

BALDWIN TOWNSHIP REGULAR MEETING

March 7, 2011

Present – Supervisors Larry Handshoe, Jeff Holm, Tom Rush and Jay Swanson.

A meeting that had been scheduled for 6:30 p.m. with animal control was unable to take place as the animal control officer was unable to attend.

Call to Order – The March 7, 2011 regular town board meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Handshoe requested that items “b” and “c” under New Business be moved under Conditional Use Permits. Rush requested that “Schedule Closed Employee Meeting” under the Fire Department Report be removed. Holm requested that a new item under New Business, “j”, Approve/Disapprove Township Resolution 11-04, be added. Holm requested that a new item under New Business “k”, Discuss 120th Street, Sewer Lagoon Road & the City of Princeton Using it, be added.

Rush thanked chairman Jeff Holm for 3 years of being a board member.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Swanson/Handshoe unanimous to approve agenda with corrections and additions.

February 2011 Final Treasurer’s Report – The clerk reported receipts of \$40,507.92 and disbursements of \$148,324.01, check numbers 15307 through 15376 and 6 EFT payments leaving a balance of \$448,269.82. The February 2011 final treasurer’s report was accepted subject to audit.

March 2011 Preliminary Treasurer’s Report – The clerk reported receipts of \$3,869.89 and disbursements of \$40,068.12, check numbers 15377 through 15442 leaving a preliminary balance of \$412,141.79.

Holm stated that a town board candidate is saying that the township is in the red in the General Fund. At the end of 2010 the balance is \$214,741.74 and, after payments through March, should be at about \$150,000. There is a lot of distortion in this campaign. The township is fiscally healthy. The audit will be completed and presented to the board.

Sheriffs Report – The deputy present reported 128 calls in February. Their office is aware of snowmobile complaints in the area.

Approval of Consent Agenda - Swanson/Handshoe unanimous to approve town board meeting minutes of January 26, February 7, February 16 (2 meetings) and February 28, 2011

Open Forum for Citizens - Gene Nitz, 287th Avenue, had questions regarding Elk Lake Estates. He stated that there have been zero improvements and it has been that way since 1946. He was at the candidate's forum and nobody knew anything about Elk Lake. The township receives the tax money and he is wondering what is wrong about Elk Lake. He has lived there for the last 18 years and only sees the grader once a month. They are the last to get plowed. Holm stated that the township has been working with Sherburne County and we were awarded a grant to mitigate the water. Before the township can go out and start paving roads we have to handle the water. Things are in motion at this time. Swanson stated that shovel ready projects will be going on this summer. Mr. Nitz stated that a lot of people live there year round and this will not be the last time the township will hear from him. The township will hear from a lawyer if nothing is done. Holm stated that a lot of things are in the works with the boat landing and the runoff being a starting point.

Blane Ding, 293rd Avenue, stated that he did some research at Sherburne County and presented a letter that he would like the township lawyer to address. Sherburne County told him that if beaches were donated to the public there would be no reason to be on the abstract. He would like to know when runoff project begins as the lake association would like to help. Holm stated that no matter who owns the beach he would still like the project done. Swanson stated that the clerk will send a copy of the letter to the township attorney with Holm agreeing.

CONDITIONAL & INTERIM USE PERMITS:

Annual Review of Conditional Use Permit, Custom Cabinet Shop – Kenneth and Kay Smith were not present. The clerk has not received any complaints. Swanson/Handshoe unanimous to approve for one year.

Annual Review of Conditional Use Permit, Recycling Service Business – Robert Peplinski and Glen Tessem were present as co-owners of BNG Services. They still are licensed and have no outside storage. The clerk has not received any complaints. Handshoe/Swanson unanimous to approve for one year.

From NEW BUSINESS:

Approve/Disapprove Usagain Collection Bins – Diane Erke was present. She is requesting that the township host a site for either recycling days or permanent bins. It would be for the collection of textiles only. No contract fees. We pay a penny for pound for the clothing. The clothes are collected so they don't go into landfills. The clothing collected usually is suitable for neither Salvation Army nor Goodwill. The items will be picked up weekly. There is no contract for the bin and it can be removed at any time. They pay 1 cent per pound and the check would be sent to the township quarterly.

Swanson/Handshoe unanimous to approve. Holm stated that the details of where the box would be located and how the township will handle the funds will be worked out at a later date. Swanson indicated that he wanted to ensure that announcement of this bin goes out in the next newsletter. Ms. Erke stated that an ad will run in the newspaper if the board wants. She will talk with Lindsey Arrowood from the newspaper.

