

BALDWIN TOWNSHIP REGULAR MEETING

April 6, 2010

Present – Supervisors Larry Handshoe, Jeff Holm, Jim Oliver, Tom Rush and Jay Swanson.

Call to Order – The April 6, 2010 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:03 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – None.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Swanson/Handshoe unanimous to approve regular meeting agenda without additions or correction.

Open Forum for Citizens - Elaine Philippi, 127th Street, commented that it was rumored that, since Livonia Township had a same mistake made, an attempt to recoup the monies spent on 127th Street should be considered.

Approve/Disapprove Fire Chief's Personnel Request – After the board reviewed, and based on Troy Gilchrist's comments, Holm/Swanson motion to approve with Oliver abstaining.

CONDITIONAL USE PERMITS & INTERIM USE PERMITS: None.

PLATS: None.

OLD BUSINESS:

Road Report – Jay Swanson stated that he would like to blend this report with the 2010 Status of Road Projects per Capital Improvement Plan agenda item. Swanson stated that the Capital Improvement Plan is bogus. No numbers we can count on as it does not include engineering fees. The 99-1/2 Street project shows \$4,040 for engineering fees for a total cost of \$7,525. Jon Bogart thought it would be best not to use engineering on this project and suggested using the top of page 2 of his letter to go out for bids.

Cracksealing: \$121,000 for cracksealing the southwest quarter of the township. In the Capital Improvement Plan it says 43 miles for \$171,000. Plus \$3,500 of engineering fees that is not in the plan.

112th Street: The plan indicated a price of \$232,000 along with a 25% contingency of \$58,000 for a total of \$290,000. The plan did not make any mention of purchasing

temporary easements for all property owners along 112th Street and \$60,555 for engineering costs. Swanson stated that if the township followed the Capital Improvement Plan they would need to add 25% for engineering fees and another 25% for contingency fees. Bogart is saying that it is too late to go out for bids as it needs to have specifications, negotiations and soil borings. It would be about 4 months of engineering and planning. Bogart recommends doing the project next year. It would then go out for bid in February. Cracksealing has gone up because of the high cost of oil. Swanson stated that he is very flustered.

Chip Seal and Seal Coat: \$2,900 engineering costs and a cost estimate of \$34,256.25.

Swanson stated that we are back to square one.

Swanson reported that a complaint was received regarding a culvert sinking on 136th Street north of County Road 42. Holm stated that the culvert is on the county ditch and the complaint should be deferred to the county. Discussion was held on a tree tipping over on public property in Elk Lake Estates, a request for a "No Outlet" sign in Miller Ponds and a resident along 116th Street requesting township pickup of litter found in the ditches.

County Planning & Zoning Report – Holm reported that a presentation from the Minnesota geological survey talking about the survey of aquifers beneath the county was given.

Status of 2010 Road Projects Per Capital Improvement Plan – Holm stated that the status is up in the air at this point. Swanson stated that Bogart warned him that the contractors may not be as hungry as a month ago. Holm suggested taking a step back and figuring out engineering issues. Swanson suggested talking to the county regarding piggybacking on projects. Holm stated that 99 ½ Street could be done without engineering. Holm stated that the board needs to figure out the validity of the Capital Improvement Plan and ask for some reasons otherwise not to pursue keeping them as an engineering firm. Swanson stated that it would behoove us to go out for request for proposals from other engineers. Holm stated that he does not believe 112th Street is the right project for this year. The board should do a spring road tour and think about other projects that should be done and figure out where 22 miles is in the southwest corner (cracksealing) and recoup some engineering fees and possible request for proposals for engineering services. Handshoe suggested at looking at other ways of cracksealing without engineering fees by possibly purchasing our own equipment and have our employees do it. A road tour was scheduled for March 13, 2010 at 4:30 p.m.

Joint Committee with City of Princeton Status – There was no meeting held.

Approve/Disapprove Headwall Letter Revision and Update on Headwall Concerns Throughout Township – Holm/Handshoe unanimous to approve revising the headwall

letter to state that there will be a public hearing held on June 8th at 7:00 p.m. and June 14th at 7:00 p.m. The public will also be informed through the Baldwin newsletter.

127th Street Update (Appraisal) – The Clerk will take care of obtaining an appraisal.

Approve/Disapprove Wage Reduction, Insurance & Vacation Request by Maintenance Employee – Swanson/Handshoe unanimous to disapprove wage reduction, changes in insurance and vacation time requested by a maintenance employee.

TABLED ITEMS: None.

NEW BUSINESS:

Approve/Disapprove Requesting Princeton Township to Grade 111 ½ Street – Oliver/Swanson unanimous to approve requesting Princeton Township to grade 111 ½ Street.

Sherburne County Zoning Request for Comments on Proposed Amendment to Zoning Ordinance – A proposed amendment to the Zoning Ordinance to allow composting of leaves and grass clippings in gravel pits was presented for comments which included the following: Cannot be located in a platted development or within 1,000 feet of a platted development; must be located at least 1,000 feet from the nearest residence; all material must be removed prior to transfer or sale of property; material must be removed prior to the end of the interim use permit; the site is not to exceed 20,000 cubic yards of compost material; and have a county tax per cubic yard of material.

