

BALDWIN TOWNSHIP REGULAR MEETING

February 3, 2009

Present – Supervisors Jeff Holm, Lester Kriesel, Bryan Lawrence, and Paul Vollkommer. Supervisor Jim Oliver absent.

Call to Order – The February 3, 2009 Baldwin Township regular meeting was called to order by Chairman Bryan Lawrence at 7:03 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Bryan Lawrence requested to add 'Transfer of \$2,701.50 from Capital Fund to Debt Service Fund, Certificate of Indebtedness Interest Payment' under 'Any Other Business'.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Kriesel/Vollkommer unanimous to approve regular meeting agenda as amended.

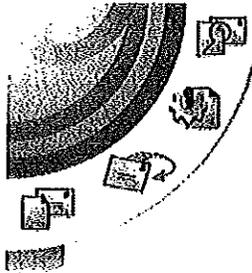
Open Forum for Citizens – Kriesel/Holm unanimous to approve having the responsible committee ensure that the postcards for the administrator special meeting scheduled for February 24, 2009 be sent out.

Cal Schmock, Larry Handshoe and Paul Vollkommer are running for Supervisor 'A'. Lester Kriesel and Jay Swanson are running for Supervisor 'E'. All were present at the meeting and introduced themselves except for Jay Swanson.

Approve/Disapprove Sherburne County Public Works Request for Signed Permanent Easement Forms for CSAH 19 – Rhonda Lewis, Sherburne County Public Works, was present. Lester Kriesel stated that he would be favorable to the county paving the road for the loss of burial lots. Bryan Lawrence questioned if the county would be open to cost sharing with the township if the township decides to improve the asphalt already going through the cemetery. Ms. Lewis stated that she can put together a cost estimate. Lawrence/Kriesel unanimous to accept the county's offer with paving the road out to the new access.

OLD BUSINESS:

Township Attorney Issues: Included in the minutes is the email from Troy Gilchrist in response to questions raised at the February 2, 2009 regular meeting of Baldwin Township.



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From: 'Gilchrist, Troy J.' <TGilchrist@Kennedy-Graven.com> **Sent:** Tue Feb 3 15:22
To: <baldwintwp2@qwestoffice.net> **Priority:** Normal
Subject: RE: Baldwin Township (BA440-1) **Type:** Embedded HTML/Text

Cathy:

Thank you for letting me know that I will not need to attend your annual meeting.

My responses to the questions you presented are as follows:

-  Reply
-  Reply All
-  Forward
-  Delete
-  Address Book
-  Print
-  Block Sender
-  View Headers
-  Next
-  Previous

1. Supervisor Paul Vollkommer feels there is a conflict of interest in my duties as election administrator. (See attached memo from Vollkommer and the state statute he cites along with an email I received from the Secretary of States office.) Is it, in fact, a conflict of interest for me to serve as election administrator for the March township election and, if so, who then would be responsible for administering absentee ballots? My deputy clerk is not trained.

I reviewed the letter from Mr. Vollkommer which indicates he believes you have a conflict of interest in your capacity as the election administrator in the upcoming town election because you were named in a suit he brought against the town and he is a candidate in the election. I also reviewed the statutes he provided to support his position as well as the e-mail from Brad Anderson from the Secretary of State's office in which he indicated he is not aware of an elections related statute that would require the clerk to step down in such a situation.

In my opinion, this situation does not constitute a conflict of interest for you or otherwise create a situation in which you must (or could even choose to) avoid your statutory duties as the administrator of the election. Mr. Vollkommer's letter was apparently accompanied by two statutes provided to support his position. The first was Minn. Stat. § 10A.07 that requires the disclosure of potential conflicts of interests in certain cases. This statute specifically refers to a "public official or a local official elected to or appointed by a metropolitan governmental unit who in the discharge of official duties . . ." Minn. Stat. § 10A.07, subd. 1 (emphasis added). The term "metropolitan governmental unit" is defined in Minn. Stat. § 10A.01, subd. 24 as follows:

Subd. 24. Metropolitan governmental unit.

"Metropolitan governmental unit" means any of the seven counties in the metropolitan area as defined in section 473.121, subdivision 2, a regional railroad authority established by one or more of those counties under section 398A.03, a city with a population of over 50,000 located in the seven-county metropolitan area, the Metropolitan Council, or a metropolitan agency as defined in section 473.121, subdivision 5a.