Presentation From Peoples Bank of Commerce – Ken Haskamp was present to ask for township business. He would like an opportunity to look at the township bank statements and then come back to the board. The town board agreed that it would benefit the township to obtain a quote from Peoples Bank of Commerce.

PLATS: None.

OLD BUSINESS:

Fire Department Report – Captain Jim Buell was presented and reported 19 calls in February. The new engine is now in service and will be the second engine out. Engine 1 is still the first engine out and they expect that the new engine will be the first engine out in mid to late summer. An application for public protection classification has been made.

Acknowledge Resignation of Firefighter Jeremy Evans & Approve Letter – Swanson/Rush unanimous to approve Jeremy Evans resignation and send a letter of recognition for his 8 years of dedicated service.

Approve/Disapprove Handbook Changes as Requested by Chief – Holm stated that he would like to see the changes requested by the fire chief at the February 16, 2011 meeting to be implemented. They are:

- Probationary firefighters now are required to wear a red shirt which singles them out. They already can be distinguished on the scene by their helmets.
- In the past it was allowed to hire people who worked within the community. In the new handbook that was eliminated.
- The officer meeting is the 4th Tuesday of the month; the business meeting is the 1st Sunday of the month. Would like to see the officer meeting changed to the first Sunday of the month.

Swanson/Handshoe unanimous to approve all three changes.

Schedule Closed Employee Meeting – Rush had requested that this item be removed from the agenda.

Relief Association Report – No report given for the month.

PAVC Update – Nothing to report for the month.

Park Committee Report – Rush reported that Dave Patten had contact Bill Bronder from the county and it was determined that some wetland mitigation needs to be looked

at. There will be a cost analysis of that at the park committee meeting next Tuesday. The Boy Scouts will be power washing and staining the park benches. Holm stated that he is looking at a grant from Knife River to pave the parking lot.

Regional Park Committee Update – Holm reported that the 4RB (regional park committee) has adopted the regional trail and open space corridor plan.

Review the Regional Trail & Open Space Corridor Plan – After the board quickly reviewed the plan, Swanson/Handshoe unanimous to have the town clerk acknowledge that we have received the trial plan are in the process of further review.

HCP Task Force(s) Update

Government Innovations Task Force Address System Presentation – Task force member Tim Kane presented the following information:

Uniform Address System Research

Background:

- This is not a recent issue. Many townships in Sherburne County report implementing a system as far back as the early 1990's in conjunction with the implementation of the 911 emergency phone system. Livonia implemented their system in 2002. Baldwin is the only township in Sherburne County without a Uniform System of addressing parcels containing one or more buildings.
- On 2 separate occasions at the annual meeting, one in 1999 and again in 2003, a motion was proposed, seconded and passed to proceed with an addressing system. No action was taken on these motions.
- A Questionnaire was sent to area agencies and those who responded are in strong support of a method to display property addresses.
- Challenges encountered currently include mailboxes not located where the driveway meets the roadway, address numbers not displayed on the mailbox; if they are present they are only on one side, not very large and not reflective in order to be easily seen at night.
- In our rural setting, many properties are set back from the road a distance which makes reading house numbers difficult or not possible at all.
- There are instances where several homes share the same driveway, making identification from the road very difficult.

Agency and Township Comments:

- Questionnaire was sent to Fire Departments from North East Sherburne, Zimmerman, Princeton; Sherburne County Sheriff's Office and North Ambulance.
- Sherburne County Township's were also contacted and comments/purposes for signs was public safety, initial costs were absorbed by each township with residents incurring replacement costs and there was no negative resident feedback.
- All respondents cited instances of delayed response because of lack of effective addressing.
- Baldwin Fire Chief comments:
 - This varies by the area. This past October we were called out for a dryer fire less than two miles from the station. The map we used at the station did not have the physical address listed. We were able to narrow it down to a couple of properties and left the station. As we neared the property, we encountered mailboxes without addresses. We ended up driving past the property and then noticed that we had missed the location as the mailbox numbers were now too high. We had to drive approximately 1 mile to turn the pumper around. This probably added two to three minutes to our response time, which in the case of a fully involved house fire or cardiac arrest could cause devastating results.

