BALDWIN TOWNSHIP REGULAR MEETING

August 3, 2009

Present – Supervisors Jeff Holm, Jim Oliver and Jay Swanson. Supervisors Larry Handshoe and Bryan Lawrence were absent.

Call to Order – The August 3, 2009 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Added to New Business under the letter 'e' by Jay Swanson was "Roger Winkelman, Lot 1, Blk 1, Railway Properties". Added to Old Business under the letter 'l' by Jeff Holm is "Elk Lake Access – Status of Parking Issue".

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Oliver/Swanson unanimous to approve regular meeting agenda with additions.

July 2009 Final Treasurer's Report – The clerk/treasurer reported receipts of $140,071.12 and disbursements of $42,327.07, check numbers 13901-13971 and 5 EFT payments leaving a balance of $702,879.61. The July 2009 final treasurer's report was accepted subject to audit.

August 2009 Preliminary Treasurer's Report – The clerk/treasurer reported receipts of $3,309.94, and disbursements of $97,214.71, check numbers 13972-14029 and 2 EFT payments, leaving a preliminary balance of $609,239.57.

Approval of Consent Agenda – Oliver/Swanson unanimous to approve the Baldwin Township regular meeting minutes of July 6, 2009 and the Baldwin Township regular meeting minutes of July 7, 2009.

Open Forum for Citizens - Elaine Philippi of 127th Street would like to know what the cost of attending the NATaT conference in Washington, DC would be and what the return of investment to township residents.

OLD BUSINESS:

Fire Department Report – Assistant Chief Mark Bennett reported that in July there were 16 calls.

Water Rescue Equipment – There was a question on what to do with the water rescue equipment. Since Baldwin Township has not yet received a response from the attorneys regarding the lawsuit, it was determined that Swanson will inventory the equipment and this topic will be put on the September agenda.

Park Committee Report – Holm reported there was a park committee meeting in July with the new members present. Approval by the committee was made for seeding and prairie grass, and will come before the Baldwin board. Lester Kriesel said he has been assigned to get in contact with West Branch as they will donate time and equipment to dig up the septic system. The road into the cemetery is done and has a coat of class 5. When County Road 19 is blacktopped, the cemetery road will be blacktopped. Kriesel also informed the Baldwin Board that the cemetery stones are back in place. The clerk will write a letter thanking Braham Monument for donating labor to upright the cemetery stones.

Approve/Disapprove Park Committee Meeting Monthly – Swanson/Oliver unanimous to approve holding the Park Committee meetings monthly.

Sheriffs Report – There were 225 calls for service in the month of July. The Sheriff's Department is aware of the traffic complaints regarding the detoured traffic due tot he construction on County Road 9 and County Road 45.

Status of Capital Improvement Plan – Township engineer Jon Bogart and Jay Swanson will meet next week to make sure that the individual items are coded correctly with CTAS.

Approve/Disapprove Cancellation of Schlenner, Wenner to Perform 2007 Audit – Swanson/Oliver unanimous to approve the cancellation of Schlenner, Wenner & Company performing the 2007 audit.

Approve/Disapprove Hiring Kern, DeWenter, Viere for 2007 and 2008 Audit – Oliver/Swanson unanimous to approve hiring the firm of Kern, DeWenter, Viere for the 2007 and 2008 audit.

Elk Lake Access Parking – Holm contacted Sherburne County Zoning in which they made the recommendation for no parking at the Elk Lake access. Holm was referred to Mark Schneider to apply for a variance. The variance could be approved, but it would go before the county Board of Adjustment. Added to the Tuesday July 4 agenda is 'Approve/Disapprove Scheduling the Board of Adjustment per Outcome of Mark Schnieder'.

TABLED ITEMS: None.

NEW BUSINESS:

Elk Lake Estates, Concern Regarding Lake Lot – Timothy Hanson of 143rd Street said he has documents that state the beach lot actually belong to the lake owners of Elk Lake Estates. The Baldwin board reviewed the documents. Supposedly, at the County, documents state that the lot is dedicated to the public, and is identified as a public

beach on the original documents. Baldwin Township will look into the information at the county first, and then consult with the township attorney before any decision is made.

Approve/Disapprove Transfer of $68,701.50 from Capital Fund to Debt Service Fund, Certificate of Indebtedness Payment – Swanson/Oliver unanimous to approve the transfer of $68,701.50 from the Capital Fund to the Debt Service Fund for a Certificate of Indebtedness payment.

