ewert, Dawn Othoudt, David Patten, Jon Bogart, Terry Carlile

JUNE 2009 FINAL

CLAIMS

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13822	Connexus Energy	*electric utilities*	$280.03	$280.03						
13823	Connexus Energy	*electric utilities*	$146.31							$146.31
13824	AT&T	*fire cell phones*	$132.04							$132.04
13825	Kennedy & Graven	*legal services*	$581.25	$581.25						
13826	Bogart Pederson	*engineering*	$375.00			$375.00				
13827	IKON Office	*copy machine maintenance*	$1,097.92	$1,097.92						
13828	Central Appliance	*clean up day*	$3,551.00	$3,551.00						
13829	Jims Mille Lacs Disp	*clean up day*	$4,246.83	$4,246.83						
13830	West Branch Const	*sweep parking lot*	$191.25		$191.25					
13831	Great Glacier	*water & cooler rental*	$48.44	$48.44						
13832	Lonny Loeschke	*mac tools*	$85.19		$85.19					
13833	D&M Oil, LLC	*bulk oil*	$884.75		$884.75					
13834	Zep Sales & Service	*town hall supplies*	$179.74	$179.74						
13835	Grainger	*tools*	$56.82		$56.82					
13836	Crysteel Truck Eq	*supplies*	$16.07		$16.07					
13837	Plaisted Co.	*class 5 gravel*	$134.10		$134.10					
13838	Tad Kamolz	*gopher (46 pair)*	$69.00	$69.00						
13839	Richard Weissenfluh	*gopher (42 pair)*	$63.00	$63.00						
13840	Minnesota UI	*unemployment*	$250.00	$250.00						
13841	U.S. Bank	*941 tax deposit - may*	$1,966.27	$921.30	$1,044.97					
13842	Cheryl Goetz	*wages*	$41.73	$41.73						
13843	Lester W. Kriesel	*cemetery care (april)*	$50.00						$50.00	
13844	BlueCrossBlueShield	*health insurance-june*	$791.00		$791.00					
13845	SherburneCoAuditor	*2009 property taxes*	$275.00	$275.00						
13846	SherburneCoAuditor	*2009 appraisals*	$18,143.00	$18,143.00						
13847	ECM Publishers	*notices, newsletter inserts*	$256.75	$256.75						
13848	Cathy Stevens	*mileage*	$4.40	$4.40						
13849	M-R Sign Co.	*road signs & posts*	$1,493.18		$1,493.18					
13850	Jesse Ewert	*emergency tree clearing*	$455.29		$455.29					
13851	Rum River Contract	*road patching*	$9,582.72		$9,582.72					
13852	Princeton Township	*road grading*	$125.00		$125.00					
13853	Ancom	*communications*	$1,050.70							$1,050.70
13854	O'Reilly Automotive	*parts*	$5.13							$5.13
13855	Office Depot	*office supplies*	$263.56	$263.56						
13856	Wells Fargo	*fire trucks & equipment*	$19,937.96							$19,937.96
13857	Wells Fargo	*fire station*	$13,397.32					$13,397.32		