Installation Scenarios:

- If the board chooses to implement a system; maps, at no cost, showing all addresses are available from Sherburne County Public Works.
- One current cost estimate was \$9.44 per sign plus post and installation. Post could be purchased locally for potentially less than quoted with the signs and also save on freight for this item.
- A contractor could be selected to administer the implementation, or *Sherburne County Sentence to Serve* could be utilized for labor to install at no cost. Contact was made with the Jail Program Coordinator and he stated this type of project would be a good fit for the program.

Possible Violation of Existing Codes:

- Through our research we have learned that there is a potential violation of Codes and Ordinances currently enacted through Sherburne County.
- Remediation of the possible code violation(s) should be validated through Sherburne County Building official.
- Detailed information will be given to Cathy.

Questions?

Tim Kane, Andy Schreder and Dale Hurni are part of a subgroup of the Government Innovations Task Force. Rush questioned the liability of using the county Sentence to Serve. Andy responded that he was assured by the jail program coordinator that liability is not a concern. They have their own vehicles to transport inmates, constant supervision and a trailer to transport materials. Holm thanked the group for the research done and stated he is looking forward to the March 22 meeting. Township resident Rich Harris stated that some residents in the township own their own gas lines and will be charged to locate.

Motion to Close Regular Meeting – Handshoe/Rush unanimous to close the regular meeting at 8:06 p.m.

Public Hearing, Establishment of a Township Planning Commission –
Swanson/Handshoe unanimous to open the public hearing regarding the establishment of a planning commission at 8:07 p.m.

Chuck Nagle gave the following presentation:



BALDWIN TOWNSHIP

Proposed Planning Commission
Public Hearing

March 7, 2011
8:00 P.M.
Baldwin Town Hall

Why Are We Here

- **Goal**
 - Determine our own future
- **Structure**
 - Comprehensive plan development
- **Process**
 - Planning commission appointment

How Did We Get Here

- Incorporation, Merger & Comprehensive Planning Research Committee
- Planning & Zoning Investigation Committee
- Comprehensive Plan Committee
- Annexation & Incorporation Committee
- Strategic Planning Committee
- Government Innovations Task Force
- **RECOMMENDATION OF PLANNING COMMISSION**

What Is Planning?

- Planning consists of finding out where you are, where you want to go, and how to get there
- Decisions will be made whether or not there is a formal planning program
- Difference is that with a good community planning program, there is a greater likelihood that these diverse decisions will be made in a more sensible relationship to one another
- **LOCAL PLANNING IS NOT LOCAL ZONING**
 - Zoning ordinances & enforcement may come later

Four Purposes of the Comprehensive Plan

- The plan represents the community's vision for the future
- The plan fulfills a legal obligation
- The plan is a guide for decision making
- The plan provides a single cover for: land use, utility, recreation and transportation policies

The Comprehensive Planning Process

- Inventory of community conditions & challenges
- Formulation of community goals & objectives
- Formulation of policies & plan
- Implementation of plan
- Periodic plan review

Seven Elements of the Comprehensive Plan

- Introduction
- Vision Statement
- Background for planning
- Economy & population
- Land Use Plan
- Transportation plan
- Community facilities plan
- Public Improvements program
- Implementation plan

Town Board Role

- Critical role in successful land use planning
- Primary functions
 - Set a tone that supports land use planning
 - Foster an open dialogue among officials
 - Make infrastructure decisions based on plan
 - Appoint and remove commission members
 - Adopt comprehensive plan

Planning Commission Role

- Preparing the comprehensive plan
- Conduct broad outreach to the community at large
- Represent all members and interests of the community
- Put the general welfare of the community above any personal interests
- Exploration of long range community issues
- Establishing good public meeting practices
- Recommendations to the town board on ordinance, subdivision plate, capital improvement programs and projects

Town Board & the Planning Commission Different Roles

- Town board is elected to make land use policy
- Planning commission is appointed to work within the established policy
- Commission is a technical consultant to the town board on land use and community future

Citizen Participation Role

- Public presentations
- Public hearings
- Citizen advisory committee
- Public opinion surveys
- Township newsletter
- Email updates
- Newspaper articles
- Township web page

Planning Consultant Role

- Consultants provide expert assistance with drafting plans, bylaws, capital budgets, etc.
- Allows planning commission and town board to focus on needs of community
 - Assist PC with plan and bylaw updates
 - Apply professional knowledge to difficult issues
 - Facilitate good public participation processes

Planning Commission Duties

- Hold at least one hearing before the plan is adopted
- Propose reasonable and practicable means of putting the plan into effect
 - Official map
 - Public improvement plans
 - Review coordination plans
 - Community facilities plan
 - Subdivision regulations
 - Zoning regulations