Approve/Disapprove 2010-2011 Road Salt Order – Oliver/Handshoe unanimous to approve the 2010 – 2011 road salt order.

Approve/Disapprove Participation in Social Media Networks – These networks would include Facebook and Twitter. Handshoe/Oliver unanimous to approve the participation in social media networks.

Approve/Disapprove Park Expenditure Limit – Swanson/Handshoe unanimous to approve a \$1000 limit for park expenditures by park liaison Jeff Holm.

Schedule Workshop to Discuss 2010 Goals and Employee Handbook – A workshop is scheduled for April 27th at 7:00 p.m.

ANNOUNCEMENTS:

- Spring Maintenance Expo, April 20 & 21, St. Cloud
- Urban Short Course, Thursday, April 22, Otsego
- Local Board of Appeal & Equalization, Thursday, April 22, 3:00 p.m.
- Clean Up Day, Saturday, May 1, 8 a.m.-Noon

- Princeton Rotary Club, April 14, 12:00 noon, Jeff Holm will be making a presentation at the K-Bob Cafe

ANY OTHER BUSINESS: None.

Motion to Approve Bills for Payment – Handshoe/Rush unanimous to approve check numbers 14589 through 14597 and 1 EFT payment totaling \$3,298.59.

Adjournment – Swanson/Handshoe unanimous to adjourn at 8:25 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jeffrey Holm
Chairman, Board of Supervisors
Baldwin Township

Attendees: Elaine Philippi, Lindsey Arrowood, Lester Kriesel, Jesse Ewert

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ZAK

PRELIMINARY

APRIL 2010

| CLAIMS | | | | | | | | | | |
|--------|-----------------------|---------------------------|------------|----------|------------|----------|------------|---------|---------|------------|
| CHECK | TO WHOM | FOR WHAT | AMOUNT | GEN | R & B | ENG. | PARKS | CAPITAL | CEM | FIRE |
| 14532 | AT&T Mobility | r&b cell phone (2 months) | \$94.00 | | \$94.00 | | | | | |
| 14533 | AT&T Mobility | fire cell phone | \$119.02 | | | | | | | \$119.02 |
| 14534 | Auto Value | fire vehicle parts | \$35.75 | | | | | | | \$35.75 |
| 14535 | Bogart Pederson | engineering fees | \$750.00 | | | \$750.00 | | | | |
| 14536 | Carlson Tractor | supplies | \$505.82 | | \$505.82 | | | | | |
| 14537 | Cathy Stevens | mat short course regis(2) | \$90.00 | \$90.00 | | | | | | |
| 14538 | CenterPoint Energy | gas utilities | \$432.75 | | | | | | | \$432.75 |
| 14539 | CenterPoint Energy | gas utilities | \$994.24 | \$994.24 | | | | | | |
| 14540 | Connexus Energy | electric utilities | \$157.66 | | | | | | | \$157.66 |
| 14541 | Connexus Energy | park electric hook up | \$1,843.71 | | | | \$1,843.71 | | | |
| 14542 | Connexus Energy | electric utilities | \$455.93 | \$455.93 | | | | | | |
| 14543 | Constance Cichy | election judge | \$120.00 | \$120.00 | | | | | | |
| 14544 | EastCentralSanitation | garbage service | \$46.33 | \$23.17 | | | | | | \$23.16 |
| 14545 | ECM Publishers | notices, legal notices | \$221.40 | \$221.40 | | | | | | |
| 14546 | Eggen's Bulk Service | fuel | \$2,269.34 | | \$2,269.34 | | | | | |
| 14547 | Finken Great Glacier | water cooler & water | \$35.82 | \$35.82 | | | | | | |
| 14548 | Herc-U-Lift | shop supplies | \$42.15 | | \$42.15 | | | | | |
| 14549 | Keepers, Inc. | clothing | \$96.58 | | | | | | | \$96.58 |
| 14550 | Kelly Clark | gopher (24 pair) | \$48.00 | \$48.00 | | | | | | |
| 14551 | Kennedy&Graven | legal fees | \$93.00 | \$93.00 | | | | | | |
| 14552 | Kimberly Good | election judge | \$162.00 | \$162.00 | | | | | | |
| 14553 | Lester W. Kriese | cemetery caretaker | \$50.00 | | | | | | \$50.00 | |
| 14554 | Manvs True Value | supplies | \$272.18 | \$57.86 | \$134.01 | | | | | \$80.31 |
| 14555 | Medics Training | training | \$1,000.00 | | | | | | | \$1,000.00 |
| 14556 | MAT | training | \$170.00 | \$170.00 | | | | | | |
| 14557 | MIN Child Support | payment | \$383.20 | | \$383.20 | | | | | |
| 14558 | M-R Sign Co. | signs | \$65.69 | | \$65.69 | | | | | |
| 14559 | Nancy Dorweiler | election judge | \$136.00 | \$136.00 | | | | | | |
| 14560 | Neft Auto Supply | supplies | \$146.78 | | \$146.78 | | | | | |
| 14561 | Office Depot | office supplies | \$121.79 | \$121.79 | | | | | | |
| 14562 | Petty Cash | postage, cleanupday | \$188.00 | \$188.00 | | | | | | |
| 14563 | Plaisted Co. | salt/send | \$3,243.40 | | \$3,243.40 | | | | | |
| 14564 | PrincetonAnimalClinic | animal impounding | \$277.89 | \$277.89 | | | | | | |
| 14565 | Qwest | phone&internet(2 months) | \$344.72 | \$344.72 | | | | | | |
| 14566 | Qwest | phone&internet(2 months) | \$422.73 | | | | | | | \$422.73 |
| 14567 | Rays Auto Body | supplies | \$42.00 | | \$42.00 | | | | | |
| 14568 | Sharon Matz | election judge | \$120.00 | \$120.00 | | | | | | |