Towns are not included in this definition and so are not bound by the disclosure requirement contained in Minn. Stat. § 10A.07, subd. 1. Even if this section did apply to your town, the described situation would not trigger the disclosure requirements because it is not clear you are a "local official" for the purposes of the statute, the suit ultimately does not affect your financial interests because the town is required to indemnify you in this suit, and the duties to administer the election are assigned by statute and cannot simply be handed off to someone else. In other words, this section does not apply and even if it did it would not compel or

allow the election duties to be reassigned.

The second statute was Minn. Stat. § 15B.28. This statute deals with conflicts of interests related to the operations of the Capitol Area Architectural and Planning Board and clearly does not apply to your town.

I agree with Mr. Anderson that I too am not aware of any election related statutes that discuss conflicts of interests regarding this type of situation. The conflict of interest provisions related to towns are found in Minn. Stat. §§ 365.37, subd. 1; 471.87; 471.88; 471.89. These sections expressly refer to town supervisors, the town board (which does not include the clerk or the treasurer), or to public officers who are authorized to take part in making a sale, lease or contract on behalf of the entity on which they serve. These prohibitions have at their core the need for officials who have the power to contract to avoid having a personal financial interest in such contracts. I can see nothing in this situation that gives rise to this type of conflict situation.

I suspect the outcome of the election will not affect the suit against the town. The suit and any perceived personal financial interest the clerk may have in the outcome of the suit are not related to the election. The clerk has statutory duties associated with elections and the only situation that impacts the scope of those duties is if the clerk is a candidate in the election. These duties are heavily prescribed by statute, are not discretionary, and are established specifically so that personal interests of those who administer the election do not affect its outcome.

Your second question asked:

2. In regards to the state smoking ban, is it legal for employees of the township to smoke in township vehicles?

The provisions of the smoking ban were incorporated into the Clean Indoor Air Act found in Minn. Stat. §§ 144.411 to 144.417. The Act indicates where smoking is prohibited and allowed. Under Minn. Stat. § 144.414, subd. 1, smoking is prohibited "in a place of employment." Place of employment is defined in Minn. Stat. § 144.413, subd. 1b to include a wide range of areas and states "[v]ehicles used in whole or in part for work purposes are places of employment during hours of operation if more than one person is present." Smoking is also prohibited in public transportation, but the definition appears to limit the term to buses, taxis, vans, and other for-hire types of vehicles.

I could find nothing in the Act that specifically refers to publicly owned vehicles as being treated differently than other work vehicles. As such, the provisions cited above prohibiting smoking in a vehicle used for work purposes applies, but only if more than one person is present in the vehicle. I assume the town has not adopted a policy on smoking in town vehicles. If the town board is interested in adopting such a policy it can do so provided it does not attempt to allow smoking in situations where it is prohibited under the Act.

Your third question asked:

3. The town board would like your opinion on the town board requiring annual reviews on all existing and new conditional use permits.

The town can add an annual review as a condition on new conditional use permits. I have encountered other communities that do require annual reviews and I think it is fair to say they think it is a good opportunity to touch base with the owner, learn if there have been any changes to the operation or if changes are anticipated, address any complaints or concerns that may have been raised, confirm corrective actions the town may have previously communicated to the owner have been accomplished, and simply to remind the owner they are operating under a permit that contains conditions which must be complied with.

However, it is important for the board to understand the limitations of such reviews.

Under Minn. Stat. § 462.3595, subd. 3, a "conditional use permit shall remain in effect as long as the conditions agreed upon are observed . . ." In other words, CUPs are essentially perpetual and a town cannot require the owner to renew or request a new permit every year, every five years, etc. A number of communities do attempt to place time limitations on CUPs, but such limitations are arguably not enforceable. If a community is inclined to place a time limit on certain uses, then they should consider classifying those uses as interim uses which are similar to conditional uses except they have a stated end date or ending event. See Minn. Stat. § 462.3597.

To answer the question, I think it is a fine idea to add an annual review requirement for the reasons I mentioned above as long as the board keeps in mind it may not simply add to or amend the conditions, or revoke the permit, during these reviews.