Planning Commission Summary

- Fundamental element & building block of government
- Set a legal basis for future town board actions
- Part of the township infrastructure for a legal challenge
- Helps define the role of township local governing
- Helps define an image to the public
- Most other communities have a planning commission
- Permanency for current & future planning

Planning Commission Summary (con't)

- Town board's commitment to long term planning
- Avoid over-burdening the Town board with comprehensive plan
- Planning commission implies authority
- Broader base than simply town board members
- Broader base of input for the county planning representative
- Provides a focus for the future

The Next Steps

- Town board approves ordinance
- Task Force prepares operational bylaws
- Town board approves bylaws
- Official notice for applications posted
- Citizen applications reviewed
- Applicants interviewed by town board
- Commission members appointed

Comments

- All comments are welcomed
- Comments will be public record
- Not intended to be a debate
- One person speaking at a time
- Speak from the podium
- State name & address for the record

3

Holm stated that it started in 2006, on a committee that was given the county plan and was asked to make revisions to it. Nobody will have the better ability to decide what is best for us than ourselves. It is taking control and ownership of our community. The committee could possibly have the task of drafting ordinances in the future. The task force and the board felt that it is a necessary step. The nice thing about a planning commission is it will give the town board additional support. We were not required to hold a public hearing but felt that public input was valuable. The floor was opened for the residents in attendance to speak for or against.

Blane Ding, 293rd Avenue, questioned if the planning commission would be an elected board and how much more money it may cost. Holm answered that it would be the same as a task force meeting where a board member opens up the town hall door. Mr. Ding stated extra money would make it worse and questioned where does the township stop. More counties and townships are laying off workers.

Kimberly Good, 278th Avenue, questioned if the planning commission would be compensated. Holm replied that it would be addressed in the by-laws.

Andy Schreder, 111 ½ Street, stated that there have not been any proposals about compensation to date. There are townships that are already going through revision

process and we are just starting out. Regardless the form of government a comprehensive plan is critical. All the townships he is aware of already have a planning commission and a comprehensive plan. Tap as many people we can to spread the work around.

Tim Kane, 141st Street, stated that if the township has no comprehensive plan we will be annexed flat out. Our taxes will go up. Not doing the comprehensive plan will bit us in the short and long run. The planning commission is free to the township and is just volunteer hours. Cost may seem like a big chunk, but in the long run it will cost us more. Low tax rate and good quality of life. We are in the black, our roads are not completely falling apart and we would not like to be part of Princeton.

Julius Dorweiler, 112th Street, would like to second what the last gentlemen said. A comprehensive plan is essential. If you don't have a comprehensive plan and Princeton proceeds with annexation we will lose. What is at stake is property and population. Everything to lose and everything to gain with a comprehensive plan. Involved in processes a long time and a comprehensive plan is never a finished product. It is always a work in process. Important to get a starting point. Get a plan on paper and from there on it. Don't make it such a big project that it will take 5 years to get it done. He would like to see it get done in 2011. It doesn't have to be an expensive process. We have a lot of able and wiling volunteers to work on these committees.

Brad Schumacher, 127th Street, he is a real estate agent and the lowest tax bracket is in our area. A comprehensive plan is only way to preserve what we have worked for. We can't stop here. The neighbor to north is waiting for us to stop now. We can't give up. We have to complete it. We need the community involvement.

Randy Atwood, 278th Avenue, questioned if there is some expenses can the HCP matching money be used? Holm replied yes.

Handshoe/Rush unanimous to close the establishment of a planning commission public hearing at 8:43 p.m.

Swanson/Handshoe unanimous to open the regular meeting at 8:43 p.m.

Swanson/Rush unanimous to move to New Business, letter "a" on the agenda.

Approve/Disapprove Ordinance #200, An Ordinance Establishing a Planning Commission – Swanson/Handshoe unanimous to approve Ordinance #200 with up to seven (7) members. Holm stated that a lot of energy has been put into this to get to this point now and over the last 6 years. Development and growth has slowed down but now is a good time to do this. This board could attest to some of the high cost of development that has happened. It will be expensive in the future when the roads deteriorate and surfaces need to be replaced. Holm believes there are other subdivision ordinances that could be adopted to address the design of subdivisions to lower footage and minimize the ongoing expenses that are incurred by the township by

accepting these roads from the subdivision and also the quality of life aspect. With a comprehensive plan it certainly could shape the future of the township to remain rural. Right now we are basically at the mercy of county ordinances. Holm does not feel that we are well represented in planning commission or zoning ordinances of the county. We have the ability and the talent and desire, drive and passion to go forward. Rush stated that Baldwin is the third largest township in the state and is bigger than a lot of cities. There are vacant lots in subdivisions and the township population could go as high as 13,000 in the next decade. Rush agrees with Holm.