| CHECK | TO WHOM | FOR WHAT | AMOUNT | GEN | R & B | ENG. | PARKS | CAPITAL | CEM | FIRE |
|-------|-----------------------|------------------------------|-------------|-------------|-------------|----------|------------|---------|---------|------------|
| 14569 | SherbCo Auditor | election supplies | \$213.46 | \$213.46 | | | | | | |
| 14570 | StCloudOverheadDoor | supplies | \$98.33 | | | | | \$98.33 | | |
| 14571 | Thomas Rush | mileage & reimbursement | \$152.50 | \$152.50 | | | | | | |
| 14572 | U.S. Bank | credit card charges | \$290.23 | | | | | | | \$290.23 |
| 14573 | Zep Sales | town hall supplies | \$128.62 | \$128.62 | | | | | | |
| Auto | EFTPS | 941 tax deposit - march | \$1,856.46 | \$984.47 | \$772.25 | | | | | \$99.74 |
| Auto | MN Dept of Revenue | march tax deposit | \$287.31 | \$164.49 | \$122.82 | | | | | |
| 14574 | Terry Carille | wages | \$559.19 | | \$559.19 | | | | | |
| 14575 | Cheryl Dobson | wages | \$137.42 | \$137.42 | | | | | | |
| 14576 | Zachary Good | wages | \$317.90 | | \$317.90 | | | | | |
| 14577 | Cathy Stevens | wages | \$1,238.34 | \$1,238.34 | | | | | | \$288.00 |
| 14578 | Brian Torborg | wages | \$288.00 | | | | | | | |
| Auto | PERA | employee contribution | \$476.12 | \$236.25 | \$239.87 | | | | | |
| 14579 | Larry Handshoe | wages | \$558.64 | \$558.64 | | | | | | |
| 14580 | Bryan Lawrence | wages | \$187.10 | \$187.10 | | | | | | |
| 14581 | Thomas Rush | wages | \$234.55 | \$234.55 | | | | | | |
| 14582 | Donald Larsen | janitorial service - march | \$120.00 | | | | | | | \$120.00 |
| 14583 | Essig Construction | road grading | \$780.00 | | \$780.00 | | | | | |
| 14584 | Larry Handshoe | mileage | \$9.00 | \$9.00 | | | | | | |
| 14585 | Jeffrey Holm | wages | \$696.88 | \$696.88 | | | | | | |
| 14586 | Jim Oliver | wages | \$432.20 | \$432.20 | | | | | | |
| 14587 | Jim Oliver | mileage | \$75.00 | \$75.00 | | | | | | |
| 14588 | Jeffrey Holm | mileage & reimbursement | \$249.75 | \$249.75 | | | | | | |
| 14589 | CenterPoint Energy | gas utilities | \$181.81 | | | | | | | \$181.81 |
| 14590 | Circle 9 | fuel | \$131.69 | | \$35.44 | | | | | \$96.25 |
| 14591 | EastCentralSanitation | garbage service | \$46.33 | \$23.17 | | | | | | \$23.16 |
| 14592 | ECM Publishers | legal notice | \$46.00 | \$46.00 | | | | | | |
| 14593 | MAT | short course registration(2) | \$90.00 | \$90.00 | | | | | | |
| 14594 | Plaistad Co. | class 5 | \$1,407.86 | | \$1,407.86 | | | | | |
| 14595 | PrincetonAnimalClinic | animal impounding | \$470.10 | \$470.10 | | | | | | |
| 14596 | Reliance Electric | wall light | \$70.00 | \$70.00 | | | | | | |
| 14597 | BlueCrossBlueShield | health insurance - may | \$649.50 | | \$649.50 | | | | | |
| Auto | PERA | town board contribution | \$205.30 | \$205.30 | | | | | | |
| | | totals | \$28,283.47 | \$10,263.06 | \$11,811.22 | \$750.00 | \$1,843.71 | \$98.33 | \$50.00 | \$3,467.15 |