

## **BALDWIN TOWNSHIP SPECIAL MEETING**

**January 13, 2009**

**Present** – Supervisors Lester Kriesel, Bryan Lawrence, Jim Oliver and Paul Vollkommer. Supervisor Jeff Holm arrived later.

**Call to Order** – The January 13, 2009 special meeting of Baldwin Township was called to order by Chairman Bryan Lawrence at 6:35 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Discuss Capital Investments** – Included in the minutes are the “Proposed Major Construction Projects” and the “Capital Levy Request:

Proposed Major Construction Projects						
Year	Section No.	Street Name	Location	Type	Length (Ls)	5%/YR Cost
2009		Preventive Maintenance	Township to be determined	Crack Sealing	20	\$70,000
2009		Preventive Maintenance	NA	Chip Seal	0	\$0
2009	283rd		from CR39 to TH169	Overlay	0.97	\$78,238
2009	136th		305th to CR42	Reconstruction	1	\$267,696
2009	290th		Baldwin Meadows	Special Reconstruction		\$6,250
				Subtotal	0.97	\$417,185
2010		Preventive Maintenance	Township to be determined	Crack Sealing	10	\$36,750
2010		Preventive Maintenance	NA	Chip Seal	0	\$0
2010	136th		305th to CR42	Overlay	1	\$79,279
2010	136th		CR9 to 305th	Reconstruction	1.5	\$421,621
				Subtotal	1.5	\$537,650
2011		Preventive Maintenance	Township to be determined	Crack Sealing	10	\$38,588
2011		Preventive Maintenance	NA	Chip Seal	0	\$0
2011	136th		CR9 to 305th	Overlay	1.5	\$124,885
2011	136th		CR42 to Townline	Reclaim to Gravel	1.5	\$34,927
2011	99 1/2 St		287th to Terminus	Reconstruction	0.25	\$36,892
2011	104th		CR37 to CR18	Reclaim/Overlay	0.25	\$75,797
2011	100th St		CR 28 to CR38	Reconstruction	1	\$295,135
				Subtotal	1	\$606,203
2012		Preventive Maintenance	Township to be determined	Crack Sealing	13	\$52,672
2012		Preventive Maintenance	NA	Chip Seal	0	\$0
2012	100th St		CR 28 to CR38	Overlay	1	\$87,405
2012	99 1/2 St		287th to Terminus	Overlay	0.25	\$10,926
2012	289th & 127th		CR 45 to Terminus	Reclaim/Overlay	0.5	\$79,587
2012	100th St		277th to Sandy Lake	Reclaim/Overlay	0.25	\$119,350
2012	96th St		277th to CR28	Reconstruction both Lifts	1.5	\$297,973
				Subtotal	1.5	\$647,942
		Brook to pay for 50% of 96th St				

2013	Preventive Maintenance	Township to be determined	Crack Sealing	13	\$55,306
2013	Preventive Maintenance	NA	Chip Seal	0	\$0
2013	104th	CR37 to CR18	Overlay		\$45,888
2013	300th	116th to Terminus	Overlay		\$45,888
2013	120th	283rd to CR9	Reconstruction both Lifts		\$521,452
			Subtotal	0	\$668,533
2014	Preventive Maintenance	Township to be determined	Crack Sealing	13	\$58,071
2014	Preventive Maintenance	NA	Chip Seal	0	\$0
2014	112th	Townline to 285th	Reconstruction		\$341,655
2014	305th	CR 45 to 136th	Reconstruction	1	\$341,655
			Subtotal	0	\$741,382
			Subtotal	1	\$7,237,791

CAPITAL LEVY REQUEST  
2006

ITEM(S)	COST	LAST YEAR OF CAPITAL PAYMENTS FOR FIRE DEPARTMENT												EQUIP.	
		2006	2007	2008	2009	2010	2011	2012	2013	2014					
Townhall HVAC Upgrade & Expansion	\$15,000	\$15,000													
Maintenance Storage Bldg.	\$120,000	\$20,000	\$25,000	\$25,000	\$25,000										
Tractor/loader/Plow & Wing	\$75,000	\$15,000	\$15,000	\$15,000	\$15,000										
Single Axle Snowplow (3 used) + 1 Ton w/Plow	\$50,000	\$10,000	\$60,000	\$60,000	\$60,000	\$60,000	\$25,000	\$25,000						\$25,000	
Backstop Hot Mix	\$15,000		\$15,000												
New Townhall	\$250,000					\$50,000	\$50,000	\$50,000	\$50,000	\$50,000				\$50,000	\$50,000
Bobcat	\$40,000		\$10,000	\$10,000	\$10,000	\$10,000									
Equipment Fund			\$85,000												
<b>TOTALS</b>		\$50,000	\$100,000	\$110,000	\$110,000	\$120,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000

NOTE: No Fire Department equipment is included in this list. Building or site improvements could be included in the Township capital outlay monies but equipment purchase should be in their request.

