

BALDWIN TOWNSHIP SPECIAL MEETING
August 15, 2011

Present – Supervisors Jay Swanson, Larry Handshoe, Kim Good and Tom Rush. Randy Atwood was absent.

Call to Order – The August 15, 2011 special meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:01 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Review Fire Department Car Policy – Since no information was available, Handshoe/Good unanimous to table until the September 12, 2011 meeting.

Open/Review Chipseal Proposals – Cancelled per Jon Bogart.

Open/Review Crackseal Proposals – Chair Jay Swanson unsealed three bids for crackseal proposals. Proposals submitted were:

Fahrner Asphalt Sealers out of Eau Claire, WI for \$120,793.00;
Astech Corp out of St. Joseph, MN for \$78,602.00; and
Allied Blacktop out of Maple Grove, MN for \$49,837.00.

Approve/Disapprove Awarding Chipseal Proposal – See above.

Approve/Disapprove Awarding Crackseal Proposal – After review of all three proposals, Good/Rush unanimous to award the crackseal project to Allied Blacktop out of Maple Grove, MN in the amount of \$49,837.00.

Open/Review Young Park Trail Proposals – Chair Jay Swanson unsealed two bids for the Young Park Trail proposals. Proposals submitted were:

West Branch Construction for \$54,086.50; and
Schendzielos & Son for \$93,345.41.

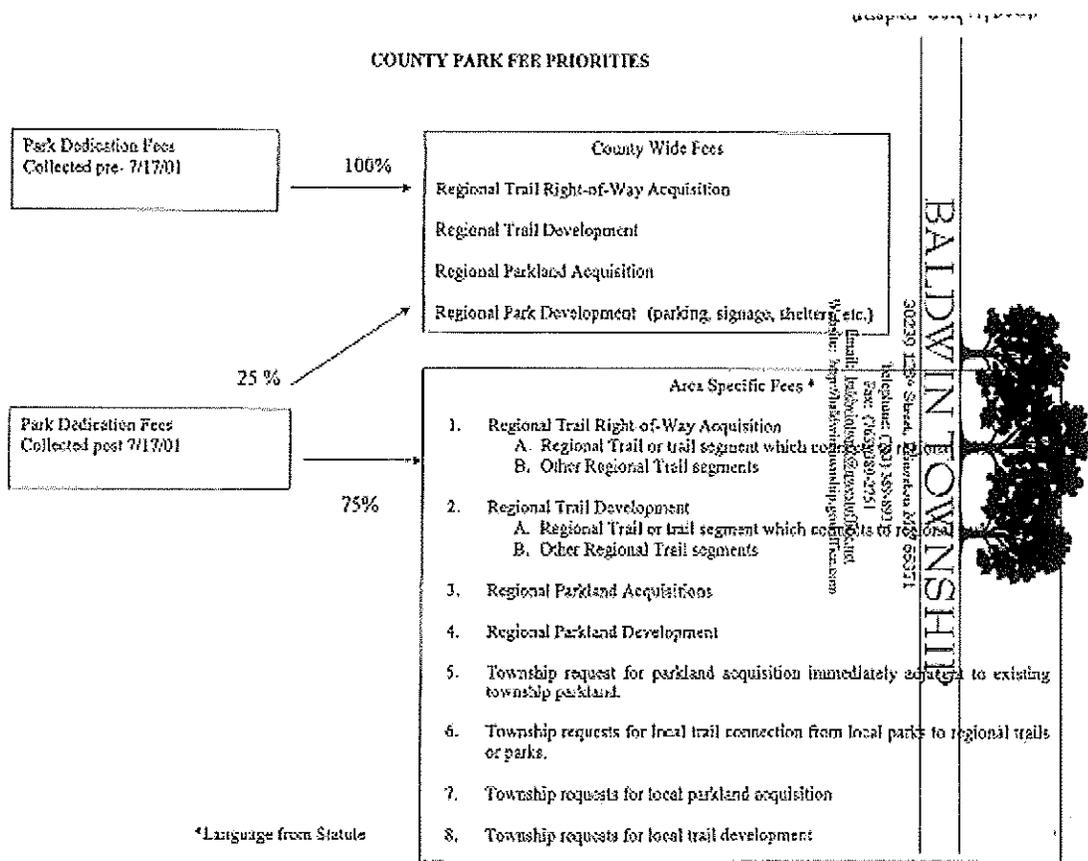
Approve/Disapprove Young Park Trail Proposal – Discussion ensued over a question of whether there was \$91,954 or \$88,702 left in the Park Dedication Fund. From correspondence dated July 13, 2011 from the Planning & Zoning Administrator, Nancy Riddle, regarding "Use of Park Dedication Fees" in brief reads:

"25% of all park dedication money collected after 2001 may be spent by the County in any location in the County. The other 75% of park dedication money collected from each project has a restriction of the County spending that money on a park or trail project that is located within the township from which that money was originally collected. Park dedication money collected prior to 2001 has no restriction as far as location that it must be spent.