Your fourth question asked:

4. If a conditional use permit has already been granted is it legal for the permit to be revoked?

There is no statutory process for revoking CUPs, so many communities provide a CUP revocation process in their zoning ordinance. I have not been asked to look into the details of the town's zoning ordinance so I am not familiar with exactly how it is structured, but I understand the town has essentially adopted the county's zoning ordinance by reference. Under Section 18, subd. 5, para. 6 of the County's ordinance it indicates: *"If the applicant does not abide by the conditions set forth in the permit, the County has the right to either revoke the permit or hold another hearing to investigate and set additional conditions."* I did not see a specific revocation process set out in the ordinance.

The language quoted above on the duration of a CUP makes it clear its on-going effect is dependent on compliance with the conditions. As long as the conditions are reasonable, if an owner violates them the CUP may be revoked. However, the town should not attempt to revoke any CUP unless it first provides the owner notice, holds a public hearing, and adopts detailed findings supporting the revocation. The board would definitely want to get me involved up front in any proposal to revoke a CUP because they can become very contentious. The town would also want to discuss this matter with the county to understand what role, if any, it would play in the process given the cooperative agreement the town has with the county.

Please feel free to contact me if there are any other questions or if further clarification is needed on any of the issues addressed above.

Troy Gilchrist
Kennedy & Graven, Chartered

Toll Free 800-788-8201
Fax 612-337-9310
Minneapolis 612-337-9214
St. Cloud 320-240-8200

From: Baldwin Township [mailto:baldwintwp2@qwestoffice.net]
Sent: Tuesday, February 03, 2009 9:12 AM
To: Gilchrist, Troy J.
Subject: Baldwin Township

First of all, the town board has determined that you do NOT need to attend our annual meeting.

I have been authorized by the Baldwin Town Board to ask the following questions and obtain your legal opinion:

1. Supervisor Paul Vollkommer feels there is a conflict of interest in my duties as election administrator. (See attached memo from Vollkommer and the state statute he cites along with an email I received from the Secretary of States office.) Is it, in fact, a conflict of interest for me to serve as election administrator for the March township election and, if so, who then would be responsible for administering absentee ballots? My deputy clerk is not trained.
2. In regards to the state smoking ban, is it legal for employees of the township to smoke in township vehicles?
3. The town board would like your opinion on the town board requiring annual reviews on all existing and new conditional use permits.
4. If a conditional use permit has already been granted is it legal for the permit to be revoked?

Cathy Stevens
Baldwin Township Clerk/Treasurer

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<http://webmail.qwestoffice.com/altomail6/reademail.pl?id=55&folder=Inbox&print=1>

2/3/2009

Lawrence reviewed the attorney responses. A policy to establish for smoking in township vehicles will be added to the March agenda. Question number 4 will be available when the county is involved.

Road Report – The main issue is for plowing snow only. There are no other concerns.

County Planning & Zoning Report – There is nothing to report since there was no meeting in January.

Approve/Disapprove Fire Department Purchase Orders – Bryan Lawrence said he thought that all the purchase orders related to the grants were received, but the fire department was waiting to purchase until they found out if they had received the grant. Lawrence/Kriesel motion to approve Purchase Orders 509968 to 509976. Roll call taken with Lawrence, Kriesel, and Holm voting yea; Vollkommer nay. Motion carried.

- 1 thermal imaging camera \$9,800 (purchase order 509968)
- 10 firefighting boots \$130 each for a total of \$1,300 (purchase order 509969)
- 1 6000 psi cascade system \$4,000 (purchase order 509970)
- 16 1-3/4 hose (red) \$110 each for a total of \$1,760 (purchase order 509971)
- 2 saberjet 2.5" nozzle at \$739.80 each for a total of \$1,479.60 (purchase order 509972)
- SCBA grant 5% and packs at \$8,392 (purchase order 509973)
- 3 turn out gear sets \$5,000 (purchase order 509974)

- 4 pagers \$550.00 each for a total of \$2,200 (purchase order 509975)
- 1 ground monitor at \$3,000 (purchase order 509976)

Close Regular Meeting - Kriesel/Holm unanimous to approve closing the meeting at 8:03 p.m.