- \* 4-Year Certificate of Indebtedness
- \*\* 5-Year Certificate of Indebtedness

**Review Proposed Major Construction Projects** - The town board reviewed Jon Bogart's spreadsheet on proposed major construction projects on his computer along with several members of the audience. Bogart stated that the document should not have been let out to the public yet as it is a planning document right now.

Supervisor Jeff Holm arrived at 6:58 p.m.

Bogart stated that this is his first pass at putting the document together. It does not mean that the work will be done. It is information for the board members to make an informed decision. Bryan Lawrence stated that, as of today, the 2009 budget for road and bridge is \$400,000. Resident Stephanie Ketterl stated that the board can make her road gravel as that would slow down the cars. Bogart stated that it would take approximately \$4.4 million dollars to make every township road a Class A road. Discussion regarding if the proposed construction projects should be a 5 year program or a 7 year program. Discussion regarding having the board approved plan available at the Annual Meeting. Jeff Holm stated that he would like to see Bogart come back to the January 27, 2009 special meeting with the changes. Bogart stated that he would like to meet one more time with Terry Carlile and Lester Kriesel before that meeting. Bogart will be present at 5:30 p.m. on January 27, 2009 for a special workshop meeting with the town board.

**Fire Department Capital Investments** – Mark Bennett was present to answer inquires about the proposed capital investments for the fire department which are submitted to the minutes as follows:

## CAPITAL INVESTMENTS FOR FIRE DEPARTMENT

- |     |                                 |      |
|-----|---------------------------------|------|
| 1.) | PUMPER COST \$365,000           | 2010 |
| 2.) | ADD ON TO STATION COST \$65,000 | 2011 |
| 3.) | TENDER COST \$200,000           | 2015 |
| 4.) | COMPRESSOR COST \$21,000        | 2018 |
| 5.) | GRASS RIG COST \$20,000         | 2020 |

The new vehicle we plan to purchase would be equipped with a 6 man cab, diesel engine, automatic transmission, and a 1,250 gallon per minute pump and meet NFPA 1901 compliance. It will also have class A foam capabilities on board with a 1,000 gallon water tank. The 1,000 gallon tank would provide extra water supply in our rural community. Our Fire Department has a strong comprehensive operator training program. We also have a well-built driver training program in place. The personnel meet or exceed the national standards for drivers/operators (NFPA 1002). We are asking to purchase a \$365,000 pumper which includes necessary equipment to make the pumper NFPA 1901 compliant.

**COST / BENEFIT:**

Benefit - In upgrading our current 1976 pumper, which has home made seat belts, and is not NFPA 1901 compliant, we'll have several beneficial safety related outcomes.

Benefit - The fire fighters families would be confident that their family member is responding to the scene of an incident in a reliable, code-compliant vehicle and that the family member will be returning safely home.

Reassuring the fire fighter's families that the fire fighters are being provided with up to date equipment that meets all appropriate standards will increase the morale level of the fire fighters, which will also increase the fire fighters confidence in their apparatus and that they'll be able to perform their jobs appropriately and more safely.

Benefit - As mentioned earlier, with the current apparatus, there's no cab insulation whatsoever and the noise levels exceed the allowable decibel OSHA safety levels.

Benefit -The 1,000 gallon tank would provide extra water supply in our rural community.

Benefit - Our fire department currently has in place a comprehensive driving training program in the operation of all vehicles on a yearly basis based on NFPA 1002.

Benefit - Replacing the 1976 pumper with an all-hazard response engine will give the responding fire fighters the ability to handle a wide range of calls with just one apparatus and would make the fire department personnel more efficient because all the necessary equipment would be enclosed in one apparatus. Not only will we be able to perform normal fire suppression but it will also work on extrication, first aid, fire fighting abilities, and we'll be able to respond to initial hazardous material with monitoring and containment equipment.

Benefit - On a hazardous response, the engine would accommodate a larger crew and would assure greater safety of our personnel due to the fewer number of response vehicles at the hazardous scene, creating a less congested area.