In 2006, as part of a plan to manage park dedication money, the County Board adopted a policy of priorities for spending the fees for both the Countywide and the area specific fee collected. Attached is that flow chart adopted by the County Board that designates the priorities they will consider when determining how fees

should be spent. The "Area Specific Fees" outlines the hierarchy for spending money that must be spent in the township where it was collected. This priority list is reviewed for all requests of spending park dedication money. If there are higher priority projects to be done, it is recommended that money be allocated in accordance with this adopted policy.

The use of park dedication fees are restricted by State statute and are limited to acquisition and development or improvement of parks, recreational facilities, playgrounds, trails wetlands, or open space. They may not be used for ongoing operation costs, maintenance, or redevelopment."



According to Rush the application for receiving the funds are send out, but apparently the letter did not arrive in time for the county planning and zoning meeting. County Commissioner John Riebel felt there would be no problem receiving funds for the Young Park parking lot in the amount of \$31,665, but was dubious whether the entire amount left in the Park Dedication Fund would be approved for Baldwin's Young Park. Riebel said he would strive to get the full amount approved. Therefore \$31,665 and \$54,086.50 equally \$85,751.50 will be asked for.

Good/Handshoe unanimous to approve West Branch Constructions proposal for the Young Park Trail in the amount of \$54,086.50 contingent upon getting the park dedication fees from the county.

Baldwin Township should know if the funds have been approved by September 14.

Review Road Standards – Reviewed was the pavement width of 24', and address signs. Section 160 – Signs - will need to be revisited because the color of the signs has not yet been determined. Also discussed was whether contractors should at their expense pay for borings. Bogart said he knows what kind of language to use for warranty work. The Road Standards will be revisited at the September 12 meeting.

Review Developer's Agreements – Discussed and reviewed in length were the fees assessed to the developer. The administrative fee of \$25 per lot was thought to be too low. The cul-de-sac maintenance fee of \$6,000 was reviewed and discussed; as was the \$45 per lot for material and installation of Baldwin Township Address Signs. It was suggested that a survey be taken of what other townships charge for fees. Also reviewed was that driveways, grades and culverts could be inspected as lots sell.

Review/Approve/Disapprove Ordinance No. 300, Ordinance Regulating Property Identification Numbers – Reviewed and edited was Ordinance No. 300; the Ordinance Regulating Property Identification Numbers. Changes were made. The Ordinance, with changes, will be sent to Gilchrist with Review/Approve/Disapprove of Ordinance No. 300 to be added to the September 12th agenda.

Approve/Disapprove Attending iPad Training, Monday, August 22, 2011, St. Cloud – Swanson/Handshoe unanimous to disapprove attending iPad training in St. Cloud. Good will contact ATnT regarding their offer for training since they were the company the iPads were purchased from.

Approve/Disapprove Bills for Payment – Rush/Handshoe unanimous to approve for payment check numbers 15813 through 15842 totaling \$7,542.91.

Adjourn – Handshoe/Swanson unanimous to adjourn at 9:21 p.m.



Submitted By: (s/) Cheryl Goetz Dobson
Deputy Clerk
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Attendees: John Riebel, Dean Kleinhans, Chuck Nagle