Open Public Hearing - Vollkommer/Holm unanimous to approve opening the public hearing regarding the easement vacation, Lot 1, Block 3, Northgate Estates at 8:03 p.m. Property owner Scott Daniels was present. There were no citizen comments. Bogart said that when the plat was done there was a pond that was to be placed on the property. Since the easement didn't changed, the design calculations were looked at, and there is no problem with the drainage.

Close Public Hearing - Kriesel/Holm unanimous to close the public hearing at 8:06 p.m.

Open Regular Meeting - Vollkommer/Holm unanimous to open the regular meeting at 8:06 p.m.

Vollkommer/Holm unanimous to change agenda item order to facilitate the running of the meeting.

Approve/Disapprove Resolution No. 09-02 - Vollkommer/Kriesel unanimous to approve Resolution No. 09-02 regarding vacating a drainage and utility easement:

**BALDWIN TOWNSHIP
SHERBURNE COUNTY, MINNESOTA
RESOLUTION NO. 09-02**

RESOLUTION VACATING A DRAINAGE AND UTILITY EASEMENT

WHEREAS, Scott Daniels (the "Owner") purchased Lot 1, Block 3 within the Northgate Estates plat, the legal description for which is attached hereto and described as Exhibit A (the "Property");

WHEREAS, the Owner has requested the Town Board vacate a portion of the drainage and utility easement, described in Exhibit B attached hereto, located entirely on the Lot to facilitate of construction of an addition to a dwelling on the Property;

WHEREAS, the easement does not terminate at or abut upon public water;

WHEREAS, the Town is authorized by Minn. Stat. § 462.358, subd. 7 to vacate drainage and utility easements by following the procedure available to it to vacate town roads;

WHEREAS, Baldwin Township is an urban town and may vacate town roads using the procedure set out in Minn. Stat. §368.01, subd. 25;

WHEREAS, the Owner, who own all of the property in which the easement is located, submitted a petition requesting the vacation of the easement;

WHEREAS, the Town Board provided notice of and conducted a public hearing regarding the proposed vacation on February 3, 2009;

WHEREAS, the Town Board hereby finds and determines:

- Utilities are not located within the easement and it is not otherwise being used for the purpose for which it was dedicated;
- The easement will not be needed in the future; and
- It is in the public's interest to vacate the easement;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby vacates the easement described in Exhibit B effective as of the date of this Resolution;

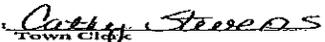
BE IT FURTHER RESOLVED, the Town Board determines no damages are owed for the vacation of the easement;

BE IT FINALLY RESOLVED, this Resolution shall constitute the notice of completion and the Town Clerk-Treasurer is hereby authorized and directed to file this Resolution with the office of the County Auditor to be entered into the transfer record and then record it with the office of the County Recorder.

Adopted this 3rd day of February, 2009

BY THE BOARD


Town Chairperson

Attest: 
Town Clerk

327014V1 TJO BA440-1

2

Approve/Disapprove Automatic Mutual Aid with City of Princeton –
Vollkommer/Kriesel unanimous to approve automatic mutual aid with the City of
Princeton.

TOWNSHIP OF BALDWIN
COUNTY OF SHERBURNE
STATE OF MINNESOTA

MOTION by Township Supervisor _____ to adopt the following:

A RESOLUTION TO APPROVE AN AUTOMATIC FIRE DEPARTMENT MUTUAL AID RESPONSE AGREEMENT WITH THE CITIES OF ZIMMERMAN, PRINCETON, ISANTI, BECKER, BIG LAKE, AND ELK RIVER FOR A KNOWN STRUCTURE FIRE 24/7 , 365 DAYS A YEAR.

WHEREAS, the Township of Baldwin and the cities of, Zimmerman, Princeton, Isanti, Becker, Big Lake, and Elk River fire departments are all members of the St. Croix Valley Mutual Aid Association, or the Sherburne County Mutual Aid Association; and

WHEREAS, the terms, conditions, and definitions for responding to an automatic mutual aid fire incident as outlined in this resolution, shall be the same as those in the St. Croix Valley Mutual Aid Association agreement or Sherburne County Mutual Aid Association; and

WHEREAS, the Insurance Services Office (I.S.O.), will acknowledge this automatic mutual aid agreement and may grant additional points for improving the fire protection ratings for each municipality involved; and

WHEREAS, this agreement will also assist to reduce the response times for all additional firefighters and appropriate fire equipment needed to safely perform fire suppression activities; and

NOW THEREFORE, BE IT RESOLVED, by the Township Board of Baldwin Township to hereby order signing an automatic mutual aid fire agreement with the Cities of Zimmerman, Princeton, Isanti, Becker, Big Lake, and Elk River.