Handshoe/Swanson unanimous to move to Old Business, letter "g" on the agenda.

Road Report – Swanson reported that the maintenance department is doing a fabulous job with snow removal. The township will be tag teaming with the county for 285th Avenue. When the road was originally done the township saved about \$20,000 by joining with the county. Holm stated that the board has never heard so many compliments this winter on the snowplowing. Complaints have diminished. He appreciates the fine work the snowplowers are doing as it has been a tough year with a lot of evens.

Grant Award for Little Elk Lake Access – Swanson reported that the township was granted an award for work on the Little Elk Lake access. Bogart, Pederson & Associates will be the engineers. He would like to see something ready to go when the frost goes out.

County Planning & Zoning Report – Nothing received. The clerk will contact the representative about receiving consistent reports.

Joint Committee with City of Princeton Status – Rush reported that there is nothing going on. The clerk was directed to send another email to the City of Princeton Administrator and ask for an email response.

Approve Clean Up Day Vendor(s) – Swanson/Handshoe unanimous to split the work between BNG Services and Jim's Mille Lacs Disposal with staff to determine which vendor is cheapest. The township will still allow one free piece of furniture or appliance and four free car tires 16.5 inches or less.

TABLED ITEMS:

Approve/Disapprove Resolution #11-03, Resolution Establishing a Compensation Policy – Swanson/Rush unanimous to approve Resolution #11-03, Resolution Establishing a Compensation Policy.

Approve/Disapprove 2011 Fund Line Items – Rush/Swanson unanimous to approve the 2011 fund line items.

NEW BUSINESS:

Schedule Oath of Office & Reorganization Meeting – The Oath of Office and reorganization meeting will be held March 16, 2011 at 7:00 p.m.

Approve/Disapprove Purchase of Aerial Orthophotography from County – Holm/Swanson unanimous to disapprove.

Approve/Disapprove Land Use Planning Workshop Attendance – Rush/Handshoe unanimous to disapprove with leaving the window of opportunity open for further down the line.

Approve/Disapprove \$10 Increase in Canine Impounding Pickup Fee – Holm/Handshoe unanimous to table the fee increase and instruct the clerk to obtain quotes from other vet clinics for their impounding fees.

Approve/Disapprove Legal Representation for Annexation Issues – Rush stated that he wants to be proactive and would like the current township attorney or any other attorney to know the state statutes on where we stand on annexation, merger, incorporation, etc. He does not want to go into meetings flat footed. Swanson stated that he was under the assumption that Ruppe is the one. Holm suggested interviewing attorneys. Swanson stated he would like to approve a meeting with Mr. Ruppe. Holm suggested leaving the door open and send out a request for qualifications. Rush/Handshoe unanimous to approve finding legal representation for annexation issues. The clerk will draft something up and contact the Minnesota Association of Townships for recommendations.

Approve/Disapprove Attendance at MN Spring Maintenance Expo, April 12-13, St. Cloud – Swanson/Handshoe unanimous to allow maintenance employees, Terry Carlile and Lou Christen to attend a one day session and leave it open for the supervisors to go.

Approve/Disapprove Resolution #11-04, Resolution Establishing the Use of the Baldwin Township Planning Commission to Establish a Baldwin Township Comprehensive Plan – Swanson/Handshoe unanimous to approve Resolution #11-04, Resolution Establishing the Use of the Baldwin Township Planning Commission to Establish a Baldwin Township Comprehensive Plan.

Use of Sewer Lagoon Road – Holm stated that he has seen 4-5 dump trucks at the intersection of County Road 2 and 120th Street. He thought the City of Princeton would be paying for the gravel road however no bill was ever sent. Holm proposes that the township send a bill for what we did last year with the gravel and suggest that they use 4th Street instead. Swanson stated that if the city destroys the gravel road and are willing to pay no problem. If not willing to pay then have them go around 4th Street. Welcome to use road as long as they pay for maintenance for road. If unwilling then

they should go around 4th Street. Swanson stated that the clerk needs to ensure that a bill has not been sent.