Approve/Disapprove Newsletter – Swanson/Oliver unanimous to table to Tuesday August 4, 2009 meeting.

Approve/Disapprove Sending Baldwin Representative to NATaT Annual Town Meeting, Washington, DC and MAT Conference & Annual Meeting, Rochester, MN Oliver motion to approve township covering registration fee to send a representation to MAT Conference and Annual Meeting in Rochester, MN. Motion dies for lack of a second. Since additional information is needed, Swanson/Oliver unanimous to table.

127th Street Issues – Tabled. The clerk will contact Mr. Perry when Jon Bogart will be present.

Lot 1, Block 1, Railway Properties – Roger Winkelman, developer of Railway Properties, contacted Swanson about annexing Lot 1, Block 1, Railway Properties back into the township. Winkelman has already spoken with Jay Blake. The township will investigate the proper procedure.

ANNOUNCEMENTS: None.

ANY OTHER BUSINESS:

Motion to Approve Bills for Payment – Swanson/Oliver unanimous to approve check numbers 13972 through 14029 and 2 EFT payments totaling $97,214.71 for payment.

Adjournment – Swanson/Oliver unanimous to adjourn at 8:13 p.m.

Cathy Stevens

Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Jeff Holm
Chairman, Board of Supervisors
Baldwin Township

Attendees: Lester Kriesel, Dennis Lindberg, Jesse Ewert, Dawn Othoudt, Timothy Hanson, Ross Perry, Terry Carlile, Elaine Philippi

JULY 2009 — FINAL

CLAIMS

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
13901	Connexus Energy	*electric utilities*	$142.55							$142.55
13902	Connexus Energy	*electric utilities*	$215.83	$215.83						
13903	Kennedy & Graven	*legal services*	$682.00	$682.00						
13904	Bogart Pederson	*engineering*	$825.00			$825.00				
13905	Princeton Township	*road grading*	$250.00		$250.00					
13906	Office Depot	*office supplies*	$71.88	$71.88						
13907	West Branch Const	*road work & topsoil*	$3,854.00		$3,854.00					
13908	U.S. Bank	*credit card charges*	$903.67	$903.67						
13909	Great Glacier	*water & cooler rental*	$35.77	$35.77						
13910	Lonny Loeschke	*mac tools*	$111.59		$111.59					
13911	Small Engine Sho[	*repair limbsaw & weed whip*	$63.62		$63.62					
13912	Waste Mngmt	*landfill charge*	$350.21		$350.21					
13913	Jesse Ewert	*shred tree branches*	$202.35		$202.35					
13914	BCA/Train&Develop	*training*	$360.00							$360.00
13915	KEEPRS, Inc.	*clothing*	$53.98							$53.98
13916	MN Dept of Nat Reso	*public waters permit*	$100.00		$100.00					
13917	BlueCrossBlueShield	*health insurance - july*	$791.00		$791.00					
13918	Bryan Lawrence	*gopher (6 pair)*	$9.00	$9.00						
13919	Postmaster	*po box yearly rental*	$70.00	$70.00						
13920	Isanti Co Equipment	*lawnmower*	$3,324.93					$3,324.93		
13921	Bremer Bank	*safe deposit box rent*	$55.00	$55.00						
13922	Chad Telthoester	*access permit refund*	$50.00		$50.00					
13923	Terry Kleinmeyer	*access permit refund*	$50.00		$50.00					
13924	Ziegler Custom Homes	*access permit refund*	$50.00		$50.00					
13925	Lawson Products	*r&b supplies*	$94.10		$94.10					
13926	U.S. Bank	*941 tax deposit - june*	$2,724.49	$1,097.48	$1,541.33					$85.68
Auto	MN Dept of Revenue	*june withholding tax*	$471.20	$197.62	$273.58					
13927	Lester W. Kriesel	*cemetery care (may)*	$50.00						$50.00	
13928	NE Sherb Fire Relief	*wachovia*	$7,998.93				$7,998.93			
13929	Essig Construction	*road blading*	$1,500.00		$1,500.00					
13930	Petty Cash	*postage*	$95.10	$95.10						
13931	Larry Handshoe	*wages*	$486.69	$486.69						
13932	Brand Mfg	*wear strips for boom mower*	$104.54		$104.54					
13933	Marvs True Value	*supplies*	$407.63	$67.39	$145.76				$3.18	$191.30
13934	Donald Larsen	*janitorial & painting (june)*	$592.50							$592.50
13935	St. Cloud Truck	*vehicle parts*	$40.84							$40.84