Motion seconded by Township Supervisor _____ and adopted by the Township Board at a regular meeting this _____ day of _____, 2009 with Township Supervisors _____ voting in favor of the resolution, and Township Supervisors _____ voting against, whereupon said resolution was passed.

Attest:

Cathy Stevens -- Township Clerk

Township Of Baldwin



Bryan Lawrence - Board Chair

Status of Capital Improvement Plan -

Proposed Major Construction Projects		5%YR
Year	Project Description	5%YR
2009	2009 Budget	\$248,383
2009	Preventive Maintenance	Township to be determined
2009	Preventive Maintenance	Township to be determined
2009	99172 St	287th to Terminus
2009	104th	CR37 to CR18
2009	283rd	from CR39 to TH169
2009	290th	Baldwin Meadows
		Special Reconstruction
		Subtotal
		\$6,250
		\$243,784
		Carryover
		\$4,599
2010	2010 Budget	\$179,599
2010	Preventive Maintenance	Township to be determined
2010	Preventive Maintenance	Township to be determined
2010	99172 St	287th to Terminus
		Crack Sealing
		Chip Seal
		Overlay
		Subtotal
		\$0
		\$10,844
		\$68,919
		Carryover
		\$115,278
2011	2011 Budget	\$230,278
2011	Preventive Maintenance	Township to be determined
2011	Preventive Maintenance	Township to be determined
2011	305th	CR 45 to 136th
		Crack Sealing
		Chip Seal
		Reconstruction w/First Lift
		Subtotal
		\$0
		\$15,986
		\$220,941
		Carryover
		\$277,720
		\$12,558
2012	2012 Budget	\$205,058
2012	Preventive Maintenance	Township to be determined
2012	Preventive Maintenance	Township to be determined
2012	305th	CR 45 to 136th
2012	289th & 127th	CR 45 to Terminus
		Crack Sealing
		Chip Seal
		Overlay
		Overlay
		Subtotal
		\$0
		\$34,266
		\$67,142
		\$45,842
		\$45,842
		Carryover
		\$183,082
		\$11,966
2013	2013 Budget	\$223,716
2013	Preventive Maintenance	Township to be determined
2013	Preventive Maintenance	Township to be determined
2013	100th St	277th to Sandy Lake
		Crack Sealing
		Chip Seal
		Reclaim/Overlay
		Subtotal
		\$0
		\$35,979
		\$70,499
		\$102,103
		Carryover
		\$208,581

Proposed Major Future Construction Projects

	2008/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
1st Year 136th								
2nd Year 136th								
1st Year 100th St								
2nd Year 100th St								
1st Year 126th								
2nd Year 126th								
1st Year 104th								
2nd Year 104th								
1st Year 120th								
2nd Year 120th								
1st Year 112th								
2nd Year 112th								
1st Year 136th								
2nd Year 136th								
\$25 \$3,802,095 \$4,192,394 \$4,401,919 \$4,622,015 \$4,833,115 \$5,045,771 \$5,259,560 \$5,474,388								

Jon Bogart said that a capital improvement plan should be revisited every couple of years.

Approve/Disapprove Advertising for Cracksealing Bids – Kriesel/Holm unanimous to approve advertising for a sealed bid process for cracksealing bids.

Approve/Disapprove Snowplowing Job Description & Review Process – Kriesel/Holm unanimous to approve the review process and snowplowing job description.

Review Process for Hiring Snowplow Operator

Introduce Board Members

Explain Job Description

- Responsibilities
- Duties
- Wages
- Hours (7 days per week, 24 hours per day, November 1st to April 15th)

Explain Requirements

- Class D license for F Series Trucks
- Class B license for L Series Trucks
- Driver license check (Driving record clear of major violations -- DWI, DAR)
- Drug Testing
- DOT Physical for Class A or B license