Steering Committee Update - Andy Schreder reported that the committee met on the 23rd of February and they are back on track. This committee oversees the task forces that have been established. There were 10 people in attendance and 3 additional meetings have been scheduled with Don Hickman present and will be present at future meetings. Financial requests need to go before the Steering Committee first. Now that the planning commission has been established there is a significant amount of work to do. Chuck Nagle stepped up big time to put together the planning commission presentation.

The board thanked the task force members in attendance.

ANNOUNCEMENTS:

- a. Town Election & Annual Meeting, Tuesday, March 8, 2011. Polls Open at 10:00 a.m.
- b. Board of Canvass, Tuesday, March 8, 2011, Immediately Following Annual Meeting
- c. City of Princeton Rural Taxing District Public Hearing, Thursday, March 10, 7:00 p.m., Princeton City Hall
- d. MAT Short Course, Monday March 21, St. Cloud
- e. Address Sign Public Hearing, Tuesday, March 22, 7:00 p.m.

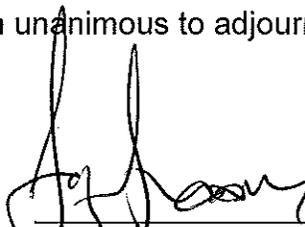
ANY OTHER BUSINESS: None.

Motion to Approve Bills for Payment – Handshoe/Swanson unanimous to approve check numbers 15377- 15442 totaling \$40,068.12.

Adjournment/Recess – Handshoe/Swanson unanimous to adjourn at 10:27 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Vice-Chairman, Board of Supervisors
Baldwin Township

Attendees: Lester Kriesel, Timothy Kane, Dale Nordby, Elaine Philippi, Carol Swanson, Randy Atwood, Chuck Nagle, Kim Good, Brad Schumacher, Glen Tessem, Bob Peplinski, Julius Dorweiler, John Riebel, Kevin Kleingartner, Tech Huntington, Blane Ding, Diane Erke, Ken Haskamp, Dale Hurni, Gary Kleinheksel, Andy Schreder

TR a JS h # 1

FEBRUARY 2011

FINAL

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
15307	ANCOM Comm.	communications	\$1,228.22							\$1,228.22
15308	ASTECH Corp.	chipseal	\$29,750.70		\$29,750.70					
15309	AT&T Mobility	cell phone	\$46.96		\$46.96					
15310	AT&T Mobility	cell phones	\$122.11							\$122.11
15311	Bank of Elk River	fire truck payment	\$40,700.00					\$40,700.00		
15312	Bogart Pederson	engineering	\$3,047.50			\$3,047.50				
15313	Brand Mfg.	vehicle repair	\$702.05		\$702.05					
15314	Cathy Stevens	reimbursement	\$7.44	\$7.44						
15315	Central Fleet Service	vehicle repair	\$874.11		\$874.11					
15316	Circle 9	fuel	\$31.35							\$31.35
15317	Connexus Energy	electric utilities	\$232.99							\$232.99
15318	Connexus Energy	electric utilities	\$622.21	\$622.21						
15319	Connexus Energy	electric utilities	\$13.16				\$13.16			
15320	Da-Ran Inc.	vehicle repair	\$70.18							\$70.18
15321	Dept of Employment	ui payment	\$21.72		\$21.72					
15322	EastCentralSanitation	garbage service	\$45.64	\$22.82						\$22.82
15323	EmergApparatusMain	supplies	\$127.45							\$127.45
15324	F.I.R.E. Inc.	training	\$700.00							\$700.00
15325	Finken Great Glacier	water cooler rent & water	\$51.29	\$51.29						
15326	Gave Garage Door	park door repair	\$500.00				\$500.00			
15327	IKON Office	copy machine maintenance	\$149.55							\$149.55
15328	IKON Office	copy machine lease	\$641.25	\$641.25						
15329	Kennedy & Graven	legal fees	\$697.50	\$697.50						
15330	Lester W. Kriesel	cemetery caretaker	\$50.00						\$50.00	
15331	Marv's True Value	supplies	\$426.71	\$271.37	\$45.38					\$109.96
15332	Midwest Fire & Resc	supplies	\$740.98							\$740.98
15333	M-R Sign Company	road signs	\$858.21		\$858.21					
15334	New Pig Corporation	supplies	\$229.09		\$229.09					
15335	North American Salt	road salt	\$1,865.82		\$1,865.82					
15336	NE Sherb Fire Relief	payment	\$445.93							\$445.93
15337	Office Depot	office supplies	\$81.92	\$81.92						
15338	Patten Custom RV	supplies	\$37.84		\$37.84					
15339	Pety Cash	postage	\$50.59	\$49.54						\$1.05
15340	Plaistad Companies	sand	\$7,374.79		\$7,374.79					
15341	PrincetonAnimalClinic	animal impounding	\$523.53	\$523.53						
15342	Qwest	phone & internet	\$237.24							\$237.24
15343	Qwest	phone & internet	\$179.79	\$179.79						