AUGUST 2011

PRELIMINARY

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CLAIMS

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
15769	Ancom Communicat	communications	\$94.58							\$94.58
15770	Ancom Communicat	communications	\$49.70		\$49.70					
15771	AT&T Mobility	cell phones	\$124.85							\$124.85
15772	Bogart Pederson	engineering	\$5,427.50			\$5,427.50				
15773	Brand Manufacturing	supplies	\$243.29		\$243.29					
15774	Cathy Stevens	mileage	\$13.32		\$13.32					
15775	Cheryl Dobson	reimbursement	\$101.68		\$101.68					
15776	Connexus Energy	electric utilities	\$27.54				\$27.54			
15777	Connexus Energy	electric utilities	\$203.51	\$203.51						
15778	Connexus Energy	electric utilities	\$216.26							\$216.26
15779	ECM Publishers	legal notices, advertisements	\$450.40	\$450.40						
15780	Equipment Managem	e3 equipment	\$1,236.33	\$1,236.33						
15781	Essig Construction	road grading	\$1,768.00		\$1,768.00					
15782	IKON Office	copy machine maintenance	\$171.98							\$171.98
15783	IKON Office	copy machine lease	\$641.25	\$641.25						
15784	IRS	941 payment	\$10.15	\$10.15						
15785	James Harrison	gopher - 11 pair	\$22.00	\$22.00						
15786	Jesse Wilson	gopher - 29 pair	\$58.00	\$58.00						
15787	Joseph Kiel	reimbursement	\$98.88							\$98.88
15788	Justin Suckut	reimbursement	\$98.88							\$98.88
15789	Kennedy&Graven	legal fees	\$33.00	\$33.00						
15790	Kimberly Good	mileage	\$12.21	\$12.21						
15791	Larry Handshoe	mileage	\$18.32	\$18.32						
15792	Lester W. Kriesel	cemetery caretaker	\$50.00						\$50.00	
15793	Midwest Fire	supplies	\$455.00							\$455.00
15794	Minnesota UI Fund	unemployment payment	\$139.15	\$139.15						
15795	Pety Cash	postage	\$88.00	\$88.00						
15796	Phillip Holland	reimbursement	\$100.00							\$100.00
15797	Princeton Rental	supplies	\$88.56		\$88.56					
15798	Princeton Township	road grading	\$250.00		\$250.00					
15799	St. Cloud Truck	supplies	\$172.20							\$172.20
15800	St. Croix Valley	membership dues	\$200.00							\$200.00
15801	FIRE	training	\$800.00							\$800.00
15802	MATTI	car insurance	\$163.00							\$163.00
15803	Kimberly Good	wages	\$416.30	\$416.30						
15804	Larry Handshoe	wages	\$334.83	\$334.83						
15805	Michael Rademacher	wages - 2 months	\$485.02							\$485.02

AUGUST 2011

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
15806	Thomas Rush	wages	\$235.65	\$235.65						
Auto	PERA	town board contribution	\$113.50	\$113.50						
15807	Terry Carlie	wages	\$324.07		\$324.07					
15808	Louis Christen	wages	\$905.53		\$905.53					
15809	Cheryl Dobson	wages	\$467.49	\$467.49						
15810	Zachary Good	wages	\$78.05		\$78.05					
15811	Mark Otis	wages	\$36.03		\$36.03					
15812	Cathy Stevens	wages	\$1,349.56	\$1,349.56						
Auto	PERA	employee contribution	\$592.10	\$344.33	\$247.77					
15813	Anthony Harris	gopher - 9 pair	\$18.00	\$18.00						
15814	AT&T Mobility	cell phone	\$48.41		\$48.41					
15815	Brand Manufacturing	repair	\$378.20		\$378.20					
15816	CenterPoint Energy	gas utilities	\$21.01	\$21.01						
15817	CenterPoint Energy	gas utilities	\$19.24							\$19.24
15818	Central Fleet Service	supplies	\$20.25		\$20.25					
15819	Circle 9	fuel & supplies	\$127.88		\$78.13				\$49.75	
15820	Commercial Asphalt	road repair	\$40.61		\$40.61					
15821	EastCentralSanitation	garbage service	\$45.64	\$22.82						\$22.82
15822	ECM Publishers	legal notices, envelopes	\$402.03	\$402.03						
15823	Finken Great Glacier	water cooler rent & water	\$49.29	\$49.29						
15824	IKON Office	copy machine maintenance	\$670.51	\$670.51						
15825	Jeremy Falls	gopher - 99 pair	\$198.00	\$198.00						
15826	Louis Christen	reimbursement	\$59.22		\$59.22					
15827	Marie Wallsmith	gopher - 52 pair	\$104.00	\$104.00						
15828	Marv's True Value	supplies	\$481.31	\$310.72	\$89.44					\$81.15
15829	Office Depot	office supplies	\$52.87	\$52.87						
15830	Plasted Companies	road repair	\$3.42		\$3.42					
15831	Princeton Animal Clinic	animal impounding	\$42.39	\$42.39						
15832	Princeton Township	road grading	\$250.00		\$250.00					
15833	void	void								
15834	BlueCrossBlueshield	health - september	\$654.50		\$654.50					
15835	Superior Printing	newsletter	\$468.02	\$468.02						
15836	Timmer Implement	supplies	\$17.02		\$17.02					
15837	Titan Machinery	supplies	\$1,066.88		\$1,066.88					
15838	Qwest	telephone & internet	\$414.84	\$276.56						\$138.28
15839	Jay Swanson	wages	\$330.22	\$330.22						
15840	Larry Boeke	wages - 2 months	\$320.79		\$320.79					\$320.79
15841	Ancom Communicat	communications	\$1,088.36		\$1,088.36					\$1,088.36
15842	Donald Larsen	janitorial service	\$150.00		\$150.00					\$150.00