Questions

1. What interests you about the snowplow position?
2. Explain in detail past education, training or work experience that may help you perform the job?
3. Have you had previous experience plowing snow?
4. Have you had previous experience maintaining vehicles or other equipment?
5. Have you had an opportunity to work unsupervised?
6. The position requires being on-call 24 hours a day and the ability to report for work within one hour. How do you feel about that?
7. As an employee of the township, the position requires sometimes dealing with the public in tense situations. Explain any experiences and explain how you handled them.
8. The snowplow operator must be able to meet the physical demands of the job which requires lifting up to 75 lbs., the ability to operate controls of the plow, and perform the job in bad weather. Is there any reason why you wouldn't meet the requirements?
9. Is there anything else you would like to add that might qualify you for the position?
10. Do you have any other commitments that would prevent you from being available such as vacations or other jobs?
11. Do you understand the township cannot guarantee the amount of hours, and hours will be based on snowfall and other winter related duties?
12. Do you have a problem with night vision?

The plow is kept at the town hall which will be picked up here and brought back here unless otherwise specified.

**Baldwin Township Snowplow Operator
Job Description**

I. PURPOSE

The purpose of the Snowplow Operator position is to assist in maintaining the township roads during the winter season.

II. AUTHORITY

The Snowplow Operator has the authority to perform such duties as required for the efficient winter road maintenance. The Snowplow Operator is directly responsible to the designated representatives.

III. QUALIFICATIONS

The Snowplow Operator employee must have a high school diploma or GED plus considerable knowledge regarding operation of equipment and methods used to perform winter road maintenance. Must possess a Class B or D driver's license. This employee must be available on-call 24 hours a day from November 1st to April 15th.

IV. DUTIES

- Assist with snowplowing and sanding township roads
- Provide inspections of township snowplow truck as required by MNDOT.
- Provide daily records of work performed.
- Perform other related duties as directed by the designated representative.
- Shovel snow as needed at town hall.

V. KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of practices, methods, and techniques used in winter road maintenance.
- Ability to perform minor preventative maintenance and repair of equipment used.
- Knowledge of safety procedures.
- Willingness to attend training as recommended by the town board to increase knowledge of job duties.
- Skilled in the use and care of tools.
- Ability to perform manual labor and meet physical demands of the work involved.
- Ability to maintain work records.
- Ability to work extra or flexible hours as needed to complete jobs assigned.
- Ability to report to work within one hour of notification.

Discuss Hiring Policies for Snowplow Drivers – Holm/Vollkommer unanimous to approve that all maintenance positions need to be posted and published.

Discuss Health Coverage – Bryan Lawrence stated that employees Zachary Good and Cathy Stevens have not turned in their response declining health coverage and would like them into the office as soon as possible.

Approve/Disapprove Purchasing GPS System – Holm/Kriesel motion to approve moving forward with the idea of pricing a GPS system, and put on the March agenda. Roll call taken with Holm, Kriesel and Vollkommer voting yea; Lawrence voting nay. Motion carried.

Approve/Disapprove 4-Day Work Week – Jeff Holm stated a 4-day work week may be worth trying with the board reviewing at the April meeting. Holm/Vollkommer unanimous to move the township to 4 days and maintain same hours open to the public and have the maintenance department determine what their start and stop times are. The item will be placed on the April town board meeting agenda for review. The 4-day work week will begin Monday, February 9, 2009.

Approve/Disapprove Moving Maintenance Department Office – Vollkommer/Holm motion to move the maintenance department office. Roll call taken with Vollkommer and Holm in favor; Kriesel and Lawrence opposed. Motion died due to tie vote.

Fire Budget – No action taken as the clerk needs additional time to check into the minutes.

Administrative Fire Expenses – See above. No action taken

Clerk's Response to Conflict of Interest Regarding Elections – Bryan Lawrence stated that, from the attorney's comments, being the clerk, administrator of the elections, she has a statutory duty to administer the election. She won't be counting ballots. That's the election judges department. Baldwin Township Clerk/Treasurer, Cathy Stevens, made the following statement directed to Supervisor Paul Vollkommer: "I have a concern, and I added this to the agenda before I heard back from Troy. If it was my choice, I would "wash my hands" of it. Just for the fact that another lawsuit ever being brought forth again in case you lose, in case you win. I don't want to be a part of it. I would ask that I not be a part of the Annual Meeting. I will be here for the election and stay later in the day. Cheryl is more than willing to be here for the Annual Meeting. I don't want any conflicts coming out of this. I would prefer not to be here. The town doesn't need to go through another lawsuit and I certainly don't need to."

