

## BALDWIN TOWNSHIP REGULAR MEETING

February 1, 2010

**Present** – Supervisors Larry Handshoe, Jeff Holm, Bryan Lawrence, Jim Oliver and Jay Swanson.

**Call to Order** – The February 1, 2010 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:02 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Additions/Corrections to Agenda** – Swanson suggested combining the Road Report and the 127<sup>th</sup> Street Update to be moved in the agenda before the Fire Department Report. Holm suggested removing Joint Committee with City of Princeton Status from the agenda Under New Business it was suggested adding “Set a Date for Healthy Communities Partnership Kickoff Event” and “Approve Special Newsletter for Late February”.

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** – Swanson/Handshoe unanimous to approve the regular meeting agenda with additions and no corrections.

**January 2010 Final Treasurer’s Report** – The clerk/treasurer reported receipts of \$64,527.82 and disbursements of \$33,484.20, check numbers 14322-14370 and 6 EFT payments leaving a balance of \$595,291.37. The January 2010 final treasurer’s report was accepted subject to audit.

**February 2010 Preliminary Treasurer’s Report** – The clerk/treasurer reported receipts of \$2,195.39 and disbursements of \$34,766.47, check numbers 14371-14441 and 3 EFT payments leaving a preliminary balance of \$562,954.13.

**2009 Annual Sheriff’s Report** – Sheriff Joel Brott was present with a PowerPoint presentation and reported that there were 2013 calls in the year 2009. He also gave the January offense report which showed 200 incidents.

**Approval of Consent Agenda** – Oliver/Lawrence unanimous to table the Town Board meeting minutes of December 7, 2009. Swanson/Oliver unanimous to approve the Town Board meeting minutes of January 4, January 5 and January 19, 2010.

**Open Forum for Citizens** – According to Beth Ficek of 97<sup>th</sup> Street there continues to be noise problems in Pinegate Estates from a big rig truck which has been going on for 4 months. Sheriff Brott said that deputies have been there. The Sheriff Department has someone who deals with commercial motor vehicles. He will report back to Ficek and the board.

Elaine Philippi, 127<sup>th</sup> Street, said the issue of paying volunteers needs to be resolved by either putting it on the March agenda or at a workshop meeting.

## CONDITIONAL USE & INTERIM USE PERMITS:

**Conditional Use Permit for a Single Family Residence in an Industrial District –** Lawrence/Swanson unanimous to approve a conditional use permit for a single family residence in an industrial district applied for by James Townsend and Donald Thompson subject to an annual review from Baldwin Township.

**PLATS: None.**

## OLD BUSINESS:

**Road Report –** Swanson reported the roads are getting plowed efficiently and the trucks are running well. The manager of the Sherburne County Trailer park purchased a “scoop” of salt/sand for \$30.00. Terry Carlile is asking to update the population signs in the township. It would cost \$60.00 to post four signs. Carlile stated that he purchased the letter to update the current signs. Additional population signs are recommended to be placed at County Road 28 (east end), County Road 38 (east end), County Road 9 (west end) and County Road 19 (north end). Holm suggested coming up with a sign with the township’s adopted logo. Create new sign for key areas and reuse the old signs on lesser traveled roads. A request from a resident to get a dead end or no turnout sign in Hawk Ridge is scheduled for the spring. Lawrence/Holm motion to disapprove sending Carlile to a road salt symposium on Wednesday for a cost of \$125.00 in Brooklyn Park. Swanson opposed. With four ayes and one nay the motion carried.

