

Department Meeting Minutes

6-1-2008

1930

Attendance: S. Anderson , M. Bennett, L. Boeke, M. Brinwall, J. Buell, T. Carlson, J. Evans, D. Larsen, J. Oliver, J. Suckut, G. Taylor, B. Torborg, MB. Torborg, R. Wagner, P. Wagner

Absent: M. Bounds, R. Fischer, G. Ludwig, S. McGinnis, T. Nemerov, D. Nordeen, J. Pagel, M. Rademacher, B. Swigart, M. Geroncin

Minutes taken by: Mary Beth Torborg

Call to Order: 2029

Meeting Minute Approval: Motion to approve May department meeting minutes Gary/Rick Motion carries.

Correspondence/Announcements:

- Thank you's?
 - Scott, Mike B., Jim O. for last month's work detail.
 - Terry, Pat, Larry, Justin, Rick – Wild West Days Parade participants
 - Scott, Pat – Sportsman Club Shoot participants
- Off probation
 - Justin Suckut
 - Mike Brinwall
- Reminder about July dates: 1st, 13th, 15th Probationary on 8th

Open discussion for short subjects:

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I. Review of Prior Months Calls (16)

- a. Medicals – 8
- b. P.I.s – 2
- c. Fire – 4 – 1 alarm, 1 cancelled, dryer, haybale
- d. Other – 2
- e. Mutual Aid – 0
- f. Issues/Concerns/Discussion— Haybale fire discussed regarding order of rolling vehicles. Keep the rigs rolling

II. Apparatus – Rick

- a. E-1 – starter on generator—fixed? Should be done. Thermal imager? Not sent out yet. New lights and handle put on engine.
- b. E-2 – no bill has been seen for fixing leak; put road vests into cab vs. in side compartment
- c. T-1 –
- d. T-2 –
- e. G-1 –
- f. G-2 –
- g. R-1 – suspected alternator issue was actually a bad fuse.

These department meeting minutes were approved at Sept. 7, 2008 meeting.

- h. Other issues? Changes proposed for tankers and station hydrant...mounting stores fittings to meet hydrant needs; also, proposed change in the small engine-water fill piping.

III. Training Report – M.B.

- a. Certifications/Course completions
 - i. Reminder to photocopy and turn in for your training files.
- b. Completed Courses
 - i. Fire Fighter 2 Completed (Jim O., Robin F., Scott A.)
 - 1. MN State Certifications? (7)
 - ii. First Responder Completed (Justin S., Mike B., Pat W.)
 - 1. Pat—were you billed directly?
- c. Terry N.—Medics Training
- d. Review May Training (comments?)
 - i. Ladders/Radio Protocol/Frequencies
 - ii. Haz-Mat / Right to Know – Haz-Mat Scenario
 - 1. Evening class needs Right to Know; did not get to because of fire call.
- e. Plan for this month's training
 - i. June
 - 1. 6/3 Vehicle Extrication –Tim Snyder
 - 2. 6/17 Pump Operations class – St. Cloud Technical College
 - a. Classroom (Regular drill time)
 - i. Would like to move morning training to Wed. or Thurs. or Fri.
 - b. Hands-on (Saturday)
- f. Miscellaneous items
 - i. Fire Apparatus Operator course hosted by Elk River.
 - ii. Elk River possibly running a late summer Fire Fighter 1 class.
 - iii. Elk River will be possibly putting on a Fire Officer 1 class.
 - iv. Request for syllabi from FF1, and FF2

IV. S.C.B.A – Jeremy

- a. Issues/Concerns?
- b. Fill station is installed. Must be trained before use.

V. Building/Grounds –Don

- a. Status? Edge guard on deck for physical agility rope pull. Will use old 2 ½ inch hose.
- b. SCBA room cupboards.
- c. Storage room is reorganized.
- d. Need fan.
- e. Will be changing door code.

VI. Equipment – Rick

- a. Needs?
- b. Tools—looking to fill gaps verses buying entire new
- c. Bunker pants fixed—status?

- VII. Recruiting – Mike**
 - a. Mike – Update

- VIII. Work Detail**
 - a. June—Jeremy + “crew” and Don + “crew”
 - b. July—Rick + “crew”

- IX. Communications**
 - a. Issues/concerns?
 - b. Radio training—Brian is in contact with Sherburne County and the Fire Chiefs
 - c. Automatic mutual aid explanation
 - d. Still working on getting Sherburne County to always page off of both towers.

- X. Budget**
 - a. Questions?

- XI. Miscellaneous**
 - a. St. Francis Waterball?
 - b. Baldwin Waterball?
 - c. Idea regarding moving business meeting on a 4th Tuesday suggested and discussed.
 - i. **Motion to move the business meeting temporarily to the 4th Tuesday of the month through December. Jim B./Don L. Discussion. Issue about the minimum 75% making of the business meetings, not sure where that is at even now. Motion carries.**
 - ii. July 22 is the next business meeting.
 - d. Officer training on the 5th Tuesdays.
 - e. Participation in National Night Out

- XII. Closing**
 - a. **Motion to Close. Rick/Don L. Motion carries. 2130**