JULY 2009

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
13936	Qwest	*phone & internet*	$198.04							$198.04
13937	Qwest	*phone & internet*	$170.56	$170.56						
13938	ECM Publishers	*envelopes*	$40.47	$40.47						
13939	Plaisted Companies	*class 5 gravel*	$155.96		$155.96					
13940	Circle 9 Conoco	*fuel*	$70.35		$20.00				$23.35	$27.00
13941	Princeton Animal Clinic	*animal impounding*	$298.20	$298.20						
13942	Commercial Asphalt	*hot mix*	$388.43		$388.43					
13943	Plaisted Companies	*class 5 gravel*	$240.28		$240.28					
13944	Princeton Animal Clinic	*animal impounding*	$265.35	$265.35						
13945	Commercial Asphalt	*hot mix*	$64.25		$64.25					
13946	BlueCrossBlueShield	*health insurance - august*	$791.00		$791.00					
13947	East Central Sanitation	*garbage service*	$45.64	$22.82						$22.82
13948	CenterPoint Energy	*gas utilities*	$27.11	$27.11						
13949	CenterPoint Energy	*gas utilities*	$17.09							$17.09
13950	Neft Auto Supply	*supplies*	$24.09		$24.09					
13951	AT&T Mobility	*r&b cell phone*	$46.00		$46.00					
13952	Jims Mille Lacs Dis	*clean up day late charge*	$63.70	$63.70						
13953	O'Reilly Auto Parts	*supplies*	$96.26		$96.26					
13954	Eggens Bulk Service	*fuel*	$1,120.10		$679.47					$440.63
13955	NE Sherb Fire Relief	*wachovia*	$3,749.17				$3,749.17			
Auto	PERA	*town board contribution*	$54.00	$54.00						
13956	Jeffrey Holm	*wages*	$449.04	$449.04						
13957	Jim Oliver	*wages*	$423.31	$423.31						
13958	Jim Oliver	*mileage*	$34.10	$34.10						
13959	Bryan Lawrence	*wages*	$290.00	$290.00						
13960	Bryan Lawrence	*mileage*	$16.50	$16.50						
Auto	PERA	*town board contribution*	$124.26	$124.26						
13961	Terry Carlile	*wages*	$729.33		$729.33					
13962	Cheryl Goetz	*wages*	$60.14	$60.14						
13963	void	*void*								
13964	Zachary Good	*wages*	$605.90		$605.90					
13965	Cathy Stevens	*wages*	$1,128.75	$1,128.75						
13966	MN Child Support	*payment*	$8.30		$8.30					
Auto	PERA	*employee contribution*	$463.18	$201.51	$261.67					
13967	Terry Carlile	*wages*	$632.13		$632.13					
13968	Cheryl Goetz	*wages*	$89.58	$89.58						
13969	Zachary Good	*wages*	$688.76		$688.76					
13970	Cathy Stevens	*wages*	$1,013.91	$1,013.91						
13971	MN Child Support	*payment*	$8.30		$8.30					

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
Auto	PERA	*employee contribution*	$447.13	$188.62	$258.51					
		totals	$42,327.07	$8,949.36	$15,230.72	$825.00	$11,748.10	$3,324.93	$76.53	$2,172.43