**127<sup>th</sup> Street –** Jon Bogart reported that there may be some property disputes with corner sections. He has come up with two options. Option A: costs would be roughly \$30,000. Option B: would have to acquire an easement. Costs would be roughly \$40,000. Bogart recommends Option A. Swanson stated that the purchase of the land needed would be in addition to the \$30,000. Lawrence stated that he feels that the plan has gone further than intended and cost. A resident came in saying we were using his property. The township should invest in a dead end road with 3 properties? One of the residents does not drive at all. Issue was compensation to the teardrop to the property owner on the west side. Find out the value of the teardrop and compensate property owner appropriately. Lawrence/Handshoe unanimous motion to figure out what we owe the property owner on the west side of the road and change nothing with the road at this point in time. Lawrence stated that he does not disagree with doing things right, however, it has turned into an investment of \$30-\$40,000. Make it our property or don’t make it our property. Swanson stated that he wished the motion was made a long time ago. Lawrence stated that we have bigger projects than this one. Oliver stated that when this first came out it was \$5-\$6,000. Swanson stated that when it was at \$29,000, Lawrence wanted changes. Now here it is. Lawrence stated that if it is going to be fixed it needs to go to the end of the road. He cannot justify \$30,000 on 3 property owners. Holm stated that Option B opens up too many issues. Option A looks doable and the board needs discussion on priorities. If we want to open it up we have a plan. Swanson stated that he completely agrees that the money would be better spent on other projects. The board needs to watch what we have our professionals do for the township. We need to be much more careful. Holm stated that he agrees, but we still have a plan. He has no problem with the services delivered by Mr. Bogart. A good point that it should have been done at the beginning.

**Fire Department Report** – Chief Torborg reported there were 16 calls in the month of January. There will be First Responder training the whole month of February. In March the firefighters will be trained in on the new engine. The department will be purchasing a lot of equipment for Engine 3 in order to meet NFPA standards. It's frustrating for the firefighters not to have addressing signs since all the other townships have them. Holm questioned if there any dollars budgeted for the additional equipment for the new engine. Torborg responded that every penny of the rollover will be spent. For a normal truck to be completely outfitted it would cost \$60,000. The preliminary estimate to equip the truck would be \$40,000. He has received several quotes. Everything that is extra will be going to the new truck. They are looking at putting the minimum on every truck to meet NFPA standards. He will provide a list of what is needed to the other chief's in the county. Lawrence asked if there were any grants in the works. Torborg responded that they did receive a training grant of approximately \$12,000.

**Relief Association Report** – Jim Oliver provided a packet of information to the other town board members. The balance of the accounts is \$248,973.10. There is a surplus of \$157,227. The benefit level is \$680.00 per year per member. Members have to be on the department 5 years and be 50 years of age or older. The association is 382% overfunded. Oliver stated that the association can be fully funded without any more contributions from the township. The township is not obligated to fund. Discussion was held on how benefits would increase and who really has jurisdiction over the relief association.

**Park Committee Report** – Even though clarification is needed, the Park Committee is working on getting quotes to go to the county to get funds. Grant applications are also in the process.

**County Planning & Zoning Report** – Lawrence reported that the interim use permit that we heard last month was approved. The sewer regulations were heard, and even though Baldwin voted against then, it passed on a 5/3 vote. We don't have to adopt MPCA rules and, if we do it by February 4, the county receives \$10,000. He feels it is the wrong reason for approval. A resolution, passed by the county association, was passed stating that gravity fed systems continue to be an option in the county.

**Road Report** – See above.

**Status of 2010 Road Projects Per Capital Improvement Plan** – Decisions need to be made on what road projects will be implemented for 2010.

**Joint Committee with City of Princeton Status** – Holm/Oliver unanimous to remove from agenda.

**127<sup>th</sup> Street Update** - See above.

**Approve/Disapprove Headwall Letter** – Swanson/Lawrence unanimous to approve the headwall letter as amended. The letter will be sent certified after August 1<sup>st</sup> if nothing has been completed by the property owner. It will be the last reminder before the township is involved.

**Approve/Disapprove Revised Fire Department Handbook** – Changes were reviewed. Swanson/Handshoe unanimous to approve the Leave of Absence Form and the Vacation Form as Appendix 'A' and Appendix 'B'. Chuck Nagle requested to address the board on changes to the Fire Department Handbook. Nagle had a list of 20 suggested handbook additions. Oliver stated that most of these additions are information items for a new person and suggested that Nagle and a couple of fire fighters come up with a new fire fighter handbook. Nagle stated that he respectfully disagrees. A special meeting is schedule for February 8, 2010 at 6:00 p.m. Lawrence does not agree with the special meeting since the revisions should be in the handbook prior to approval. Swanson/Lawrence unanimous to approve the February 8, 2010 meeting as workshop. Nagle's comments will be addressed at the workshop.

