BALDWIN TOWNSHIP SPECIAL MEETING

October 18, 2011

Present – Supervisors Jay Swanson, Randy Atwood, Kimberly Good, Tom Rush and Larry Handshoe.

Call to Order – The October 18, 2011 special meeting of Baldwin Township was called to order by Chairman jay Swanson at 7:47 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Approve/Disapprove Newsletter – Rush/Good unanimous to approve the newsletter with changes.

Schedule Date to Meet with Dean Johnson, Resource Strategies Corporation – A meeting is scheduled with Dean Johnson from the Resource Strategies Corporation on Monday, November 14th at 7:00 p.m.

Discuss Road & Bridge Radio Communications – The radios received from the fire department have proven to not be effective, and are cost prohibitive to update. There was discussion on whether to go with cell phones. An item for the November agenda is approve/disapprove stipend for cell phone use. The clerk will come up with a policy.

Approve/Disapprove Snowplow Driver Ad – Handshoe/Rush unanimous to approve submitting a snowplow driver ad.

Employee Handbook Review – Discussion whether a drug and alcohol policy should be added. Item for November agenda is approve/disapprove sending employee handbook to attorney. Both Rush and the clerk will obtain attorney price estimates.

Appoint Town Board Member to Complete 2011 Township Road Certification and Submit to Sherburne County Prior to November 4, 2011 – Handshoe will take care of the details.

Approve/Disapprove Payment of Bills- Good/Handshoe unanimous to approve check numbers 15948 through 15971 and 3 EFT payments totaling $33,512.18.

Adjourn – Handshoe/Rush unanimous to adjourn at 9:32 p.m.

Cathy Stevens

Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Attendees: Chuck Nagle, Lester Kriesel

OCTOBER 2011 PRELIMINARY

CLAIMS

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
15914	Abra Autobody & Glass	*2 windshields*	$866.32		$866.32					
15915	Ancom Communicat	*radio supplies & pagers*	$583.56		$32.97					$550.59
15916	Anderson Inc.	*tractor repair*	$255.00		$255.00					
15917	AT&T Mobility	*cell phones & ipads*	$272.52	$131.25	$59.65					$81.62
15918	Avenet LLC	*web site hosting*	$450.00	$450.00						
15919	Banyon Data	*annual software support*	$1,758.88	$1,758.88						
15920	Central Fleet	*supplies*	$33.36		$33.36					
15921	Connexus Energy	*electric utilities*	$198.01							$198.01
15922	Connexus Energy	*electric utilities*	$30.18				$30.18			
15923	Connexus Energy	*electric utilities*	$228.28	$228.28						
15924	Couri & Ruppe	*attorney fees*	$1,080.00	$1,080.00						
15925	Da-Ran, Inc.	*vehicle repair*	$248.12		$248.12					
15926	Internal Revenue Ser	*941 payment*	$24.41	$24.41						
15927	KO Masonry	*park bldg cement*	$2,721.00				$2,721.00			
15928	Lester W. Kriesel	*cemetery caretaker*	$50.00						$50.00	
15929	Petty Cash	*postage & water testing*	$27.92	$7.92			$20.00			
15930	St.CloudFireEq	*fire extinguisher service*	$200.00	$63.00						$137.00
15931	Robin Fischer	*wages*	$28.30							$28.30
15932	Michael Rademacher	*wages*	$256.99							$256.99
15933	Cheryl Dobson	*wages*	$232.59	$232.59						
15934	Terry Carlile	*wages*	$301.40		$301.40					
15935	Louis Christen	*wages*	$916.57		$916.57					
15936	Cathy Stevens	*wages*	$1,350.12	$1,350.12						
15937	Louis Christen	*wages (vacation days)*	$514.36		$514.36					
15938	Kimberly Good	*wages*	$561.30	$561.30						
15939	Lawrence Handshoe	*wages*	$528.30	$528.30						
15940	Thomas Rush	*wages*	$329.20	$329.20						
15941	Jay Swanson	*wages*	$330.22	$330.22						
15942	Century Link	*telephone & internet*	$414.74	$276.69						$138.05
15943	Essig Construction	*road grading*	$680.00		$680.00					
15944	Kimberly Good	*mileage*	$57.17	$57.17						
15945	Lawrence Handshoe	*mileage*	$34.97	$34.97						
15946	BlueCrossBlueShield	*health - november*	$654.50		$654.50					
15947	U.S. Bank	*credit card charges*	$131.96	$86.01			$45.95			
EFT	PERA	*town board contribution*	$163.50	$153.50						
EFT	PERA	*employee contribution*	$633.51	$301.62	$331.89					
EFT	MN Dept of Revenue	*september state tax*	$366.55	$255.57	$110.98					

OCTOBER 2011 PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
EFT	EFTPS	*september 941 withholding tax*	$1,852.20	$1,290.21	$529.21					$32.78
EFT	MN Dept of Revenue	*fuel tax - september*	$43.96		$43.96					
EFT	EFTPS	*3rd qtr tax*	$500.34	$500.34						
15948	Terry Carlile	*wages*	$260.98		$260.98					
15949	Louis Christen	*wages*	$834.73		$834.73					
15950	Cheryl Dobson	*wages*	$280.09	$280.09						
15951	Cathy Stevens	*wages*	$1,347.06	$1,347.06						
EFT	PERA	*employee contribution*	$531.36	$309.57	$221.79					
15952	Anderson Inc.	*tractor repair*	$922.83		$922.83					
15953	AT&T Capital	*ipad lease*	$173.84	$173.84						
15954	Billings Service	*tractor tire*	$904.79		$904.79					
15955	CenterPoint Energy	*gas utilities*	$19.24							$19.24
15956	CenterPoint Energy	*gas utilities*	$21.31	$21.31						
15957	Circle 9	*fuel*	$71.56		$71.56					
15958	East Central Sanitation	*garbage service*	$45.64	$22.82						$22.82
15959	Eggens Bulk Service	*fuel*	$2,157.72		$1,255.78					$901.84
15960	Finken Great Glacier	*water cooler & water-2 mnths*	$78.84	$78.84						
15961	Kennedy & Graven	*attorney fees*	$561.00	$561.00						
15962	Kimberly Good	*reimbursement*	$133.00	$133.00						
15963	Marvs True Value	*supplies*	$320.19	$176.13	$66.19		$41.29			$36.58
15964	M-R Sign	*road signs*	$328.34		$328.34					
15965	Neft Auto Supply	*supplies*	$160.12							$160.12
15966	NE Sherb Fire Relief	*state aid*	$22,985.00							$22,985.00
15967	Offfice Depot	*office supplies*	$24.17	$24.17						
15968	Plaistad Companies	*class 5 & granite*	$351.61		$351.61					
15969	Princeton Animal Clinic	*animal impounding*	$161.52	$161.52						
15970	Randy Atwood	*mileage*	$9.99	$9.99						
15971	Randy Atwood	*wages*	$283.05	$283.05						
		totals	$52,878.29	$13,613.94	$10,796.89	$0.00	$2,858.42	$0.00	$50.00	$25,548.94