JUNE 2009

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13858	Larry Handshoe	*wages*	$407.11	$407.11						
13859	Petty Cash	*postage*	$84.00	$84.00						
13860	MN Child Support	*payment*	$8.30		$8.30					
13861	Neft Auto Supply	*supplies*	$195.88							$195.88
13862	Terry Carlile	*wages*	$740.53		$740.53					
13863	void	*void*								
13864	Cathy Stevens	*wages*	$1,043.74	$1,043.74						
13865	Brian Torborg	*wages (3 months)*	$517.16							$517.16
13866	Zachary Good	*wages*	$757.22		$757.22					
13867	Bryan Lawrence	*wages*	$418.63	$418.63						
13868	Bryan Lawrence	*mileage*	$19.80	$19.80						
13869	Jim Hazeman	*access permit refund*	$50.00		$50.00					
13870	Donald Larsen	*janitorial service (may)*	$120.00							$120.00
13871	Northstar Alternator	*repair starter*	$191.92							$191.92
13872	Metro Fire	*boots*	$667.75							$667.75
13873	Clarey's Safety Eq	*void*								
13874	Brian Torborg	*reimbursement*	$259.33							$259.33
13875	Princeton Vet Clinic	*animal impounding*	$339.00	$339.00						
Auto	PERA	*employee contribution*	$474.68	$182.09	$292.59					
13876	Essig Construction	*road blading*	$1,500.00		$1,500.00					
13877	James Oliver	*wages*	$252.58	$252.58						
13878	Jay Swanson	*wages*	$256.27	$256.27						
Auto	MN Dept of Revenue	*may withholding tax*	$345.01	$160.22	$184.79					
13879	void	*void*								
13880	Jeff Holm	*wages*	$280.65	$280.65						
13881	U.S. Bank	*credit card charges*	$950.29		$172.90					$777.39
13882	Marvs True Value	*supplies*	$261.56		$246.52					$15.04
13883	Qwest	*phone & internet*	$173.67	$173.67						
13884	Qwest	*phone & internet*	$197.64							$197.64
13885	AT&T Mobility	*r&b cell phone*	$46.00		$46.00					
13886	CenterPoint Energy	*gas utilities*	$18.35							$18.35
13887	CenterPoint Energy	*gas utilities*	$53.93	$53.93						
13888	East Central Sanitation	*garbage service*	$45.64	$22.82						$22.82
13889	Midwest Fire & Rescue	*grant purchases*	$8,740.84							$8,740.84
13890	Commercial Asphalt	*hot mix*	$260.45		$260.45					
13891	Brand Mfg	*acetylene*	$44.28		$44.28					
Auto	PERA	*town board contribution*	$116.76	$116.76						
Auto	PERA	town board contribution	$30.00	$30.00						
Auto	Clarey's Safety Eq	*grant purchases*	$59,671.00							$59,671.00

JUNE 2009

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13892	Terry Carlile	*wages*	$686.08		$686.08					
13893	Cheryl Goetz	*wages*	$128.21	$128.21						
13894	Zachary Good	*wages*	$842.55		$842.55					
13895	Cathy Stevens	*wages*	$1,121.41	$1,121.41						
13896	MN Child Support	*payment*	$8.30		$8.30					
Auto	PERA	*employee contribution*	$510.49	$212.29	$298.20					
Auto	MN Dept of Revenue	*fuel tax*	$12.50		$12.50					
13897	Terry Carlile	*wages*	$880.84		$880.84					
13898	Zachary Good	*wages*	$652.33		$652.33					
13899	Cathy Stevens	*wages*	$1,118.95	$1,118.95						
13900	MN Child Support	*payment*	$8.30		$8.30					
Auto	PERA	*employee contribution*	$450.41	$188.91	$261.50					
		totals	**$166,188.09**	**$36,883.99**	**$22,814.52**	**$375.00**	**$0.00**	**$13,397.32**	**$50.00**	**$92,667.26**