**Approve/Disapprove Holding Fire Department Special Election** - Not applicable until handbook is resolved. Lawrence/Swanson unanimous to table.

**TABLED ITEMS:** None.

**NEW BUSINESS:**

**Appoint Election Judges for March Township Election** – Lawrence/Handshoe unanimous to approve appointing election judges for the March Township election. The list of judges have all been trained. The clerk will be responsible for scheduling and ensuring party balance.

**Review/Approve/Disapprove Annual Meeting Agenda** – Oliver/Handshoe motion to approve the annual meeting agenda with no PowerPoint and presentations to be 10 minutes or shorter. Lawrence opposed to approval of agenda. With four ayes and one nay the motion carried.

**Schedule Board of Audit Meeting** – The Board of Audit meeting is scheduled for February 16 at 6:00 p.m.

**Schedule Board of Canvass Meeting** – The Board of Canvass meeting is scheduled for March 11, 2010 at 8:00 a.m.

**Schedule Candidate Forum** – A Candidate Forum is scheduled for March 6, 2010 from 1:00 to 3:30 p.m.

**Approve/Disapprove 2010 Road Projects** – Lawrence/Oliver unanimous to table the 2010 road projects until after the budget meeting.

**Newsletter Issues** – Handshoe feels more articles on the fire department should be included. Current items should be included.

**Approve/Disapprove Transfer of Funds to Replenish Capital Fund** – Lawrence/Swanson unanimous to approve transferring \$2,000 from the General Fund to replenish the Capital Fund.

**Review Rum River Recreation & Resource Board Joint Planning Agreement** – Will be added to the March agenda for approval or disapproval.

**Set Date for Healthy Communities Partnership Kickoff** – The Healthy Communities Partnership Kickoff will be held at Baldwin Town Hall on February 23<sup>rd</sup> from 6:00 to 8:00 p.m.

**Special Newsletter** – Lawrence/Oliver unanimous to approve a special newsletter to include the budget, annual meeting agenda and the Healthy Communities Partnership Kickoff. Oliver and Holm will put the newsletter together with the goal of sending it out on the February 20.

**ANNOUNCEMENTS:**

- The Budget Meeting is Tuesday, February 9<sup>th</sup> at 7:00 p.m.
- County Highway Safety Plan Workshop is Monday, March 8 in St. Cloud (RSVP Required).
- Healthy Communities Partnership Kickoff on February 23<sup>rd</sup> from 6:00 to 8:00 p.m. at the Town Hall
- Minnesota Public Radio with Baldwin Community presentation at the PACC Center on March 4<sup>th</sup> at 7:30 p.m.

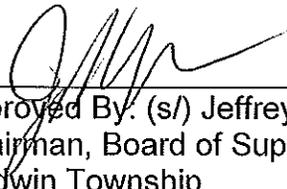
**ANY OTHER BUSINESS:**

Swanson/Handshoe unanimous to approve payment of bills, check numbers 14371 to 14441 and 3 EFT payments totaling \$34,766.47.

**Adjourn** – Lawrence/Swanson unanimous to approve adjournment at 10:55 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jeffrey Holm  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Dennis Lindberg, Julius Dorweiler, Donnie Thomas, James Townsend, John Rust, Lester Kriesel, Elaine Philippi, Joe Kiel, Jon Bogart, Terry Carlile

