

Baldwin Fire Department Approved Business Meeting Minutes for 1-08-2012

Call to order: 1929

Attendance: Jeremy Baty, Larry Boeke, Mike Brinwall, Jim Buell, Travis Carlson, Scott Case, Robin Fischer, Joe Keil, Don Larsen, Ross Martin, Terry Nemerov, Jim Oliver, Mike Rademacher, Justin Suckut, Bill Swigart, Gary Taylor, Brian Torborg, Cal Watson, Travis Roehl(probationary)

Correspondence: Thank you to Travis and Phil for covering station while paging system was down.

- I. **Approve Previous months minutes**
 - a. Motion by Mike Brinwall, Seconded by Gary Taylor for approving the prior months meeting minutes. Motion carries unanimously.

- II. **Review of Prior Months Calls Total: 18**
 - a. Medicals - 8
 - b. P.I.s - 2
 - c. Fire – 1 alarm, 1 grass, 1 M/A barn fire
 - d. Other – 3 CO, 2 good intent (legal burns)

- III. **Apparatus – Jim Buell**
 - a. **E-3 completion date.**- January 31st is date that E-3 should be fully capable of being first engine out for calls requiring pumper/extrication. Any ideas on closers for center console.
 - b. **Squad 1** - Robin will get fire extinguisher filled to place in vehicle. New tires have been mounted.
 - c. **Grass 2** – Has tank in it. Pump is dry. Do not start pump until you get to scene.
 - d. **Wet Pumps** – We will start leaving pumps wet on pumpers. Only drain discharge line drains not the pump drains.
 - e. **Tenders** – Be sure to shut big valve underneath tank that flows to pump (winter months only).
 - f. E-3 scene light did not work again.
 - g. **Truck Checks** – Discussion on once per month. Start vacuuming trucks. Be sure to sign truck check sheets, check pump and brakes.
 - h. Be sure to exit the station slowly with apparatus.
 - i. Will look into getting a cover for the tools stored on top of E-3.

- IV. **Training Report – Joe Kiel**
 - a. Tentative 2012 schedule

- b. State Fire Schools – Those attending schools and receiving reimbursement will/may be asked to lead training in subject area. Training Officer/Chief/Officers may make different recommendations. Every 6 hours will earn a training credit. 12 hours of schooling required to be eligible for a logging reimbursement, up to \$50.00.
- c. February will be first responder.

V. S.C.B.A – Robin.

- a. **Compressor test** – Robin will set up test with Alex Air.

VI. Building/Grounds - Joe Kiel

- a. **Door Lock** - \$175 for unlocking latch. Will hold off while Joe sews patch similar to St. Paul Fire.
- b. **Building lights** – Deck and building lights are not working. Joe will talk to Terry.

VII. Equipment – Scott Case

- a. **Boots** – Who needs to be measured?
- b. **Gloves** - Return Tim’s gloves
- c. **Needs** –
- d. **Requests** – EMS coveralls request. Scott is looking into pricing. Eye wash station request – Thoughts????????????????????
- e. **Tools** -

VIII. Recruiting - Larry Boeke

- a. Four applicants currently. Ads in papers now.

IX. Work Detail

- a. **Red Lines need to be replaced** – C5’s crew will peel. C4 will paint. Will be done when weather gets nice. C6 will clean upstairs rooms.

X. Procedures:

- a. **Run Reports** – How to fill out.
- b. **Training Attendance** – Must sign to get credit.
- c. **Call percentage** – Post monthly

XI. Communications – Justin Suckut

- a. **Pager status** – Justin will order one new Mintor V pager.
- b. **Fax machine** – How to fix issues.

XII. Miscellaneous:

- a. **New Organization Chart** – Joe will take Don’s crew. Everyone else remains the same.
- b. Mike Kaden is on LOA.
- c. Nick Brykovski has resigned.

Closing: Jim Oliver makes a motion to close Justin Suckut 2nds, the motion carries unanimously.

Meeting Adjourned 2033