

## Department Meeting Minutes

10-01-06

1930

**Attendance:** S. Anderson, M. Bennett, M. Bounds, J. Buell, J. Evans, R. Fischer, S. Iverson, D. Larsen, T. Nemerov, J. Oliver, M. Rademacher, B. Torborg, MB. Torborg, R. Wagner

**Absent:** L. Boeke, T. Carlson, J. Ewert, G. Ludwig, S. McGinnis, D. Nordeen, J. Pagel (military leave), T. Shepard, M. Solberg, B. Swigart, P. Vollkommer, C. Watson,

Minutes taken by: Mary Beth Torborg

**Call to Order: 2007**

### Correspondence

Thanks To:

Safe House Education/School Readiness Program – Jeremy E—Jim B—  
Travis C—Scott A—Mary Beth T—Terry N—Brian T—Bill S—Jim O—Don L  
DNR trucks returned—Jeremy E—Mary Beth T—Scott A—Steve I

### I. Review of Prior Months Calls

- a. Medicals = 7
- b. P.I.s = 4
- c. Fire = 2
- d. Other = 1 tree down

### II. Apparatus –

- a. E-1 –charger and lights is being worked-scheduling Jeremy Collins to work on; feed battery to generator via trickle charge
- b. T-1—Note was made that small engine pump battery was dead when truck checks were done
- c. E-2—need to replace tire, inner rear; ask Greg Anderson perhaps
- d. T-2
- e. G-1
- f. G-2
- g. R-1—going to put in a trickle charger—Jeremy Collins will look at; Robin will check out alternator and batteries on R-1
- h. E-3 sold for \$300

New request: Call stand by personnel drive the trucks to get them exercised. Perhaps due this during/with truck checks, too.

### III. Training Report – M.B.

- a. Fire fighter 1
  - i. Nearly complete

- ii. Reviewed last part of schedule including the NIMS ICS-700
      - 1. Mike R., Jesse E., Robin F., Troy S.(?)
    - iii. State Certification Test is being scheduled
    - iv. House Burn will be taking place at end of October
  - b. Trainings for month:
    - i. Apparatus Driving
    - ii. Water Rescue
  - c. Misc.
    - i. Encourage everyone to look ahead to external training opportunities in 2007. See bulletin board for quite a few opportunities—probably not everything—do your searching too, and the training approval for department payment.
    - ii. Looking for continued input and evaluation of training. Evaluation forms are on bulletin board, too.
    - iii. Dispel Rumor “Mark failed chief test” Course was “ISO Principles of Emergency Management;” He did pass.

#### **IV. S.C.B.A**

- a. Status of tank testing—cascade system; hydro-testing—taking them in tomorrow 10/2
- b. 13 packs, # of tanks,
- c. Voice amp. Do you have brackets on masks? Contact Jeremy tonight if you do not.
- d. Off topic from SCBA topic: 10/24 request to visit classroom. Time is not known, yet. Elk River FD has been contacted—good to go, made sure no toes were stepped on; Basically a show and tell kind of presentation—very young children.

#### **V. Building/Grounds**

- a. Deck (permit is good)
- b. Door for Deck
- c. Garage Door/Apron
- d. Electric—getting with McGinnis
- e. Change door code? Will be changed Tuesday 9:30 p.m

#### **VI. Equipment**

- a. Gloves (are in): Issued some; if you need gloves get with your captain; Cost for this shipment: \$782
- b. Looking at ordering suspenders (heavy duty)...metal clips instead of leather (Note: when extricating our people, please refrain from pulling them by their suspenders—leather easily rips)
- c. Matt’s shed still has hose, and other stuff –think about what we need to do with this.

## VII. Recruiting

- a. Ask around/Spread the word
- b. Mark: met with one person tonight...approved, background check in process
- c. Do have another applicant with 9 years experience.
- d. Actively looking for more applicants; please forward name to Mark...he will contact.

## VIII. Work Detail

- a. September detail thank you for work: bladder bags 9 of 10 work
- b. Refill with soft water...put into truck with nozzle up; o-rings new, polished up wands; fire shelters in the bladder bags
- c. On-scene filling...refill with soft when back at station
- d. Idea of looking into filter system was brought up
- e. October—M.R.
  - i. Floor cleaning for Open House
- f. November—J.E. (both day crews)

## IX. Communications

- a. All non-officers are to turn in portable radios
- b. Will re-issue when we have the electric set up in station
- c. Issue of pages in the south...? Elk River tower may be turned off

## X. Miscellaneous

- a. Open House
  - i. 6:00 October 10<sup>th</sup> fill bags
  - ii. Matt—Menards, Home Depot, Walmart, Target—Elk River businesses
  - iii. Ideas for community outreach...stepping up our presence within community...uniforms, items to hand out, visiting licensed daycares
- b. Chain of Command: Chief, Asst. Chief, Captain 3, Captain 4, Captain 5, Captain 6 addressed. (Idea is that there is a succession hierarchy.)  
**Matt/Rick Motion to adopt the said chain of command. Motion carries**
  - i. Steve/Matt Make a motion to take a vote of no-confidence in Paul Vollkommer for violating chain of command for going to the newspaper after the last department meeting.
    1. Discussion: Steve: Issue of going against chain of command he will go against chain of command on a fire scene.
    2. Discussion: Robin: How do the officers feel about this? For example, he was unable to separate roles (fire fighter/town board)

3. Discussion: Matt: Constant problems and wasted hours from the beginning of the department. Repeated votes. Issue after issue.
  4. Brian's request: Let things ride for a month.
  5. Steve withdraws his motion. Matt withdraws second. Both want this discussion recorded in the minutes.
- c. Requirements for Nov. election. Reviewed revised list of requirements. This November....correction, s/b 3<sup>rd</sup> Sunday in November. **Steve/Matt Motion to adopt the officer requirement as presented. With amendment of item number five. Motion carries.**
- i. Discussion: Concern that 3<sup>rd</sup> quarter becomes the good standing quarter. Idea to petition for year to date yearly percentage. Poor first and second quarter, then make third quarter are you in good standing. Right to petition if you are in bad standing.
  - ii. Good standing for election purposes is yearly percentages in both training drills and calls. Good standing or meet the minimum percentage in training and calls for the prior year-to-date. (meaning 4<sup>th</sup> quarter of previous year, plus, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> quarters of current election year)
- d. Resignation Process for Officers: Steve/Jim O. **Motion to adopt the process outlined for officer term vacancy. Motion carries.**
- e. Storage of equipment: **Mary Beth/Steve I would like to make the motion that the fire department support the Sherburne County Dive Team housing their dive equipment (boat/trailer, dive rig, dive trailer) here at the station for five years and reviewed after that time. Motion carries.**
- i. Discussion: Assets: doing our own training, helping with other department's training, lose dive team—lose water rescue capability.
- f. Reviewed the statement that the department spent "\$80,000" as stated in newspaper.
- g. **Motion to approve last month's (9/2006) meeting minutes: Jim B/Matt Rick mentioned change rpm to psi. Motion carries with said correction.**

**XI. Closing**  
**Motion to adjourn. Steve/Matt 2204 Motion carries.**