NEW BUSINESS:

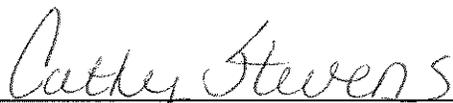
Approve/Disapprove "Piggybacking" with County on 283rd Avenue Road Project – Kriesel/Holm unanimous to approve piggybacking with the county on the 283rd Avenue road project. Lawrence will contact the county.

ANY OTHER BUSINESS:

Kriesel/Holm unanimous to approve the transfer of \$2,701.50 from the capital fund to the debt service fund for the Certificate of Indebtedness interest payment.

Holm/Vollkommer unanimous to approve payment of check numbers 13567 to 13571 and 1 EFT payment totaling \$1,395.89.

Adjournment – Holm/Kriesel unanimous to adjourn at 9:51 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Bryan Lawrence
Chairman, Board of Supervisors
Baldwin Township

Attendees: Dennis Lindberg, Stephanie Ketterl, Cal Schmock, Jesse Ewert, Rhonda Lewis, Scott Daniel, Larry Handshoe, Ray McGraw, Jon Bogart, Zachary Good

FEBRUARY 2009

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13519	Paul Vollkommer	wages	\$187.10	\$187.10						
13520	Jeffrey Holm	wages	\$327.43	\$327.43						
13521	Jeffrey Holm	mileage & reimbursement	\$255.00	\$255.00						
13522	Lester W. Kriesel	wages	\$380.00	\$380.00						
13523	Lester W. Kriesel	mileage	\$45.10	\$45.10						
13524	Bryan Lawrence	wages	\$403.44	\$403.44						
13525	Bryan Lawrence	mileage & reimbursement	\$169.50	\$169.50						\$147.50
13526	Mary Beth Torborg	secretarial services	\$147.50							\$240.00
13527	Don Larsen	janitorial services (2 months)	\$240.00							
13528	Cathy Stevens	mileage & reimbursement	\$76.40	\$76.40						
13529	Zachary Good	mileage	\$64.90		\$64.90					
13530	Jeremy Evans	reimbursement for maps	\$180.76							\$180.76
13531	MN Child Support	payment	\$13.84		\$13.84					
13532	MN Child Support	payment	\$20.48		\$20.48					
13533	Joel Stottrup	gopher - 8 pair	\$12.00	\$12.00						
13534	Jim Oliver	wages	\$327.43	\$327.43						
13535	Jim Oliver	mileage	\$30.80	\$30.80						
13536	MN Assoc of Twps	training registration	\$40.00	\$40.00				\$450.00		
13537	Wolgaest Plumbing	repair water heater	\$450.00							
13538	Crysteel	headlight kit	\$31.35		\$31.35					
13539	Brand Mfg.	r&b repairs	\$857.66		\$857.66					
13540	Med Compass	quantitative fit testing	\$640.00							\$640.00
13541	Cheryl Goetz	mileage	\$5.50	\$5.50						
13542	Central Hydraulics	hydraulic hose	\$213.81		\$213.81					
13543	IKON Office	copy machine maintenance	\$113.08							\$113.08
13544	Bogart, Pederson	engineering	\$430.00							
13545	St. Cloud Truck	strobe light assembly	\$111.95		\$111.95			\$430.00		
13546	North Am Salt Co	road salt	\$3,023.02		\$3,023.02					
13547	Princeton Township	snowblowing	\$750.00		\$750.00					
13548	Central Fleet Service	truck repair	\$167.09		\$167.09					
13549	MN Fire Service Cert	training registration	\$60.00							\$60.00
13550	Office Depot	office supplies	\$61.56		\$61.56					
13551	SherbCoAssocTwps	annual dues	\$1,716.53	\$1,716.53						
13552	St. Cloud Tech Coll	training registration	\$400.00							\$400.00
13553	Resource Training	one year membership	\$78.00		\$78.00					
13554	Interlight	mini max strobe light	\$106.89		\$106.89					
13555	Billings Service	tire	\$247.93		\$247.93					
13556	Jones Chassis	repair plow shoe	\$97.50		\$97.50					
13557	Petty Cash	postage	\$74.39	\$64.68						\$9.71