AUGUST 2009

PRELIMINARY

CLAIMS

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
13972	Connexus Energy	*electric utilities*	$182.66	$182.66						
13973	Connexus Energy	*electric utilities*	$150.03							$150.03
13974	Kennedy & Graven	*legal services*	$279.00	$279.00						
13975	Bogart Pederson	*engineering*	$1,867.50			$1,867.50				
13976	Princeton Township	*road grading*	$250.00		$250.00					
13977	Office Depot	*office supplies*	$14.87	$14.87						
13978	West Branch Const	*road work*	$2,250.00		$2,250.00					
13979	AT&T Mobility	*fire cell phones*	$84.48							$84.48
13980	IKON Office	*copy machine maintenance*	$130.04							$130.04
13981	IKON Office	*copy machine lease*	$641.25	$641.25						
13982	MN Fire Serv Cert	*training*	$140.00							$140.00
13983	Clarey's Safety Eq	*scba maint/repair*	$645.00							$645.00
13984	Emerg Appar Maint	*truck repair services*	$1,114.51							$1,114.51
13985	BCA/Training	*training*	$480.00							$480.00
13986	MAT Agency	*insurance*	$155.00							$155.00
13987	Roger Nelson	*gopher (99 pair)*	$148.50	$148.50						
13988	Boyer Truck	*supplies*	$107.02		$107.02					
13989	Peoples Bank	*COI payment*	$68,701.50					$68,701.50		
13990	U.S. Bank	*941 tax deposit - july*	$1,663.73	$746.87	$916.86					
13991	Lester W. Kriesel	*cemetery care (june)&mark*	$75.00						$75.00	
13992	Scott Anderson	*wages (jan-june)*	$333.15							$333.15
13993	Mark Bennett	*wages (jan-june)*	$763.95							$763.95
13994	Larry Boeke	*wages (jan-june)*	$570.03							$570.03
13995	Matt Bounds	*wages (jan-june)*	$202.03							$202.03
13996	Mike Brinwall	*wages (jan-june)*	$355.77							$355.77
13997	James Buell	*wages (jan-june)*	$361.32							$361.32
13998	Travis Carlson	*wages (jan-june)*	$474.21							$474.21
13999	Jeremy Evans	*wages (jan-june)*	$610.91							$610.91
14000	Robin Fischer	*wages (jan-june)*	$419.50							$419.50
14001	Donald Larsen	*wages (jan-june)*	$526.39							$526.39
14002	Steve McGinnes	*wages (jan-june)*	$173.13							$173.13
14003	Terry Nemerov	*wages (jan-june)*	$327.62							$327.62
14004	Don Nordeen	*wages (jan-june)*	$348.85							$348.85
14005	Jim Oliver	*wages (jan-june)*	$491.76							$491.76
14006	Jim Pagel	*wages (jan-june)*	$497.02							$497.02
14007	Mike Rademacher	*wages (jan-june)*	$335.46							$335.46

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AUGUST 2009

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
14008	Justin Sucket	*wages (jan-june)*	$411.67							$411.67
14009	Bill Swigart	*wages (jan-june)*	$58.88							$58.88
14010	Gary Taylor	*wages (jan-june)*	$528.01							$528.01
14011	Brian Torborg	*wages (jan-june)*	$915.47							$915.47
14012	Mary Beth Torborg	*wages (jan-june)*	$831.11							$831.11
14013	Patrick Wagner	*wages (jan-june)*	$192.78							$192.78
14014	Rick Wagner	*wages (jan-june)*	$384.87							$384.87
14015	Joe Kiel	*wages (jan-june)*	$446.37							$446.37
14016	Chuck Nagle	*wages (jan-june)*	$390.64							$390.64
14017	Eric Otte	*wages (jan-june)*	$290.90							$290.90
14018	Qwest	*phone & internet*	$171.08	$171.08						
14019	Qwest	*phone & internet*	$210.94							$210.94
14020	Bogart Pederson	*engineering*	$2,277.50			$2,277.50				
14021	Commercial Asphalt	*hot mix*	$1,197.82		$1,197.82					
14022	Circle 9 Conoco	*fuel*	$49.20		$49.20					
14023	Larry Handshoe	*wages*	$318.70	$318.70						
14024	Larry Handshoe	*mileage*	$27.50	$27.50						
14025	Jay Swanson	*wages (june)*	$332.46	$332.46						
14026	AT&T Mobility	*r&b cell phone*	$46.67		$46.67					
14027	U.S. Bank	*credit card charges*	$99.72		$99.72					
14028	Essig Construction	*road blading*	$1,531.25		$1,531.25					
Auto	MN Dept of Revenue	*july withholding tax*	$303.64	$141.46	$162.18					
14029	Marvs True Value	*supplies*	$291.34		$161.04				$10.67	$119.63
Auto	PERA	*town board contribution*	$35.00	$35.00						
		totals	**$97,214.71**	**$3,039.35**	**$6,771.76**	**$4,145.00**	**$0.00**	**$68,701.50**	**$85.67**	**$14,471.43**