## NORTHEAST SHERBURNE FIRE & RESCUE

BUDGET FOR 2009

JAN 1<sup>ST</sup> 2009 -- DEC 31<sup>ST</sup> 2009

### FIRE

Wages & Salaries	\$30,250.00	
FICA	\$3,624.76	
Medicare	\$896.62	
Federal Tax	\$445.50	
State Tax	\$288.20	
Workers Compensation	\$4,300.00	
Office Supplies	\$200.00	
Public Education	\$500.00	
Fuels	\$3,700.00 (rising prices)	
Licenses	\$50.00	
General Liability Ins.	\$750.00	
Automotive Ins.	\$3,300.00	
Miscellaneous	\$500.00	
	(1,000)	\$48,805.08

### FIRE EQUIPMENT

SCBA Maintenance / repair	\$1,500.00	
Repair & Maintenance Supplies	\$1,000.00	
Equipment Parts	\$500.00	
Personal Protective Equipment	\$5,000.00	
Small Tools / Minor Equipment	\$3,500.00 (new scba masks)	
Insurance	\$377.00	
Machinery & Equipment	\$750.00	
Replace Compressor	\$2,000.00	
Medical Equipment	\$500.00	
	(1,000)	\$15,127

**FIRE ADMINISTRATION**

Wages & Salaries	\$3,300.00	
FICA	\$400.00	
Medicare	\$130.00	
Federal Tax	\$125.00	
State Tax	\$75.00	
Office Supplies	\$300.00	
Postage	\$100.00	
Mileage	\$200.00	
Advertising	\$150.00	
Printing & Binding	\$100.00	
Software Support	\$100.00	
Miscellaneous	\$300.00	
		\$5,280.00

**FIRE TRAINING**

Continuing Education	\$12,350.00	
Certification Renewals	\$150.00	
Equipment	\$1,000.00	
Office Supplies	\$200.00	
Resources	\$300.00	
		\$14,000.00

**FIRE COMMUNICATION**

Communications	\$3,000.00 (800mhz upgrading)	
	(1,000)	\$3,000.00

**FIRE TRUCK REPAIR SERVICES**

Wages & Salaries	\$1,000.00	
Repair & Maintenance	\$4,000.00 (500)	
Parts	\$1,300.00	
Repair Maintenance Contractual	\$5,000.00 (500)	
Miscellaneous	\$300.00	
	(1,000)	\$11,600.00

**MEDICAL SERVICES**

Fit Testing	\$750.00	
SCBA User Physical	\$1,620.00	
		\$2,370.00

**FIRE STATION & BUILDING**

Wages & Salaries	\$1,300.00	
Telephone	\$1,350.00	
Internet	\$192.00	
Electric Utilities	\$2,700.00 (400)	
Gas Utilities	\$3,000.00 (400)	
Refuse Disposal	\$700.00 (200)	
Office Equipment	\$300.00	
Property Ins.	\$400.00	
	(1,000)	\$9,942.00

**VEHICLE PURCHASE / REPLACEMENT**

Motor Vehicles	\$1,000.00	
		\$1000.00

**DEBT SERVICE**

Principal	\$27,135.59	
Interest	\$12,740.33	
		\$39,875.92

**TOTAL**                    **\$151,000**

INCREASE OF 4% FOR INFLATION

**CAPITAL BUDGET 2009**

Replacement of engine two (30 years old)	\$400,000.00
Replacement of grass two (20 years old)	\$20,000.00
Replacement of compressor (15 years old)	\$20,000.00
Purchase automatic 3500gal. tender	\$150,000.00
Uniforms	\$4,000

Discussion was held regarding the capital investment list. Discussion was held regarding the fire relief association. Bennett stated that the big thing is the pumper as it would help with the ISO rating.

**Capital Levy Request** – Bryan Lawrence stated that the capital levy list began in 2005. and some items have already been invested in. Discussion regarding the list. Holm stated that the departments should bring their priorities to the board for the January 27, 2009 meeting.

**Discuss Contingency Funds** – Bryan Lawrence stated that he is not sure whether or not the town board could create such a fund. Holm stated that this fund would be for the actual cost of the township incorporating if it so decides. Other townships have had contingency funds for this purpose. This item will be discussed at the January 27, 2009 special board meeting.

**Park Issue** – Jeff Holm stated that Kermit Young passed away on Saturday and on December 30<sup>th</sup> Kermit had asked Jeff about the status of the park. Holm stated that his relatives are getting upset that not much is happening. A plan has to be approved and accepted prior to applying for any grants. Lawrence stated that he thought it was all approved. Holm stated that the board decided to disturb wetland instead of building boardwalks and the board did not accept the trail standards. Lawrence stated that the Park Committee has the support of the board to get it done and that the board will take it over if the committee cannot come to a resolution proposal for the February town board meeting.

**Adjourn** – Kriesel/Vollkommer unanimous to adjourn at 9:29 p.m.



Submitted By: (s) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s) Bryan Lawrence  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Terry Carlile, Larry Handshoe, Mark Bennett, Jon Bogart, Jess Hall, Elaine Philippi, Stephanie Ketterl, Dawn Othoudt, Holly Backmeyer, Carroll Pannanen