JULY 2009 PRELIMINARY

CLAIMS

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
13901	Connexus Energy	*electric utilities*	$142.55							$142.55
13902	Connexus Energy	*electric utilities*	$215.83	$215.83						
13903	Kennedy & Graven	*legal services*	$682.00	$682.00						
13904	Bogart Pederson	*engineering*	$825.00			$825.00				
13905	Princeton Township	*road grading*	$250.00		$250.00					
13906	Office Depot	*office supplies*	$71.88	$71.88						
13907	West Branch Const	*road work & topsoil*	$3,854.00		$3,854.00					
13908	U.S. Bank	*credit card charges*	$903.67	$903.67						
13909	Great Glacier	*water & cooler rental*	$35.77	$35.77						
13910	Lonny Loeschke	*mac tools*	$111.59		$111.59					
13911	Small Engine Sho[	*repair limbsaw & weed whip*	$63.62		$63.62					
13912	Waste Mngmt	*landfill charge*	$350.21		$350.21					
13913	Jesse Ewert	*shred tree branches*	$202.35		$202.35					
13914	BCA/Train&Develop	*training*	$360.00							$360.00
13915	KEEPRS, Inc.	*clothing*	$53.98							$53.98
13916	MN Dept of Nat Reso	*public waters permit*	$100.00		$100.00					
13917	BlueCrossBlueShield	*health insurance - july*	$791.00		$791.00					
13918	Bryan Lawrence	*gopher (6 pair)*	$9.00	$9.00						
13919	Postmaster	*po box yearly rental*	$70.00	$70.00						
13920	Isanti Co Equipment	*lawnmower*	$3,324.93					$3,324.93		
13921	Bremer Bank	*safe deposit box rent*	$55.00	$55.00						
13922	Chad Telthoester	*access permit refund*	$50.00		$50.00					
13923	Terry Kleinmeyer	*access permit refund*	$50.00		$50.00					
13924	Ziegler Custom Homes	*access permit refund*	$50.00		$50.00					
13925	Lawson Products	*r&b supplies*	$94.10		$94.10					
13926	U.S. Bank	*941 tax deposit - june*	$2,724.49	$1,097.48	$1,541.33					$85.68
Auto	MN Dept of Revenue	*june withholding tax*	$471.20	$197.62	$273.58					
13927	Lester W. Kriesel	*cemetery care (may)*	$50.00						$50.00	
13928	NE Sherb Fire Relief	*wachovia*	$7,998.93				$7,998.93			
13929	Essig Construction	*road blading*	$1,500.00		$1,500.00					
13930	Petty Cash	*postage*	$95.10	$95.10						
13931	Larry Handshoe	*wages*	$486.69	$486.69						
13932	Brand Mfg	*wear strips for boom mower*	$104.54		$104.54					
13933	Marvs True Value	*supplies*	$407.63	$67.39	$145.76				$3.18	$191.30
13934	Donald Larsen	*janitorial & painting (june)*	$592.50							$592.50
13935	St. Cloud Truck	*vehicle parts*	$40.84							$40.84

JULY 2009

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
13936	Qwest	*phone & internet*	$198.04							$198.04
13937	Qwest	*phone & internet*	$170.56	$170.56						
13938	ECM Publishers	*envelopes*	$40.47	$40.47						
13939	Plaisted Companies	*class 5 gravel*	$155.96		$155.96					
13940	Circle 9 Conoco	*fuel*	$70.35		$20.00				$23.35	$27.00
13941	Princeton Animal Clinic	*animal impounding*	$298.20	$298.20						
13942	Commercial Asphalt	*hot mix*	$388.43		$388.43					
13943	Plaisted Companies	*class 5 gravel*	$240.28		$240.28					
13944	Princeton Animal Clinic	*animal impounding*	$265.35	$265.35						
13945	Commercial Asphalt	*hot mix*	$64.25		$64.25					
13946	BlueCrossBlueShield	*health insurance - august*	$791.00		$791.00					
13947	East Central Sanitation	*garbage service*	$45.64	$22.82						$22.82
13948	CenterPoint Energy	*gas utilities*	$27.11	$27.11						
13949	CenterPoint Energy	*gas utilities*	$17.09							$17.09
13950	Neft Auto Supply	*supplies*	$24.09		$24.09					
13951	AT&T Mobility	*r&b cell phone*	$46.00		$46.00					
13952	Jims Mille Lacs Dis	*clean up day late charge*	$63.70	$63.70						
13953	O'Reilly Auto Parts	*supplies*	$96.26		$96.26					
13954	Eggens Bulk Service	*fuel*	$1,120.10		$679.47					$440.63
13955	NE Sherb Fire Relief	*wachovia*	$3,749.17				$3,749.17			
Auto	PERA	*town board contribution*	$54.00	$54.00						
		totals	**$35,114.45**	**$4,929.64**	**$12,037.82**	**$825.00**	**$11,748.10**	**$3,324.93**	**$76.53**	**$2,172.43**