FEBRUARY 2011

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
15344	Resource Training	health insurance - march	\$654.50		\$654.50					
15345	Roger Nelson	gopher - 137 pair	\$274.00	\$274.00						
15346	SherbCoAssoc/Twps	dues	\$2,124.32	\$2,124.32						
15347	St. Joseph Equip	supplies	\$159.52		\$159.52					
15348	U.S. Bank	credit card charges	\$1,375.12	\$45.13						\$1,329.99
15349	W.S. Darley	e3 equipment	\$16,404.71							\$16,404.71
15350	Terry Carlile	wages	\$346.55		\$346.55					
15351	Louis Christen	wages	\$701.11		\$701.11					
15352	Phillip Fadden	wages	\$288.20		\$288.20					
15353	Milton Fick	wages	\$286.57		\$286.57					
15354	James Given	wages	\$107.49		\$107.49					
15355	Cheryl Dobson	wages	\$170.06	\$170.06						
15356	Mark Otis	wages	\$439.59		\$439.59					
15357	Cathy Stevens	wages	\$1,383.97	\$1,383.97						
15358	Joseph Zabilla	wages	\$112.77		\$112.77					
15359	Larry Boeke	wages	\$139.16		\$139.16					\$139.16
15360	Mike Rademacher	wages	\$281.46		\$281.46					\$281.46
15361	Larry Handshoe	wages	\$194.28	\$194.28						
15362	Jeff Holm	wages	\$385.43	\$385.43						
15363	Tom Rush	wages	\$291.78	\$291.78						
15364	Boyer Trucks	supplies	\$65.29		\$65.29					
15365	CenterPoint Energy	gas utilities	\$960.41	\$960.41						
15366	CenterPoint Energy	gas utilities	\$541.20							\$541.20
15367	Eggens Bulk Service	fuel	\$2,930.81		\$2,930.81					
15368	Internal Revenue	941 qtr 2 & 3 payment	\$410.95	\$410.95						
15369	Jeff Holm	mileage	\$38.76	\$38.76						
15370	Neft Auto Supply	supplies	\$431.09		\$431.09					
15371	Plaidstad Companies	sand	\$15,996.71		\$15,996.71					
Auto	EFTPS	january 941 tax withholding	\$3,574.99	\$824.39	\$1,105.74					\$1,644.86
Auto	MN Dept of Revenue	january tax withholding	\$401.76	\$168.83	\$232.00					\$0.93
Auto	PERA	town board contribution	\$98.40	\$98.40						
Auto	PERA	employee contribution	\$491.87	\$278.53	\$213.34					
15372	Terry Carlile	wages	\$292.57		\$292.57					
15373	Louis Christen	wages	\$487.02		\$487.02					
15374	Phillip Fadden	wages	\$61.74		\$61.74					
15375	Cheryl Dobson	wages	\$82.96	\$82.96						
15376	Cathy Stevens	wages	\$1,459.93	\$1,459.93						
Auto	PERA	employee contribution	\$441.44	\$277.84	\$163.60					
Auto	MN Dept of Revenue	fuel tax	\$249.70		\$249.70					