JANUARY 2010

FINAL

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14322	Lamy Handshoe	wages	\$274.48	\$274.48						
14323	Jeff Holm	wages	\$456.05	\$456.05						
14324	Qwest	phone & internet	\$174.77	\$174.77						
14325	Qwest	phone & internet	\$210.88							\$210.88
14326	Connexus Energy	electric utilities	\$241.53	\$241.53						
14327	Connexus Energy	electric utilities	\$97.03							\$97.03
14328	CenterPoint Energy	gas utilities	\$433.39	\$433.39						
14329	AT&T Mobility	fire cell phones	\$124.09							
14330	AT&T Mobility	r&b cell phone	\$46.72		\$46.72					
14331	Jim Oliver	wages	\$519.20	\$519.20						
14332	Bryan Lawrence	wages	\$374.20	\$374.20						
14333	Jay Swanson	wages	\$272.43	\$272.43						
14334	West Branch Const	park improvements	\$831.90				\$831.90			
14335	U.S. Bank	credit card charges	\$592.31	\$40.00	\$552.31					
14336	St. Cloud Truck	r&b supplies	\$587.77		\$587.77					
14337	SherbCoAuditor	proposed tax notices	\$593.26	\$593.26						
14338	Resource Training	membership fee	\$78.00		\$78.00					
14339	Reliance Electric	light bulbs	\$89.64	\$89.64						
14340	Rays Auto Body	r&b repair	\$97.50		\$97.50					
14341	Princeton Township	road blading	\$250.00		\$250.00					
14342	Petty Cash	postage	\$13.93	\$13.93						
14343	Office Depot	office supplies	\$64.26	\$64.26						
14344	NEsherbFire&Rescue	fire relief	\$10,012.22							\$10,012.22
14345	NorthAmericanSalt	salt	\$4,110.36		\$4,110.36					
14346	MAT Agency	insurance	\$355.00							\$355.00
14347	Marv's True Value	supplies	\$148.17	\$47.50	\$100.67					
14348	Lester W. Kriesel	cemetery caretaker	\$50.00						\$50.00	
14349	Lawson Products	r&b supplies	\$114.48		\$114.48					
14350	Jeff Holm	mileage	\$14.30	\$14.30						
14351	HSBC Business	northern tool charge	\$141.22		\$141.22					
14352	Harvey Hazeman	access permit refund	\$50.00		\$50.00					
14353	ECM Publishers	legal notices, notices, newslett	\$304.63	\$304.63						
14354	Crysteel Truck	r&b supplies	\$86.10		\$86.10					
14355	Business Forms	banyon checks & envelopes	\$179.32	\$179.32						
14356	Bryan Lawrence	mileage	\$38.70	\$38.70						
14357	Bogart Pederson	engineering	\$750.00							\$750.00
Auto	PERA	town board contribution	\$174.26	\$174.26						



FEBRUARY 2010

PRELIMINARY

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14371	William Swigart	wages (july-december)	\$306.58							\$306.58
14372	Travis Carlson	wages (july-december)	\$470.49							\$470.49
14373	Terrence Nemerov	wages (july-december)	\$244.24							\$244.24
14374	Stephen McGinnis	wages (july-december)	\$45.50							\$45.50
14375	Scott Anderson	wages (july-december)	\$468.64							\$468.64
14376	Robin Fischer	wages (july-december)	\$596.56							\$596.56
14377	Richard Wagner	wages (july-december)	\$503.74							\$503.74
14378	Patrick Wagner	wages (july-december)	\$22.94							\$22.94
14379	Michael Binwall	wages (july-december)	\$413.23							\$413.23
14380	Michael Rademacher	wages (july-december)	\$427.55							\$427.55
14381	Matthew Bounds	wages (july-december)	\$132.03							\$132.03
14382	MaryBeth Torborg	wages (july-december)	\$1,013.52							\$1,013.52
14383	Mark Bennett	wages (july-december)	\$588.70							\$588.70
14384	Larry Boeke	wages (july-december)	\$646.89							\$646.89
14385	Justin Suckut	wages (july-december)	\$570.23							\$570.23
14386	Joseph Kiel	wages (july-december)	\$636.26							\$636.26
14387	Jeremy Evans	wages (july-december)	\$338.44							\$338.44
14388	James Pagel	wages (july-december)	\$627.03							\$627.03
14389	James Oliver	wages (july-december)	\$689.79							\$689.79
14390	James Buell	wages (july-december)	\$531.91							\$531.91
14391	Gary Taylor	wages (july-december)	\$723.23							\$723.23
14392	Eric Otte	wages (july-december)	\$129.26							\$129.26
14393	Donald Nordeen	wages (july-december)	\$359.21							\$359.21
14394	Donald Larsen	wages (july-december)	\$561.92							\$561.92
14395	Charles Nagle	wages (july-december)	\$450.64							\$450.64
14396	Brian Torborg	wages (july-december)	\$1,089.24							\$1,089.24
14397	Jim Oliver	wages	\$369.96							\$369.96
14398	void	void								
14399	void	void								
14400	void	void								
14401	Timmer Implement	r&b supplies	\$27.00		\$27.00					
14402	SherbCoAuditor	copies	\$6.50	\$6.50						
14403	SherbCoAssoT wps	dues	\$2,041.98	\$2,041.98						
14404	BlueCrossBlueShield	health insurance - february	\$649.50		\$649.50					
14405	BlueCrossBlueShield	health insurance - january	\$649.50		\$649.50					
14406	PrincetonAnimalClinic	animal impounding	\$84.96	\$84.96						
14407	Plaistad Companies	salt/sand	\$1,030.97	\$1,030.97						

**FEBRUARY 2010**

**PRELIMINARY**

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14408	Petty Cash	postage	\$93.93	\$93.93						
14409	Office Depot	office supplies	\$69.44	\$69.44						
14410	NE Sherb FireRelief	contribution	\$1,797.73							\$1,797.73
14411	Neft Auto Supply	r&b supplies	\$988.06		\$988.06					
14412	MN Child Support	payment	\$42.60							\$42.60
14413	Midwest Fire	supplies	\$125.00							\$125.00
14414	Med Compass	fit festing	\$1,917.50							\$1,917.50
14415	Lester KrieseI	cemetery caretaker	\$50.00						\$50.00	
14416	Kennedy&Graven	legal fees	\$3,564.63	\$3,564.63						
14417	Jim Oliver	mileage	\$30.00	\$30.00						
14418	IKON Office	copy machine lease	\$641.25	\$641.25						
14419	IKON Office	copy machine maintenance	\$130.04							\$130.04
14420	Finken Great Glacier	water	\$49.29	\$49.29						
14421	Eggen's Bulk Service	fuel	\$1,658.74	\$1,371.35						\$287.39
14422	EastCentralSanitation	garbage service	\$45.64	\$22.82						\$22.82
14423	DVS Renewal	license tabs	\$87.00		\$87.00					
14424	Donald Larsen	janitorial service-december	\$120.00							\$120.00
14425	Connexus Energy	electric utilities	\$770.49	\$541.02						\$229.47
14426	Central Hydraulics	r&b supplies	\$496.83		\$496.83					
14427	CenterPoint Energy	gas utilities	\$367.05							\$367.05
14428	Cathy Stevens	mileage & notary reimburse	\$117.00	\$117.00						
14429	Boyer Trucks	r&b supplies	\$43.43		\$43.43					
14430	AT&T Mobility	cell phones	\$120.61							\$120.61
Auto	MN Dept of Revenue	january withholding tax	\$335.80	\$143.91	\$191.89					
Auto	EFTPS	january 941 tax	\$2,002.59	\$909.71	\$1,092.88					
Auto	MN Dept of Revenue	sales and use tax	\$4.00	\$4.00						
14431	Bryan Lawrence	wages	\$187.10	\$187.10						
14432	Jeff Holm	wages	\$472.18	\$472.18						
14433	Larry Handshoe	wages	\$363.01	\$363.01						
14434	Jay Swanson	wages	\$184.70	\$184.70						
14435	U.S. Bank	credit card charges	\$85.25	\$85.25						
14436	Miarvs True Value	supplies	\$45.84		\$45.84					
14437	Larry Handshoe	mileage	\$6.00	\$6.00						
14438	Jeff Holm	mileage	\$58.00	\$58.00						
14439	Central Hydraulics	supplies	\$191.58		\$191.58					
14440	Bryan Lawrence	mileage	\$9.00	\$9.00						
14441	AT&T Mobility	r&b cell phone	\$47.02		\$47.02					
		<b>totals</b>	<b>\$34,766.47</b>	<b>\$11,426.99</b>	<b>\$5,541.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$17,747.98</b>