on LH TR JS

MARCH 2011

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
15377	ANCOM Comm.	communications	\$12.50							\$12.50
15378	AT&T Mobility	cell phones	\$124.07							\$124.07
15379	BLK Electrical	park electrical	\$374.35				\$374.35			
15380	Bogart Pederson	engineering	\$250.00			\$250.00				
15381	Brand Mfg.	vehicle repair	\$433.40		\$433.40					
15382	CATCO	vehicle repair	\$11.94		\$11.94					
15383	Cathy Stevens	reimbursement	\$699.82	\$699.82						
15384	Central Fleet Service	vehicle repair	\$184.34		\$184.34					
15385	Central Hydraulics	vehicle repair	\$172.12		\$172.12					
15386	Circle 9	fuel	\$50.79		\$19.14					\$31.65
15387	Clarey's Safety Eq	supplies	\$672.09							\$672.09
15388	Connexus Energy	electric utilities	\$178.79							\$178.79
15389	Connexus Energy	electric utilities	\$687.14	\$687.14						
15390	Connexus Energy	electric utilities	\$37.89				\$37.89			
15391	Crysteel Truck Eq	vehicle repair	\$974.97		\$974.97					
15392	Donald Larsen	janitorial - 2 months	\$270.00							\$270.00
15393	East Central Sanitation	garbage service	\$45.64	\$22.82						\$22.82
15394	ECM Publishers	legal notice	\$55.20	\$55.20						
15395	Edina Eye Physicians	firefighter exam	\$422.00							\$422.00
15396	Eggens Bulk Service	fuel	\$1,527.46		\$1,527.46					
15397	Elite Lock & Key	rekey town hall buildings	\$257.53	\$257.53						
15398	EmergAppartMaintenar	vehicle repair	\$354.78							\$354.78
15399	Finken Great Glacier	water cooler rent & water	\$37.82	\$37.82						
15400	IKON Office Solutions	copy machine maintenance	\$419.28	\$419.28						
15401	Jerry Mueller	gopher - 66 pair	\$132.00	\$132.00						
15402	Kennedy & Graven	legal fees	\$610.50	\$610.50						
15403	Kern DeWenter Vlere	2010 audit	\$6,000.00	\$6,000.00						
15404	Larry Boeke	reimbursement	\$363.58							\$363.58
15405	Lemke Signs	graphics for fire dept.	\$250.00							\$250.00
15406	Lester W. Kriesel	cemetery caretaker	\$50.00							
15407	Louis Christen	reimbursement	\$26.30		\$26.30					
15408	Marvs True Value	supplies	\$299.17	\$85.73	\$209.21					\$4.23
15409	Michael Rademacher	reimbursement	\$58.23							\$58.23
15410	Midwest Fire & Resc	equipment	\$4,223.80	\$3,061.26						\$1,162.54
15411	Neft Auto Supply	supplies	\$27.98		\$27.98					
15412	Newman Signs	park signs	\$161.85				\$161.85			
15413	Northstar Alternator	vehicle repair	\$195.41		\$195.41					

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
15414	Office Depot	office supplies	\$97.21	\$97.21						
15415	Pety Cash	postage & office supplies	\$95.08	\$95.08						
15416	Plaidstad Companies	sand	\$7,191.76		\$7,191.76					
15417	Princeton Animal Clinic	animal impounding	\$202.89	\$202.89						
15418	Qwest	telephone & internet	\$232.86							\$232.86
15419	Qwest	telephone & internet	\$179.77	\$179.77						
15420	BlueCrossBlueShield	health - april	\$654.50		\$654.50					
15421	SherbCo Auditor	road allotment reimbursement	\$551.60		\$551.60					
15422	Small Engine Shop	supplies	\$46.01		\$46.01					
15423	W.S. Darley	e3 equipment	\$3,543.19	\$3,543.19						
15424	Terry Carlile	wages	\$319.90		\$319.90					
15425	Louis Christen	wages	\$548.15		\$548.15					
15426	Phillip Fadden	wages	\$320.56		\$320.56					
15427	Milton Fick	wages	\$315.64		\$315.64					
15428	Cheryl Dobson	wages	\$174.02	\$174.02						
15429	Mark Otis	wages	\$377.38		\$377.38					
15430	Cathy Stevens	wages	\$1,446.57	\$1,446.57						
15431	Larry Handshoe	wages	\$184.80	\$184.80						
15432	Jeff Holm	wages	\$273.17	\$273.17						
15433	Tom Rush	wages	\$379.72	\$379.72						
15434	Larry Boeke	wages	\$547.23							\$547.23
15435	Phillip Holland	wages	\$75.48							\$75.48
15436	Michael Rademacher	wages	\$234.74							\$234.74
15437	Ross Martin	wages	\$114.12							\$114.12
15438	CenterPoint Energy	gas utilities	\$380.66							\$380.66
15439	CenterPoint Energy	gas utilities	\$708.99	\$708.99						
15440	Jeff Holm	mileage	\$13.26	\$13.26						
15441	Roland Thompson	animal control	\$200.00	\$200.00						
15442	Tom Rush	mileage	\$6.12	\$6.12						
		totals	\$40,068.12	\$19,573.89	\$14,107.77	\$250.00	\$574.09	\$0.00	\$50.00	\$5,512.37