

BALDWIN TOWNSHIP REGULAR MEETING

June 4, 2012

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The June 4, 2012 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:07 p.m.

Pledge of Allegiance- All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Under New Business add:

- Discuss Complaint Filed Against the Township by Charles Nagle;
- Add Check Number 16549 for \$400 for Sandy Lake MPCA Stormwater Permit;
- Under agenda item "Approve/Disapprove Revised Engineering Standards, Section 200, Driveway Standards" add Section 160.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Rush unanimous to approve the regular meeting agenda with additions.

May 2012 Final Treasurer's Report –The clerk reported receipts of \$4,575.81 and disbursements of \$57,621.92, check numbers 16442 through 16517 and 7 EFT payments leaving a balance of \$338,026.86. The May 2012 final treasurer's report was accepted subject to audit.

June 2012 Preliminary Treasurer's Report – The clerk reported receipts of \$1,673.14 and disbursements of \$108,020.46, check numbers 16518 through 16548 and 3 EFT payment leaving a preliminary balance of \$286,086.49.

Sheriff's Report – There were 145 calls for service in the month of May. Handshoe mentioned that a few complaints have been received because of the dirt track north of the town hall.

Approval of Consent Agenda - Good/Handshoe unanimous to approve:

- Town Board Meeting Minutes of May 15, 2012 Meeting Minutes;
- Tobacco License Renewal for Finish Line Café; and
- Tobacco License Renewal for Ridgewood Bay Resort.

Open Forum for Citizens - Jan Vigen, 317th Avenue, had concerns regarding the Freiheit Addition issues were back on tonight's agenda. Swanson stated that it will be addressed later on in the meeting.

Chuck Nagle, 131 Street, stated that he believes the fund balance policy requires note in minutes of any fund drops below 20 percent of expenditures and the administrative policy section 6.4 requires written comments to the board to be entered into the record

of a meeting if requested. Swanson replied that he will not enter allegations into the township record.

Conditional & Interim Use Permits: None.

Plats: None.

Variances: None.

OLD BUSINESS:

Road Report:

Approve/Disapprove No Parking Signs in Undeveloped Cul-De-Sacs – There was discussion regarding 'No Parking' signs in undeveloped cul-de-sacs. Good/Handshoe unanimous to table until the July 2nd meeting.

Approve/Disapprove Partial Payment to Astech Corporation for Cracksealing – Handshoe/Good unanimous to approve a partial payment to Astech Corporation for

Approve/Disapprove Revised Engineering Standards, Section 200, Driveway Standards - Good/Handshoe unanimous to table until the July 2nd meeting. Good/Handshoe unanimous to rescind the previous motion. Good/Handshoe unanimous to approve and accept the revised Engineering Standards, Section 200 of the Driveway Standards. In Section 160 delete township and no reflective sheeting on 3 inches of either side on post side.

Discuss Calcium Chloride for Gravel Roads – Bogart thought calcium chloride would be a good application for the Elk Lake area. Tabled until the July 2nd meeting in order to find out how much labor cost would be.

Fire Department Report – There were 12 calls for the month of May. The next meeting will be July 10th; and no meeting in August.

Fairview Billing/Discuss Pre-Employment Physicals – There has been a slight issue with whoever is making the appointments for the pre-employment physical for the firefighters. Rush will make contact with the fire department and report back to the board on the June 19th meeting.

Approve/Disapprove Leave of Absence for Gene Ludwig – Since there has been no paperwork received, Handshoe/Good unanimous to disapprove a leave of absence for Gene Ludwig.

Relief Association Report – No report.

PAVC Update – Quotes are being solicited for actual construction of the amphitheatre.

Park Committee Report – The new rain garden has been dug in and planting will take place on June 23rd. Rush talked with Nancy Riddle about the 37 acre parcel on Goose Lake. There seems to be some access issues, but she will clarify that with Brian Bensen. Removed by the maintenance department were some unauthorized blue flags marking alternative trail routes at Young Park.

Update on Otto Bremer Grant – A \$25,000 Otto Bremer grant has been received by the Township. Good/Rush unanimous to approve signing the contract.

Discuss/Approve/Disapprove Materials for Young Park Boardwalks – Swanson said he would like to see the plans submitted by Dave Patten, and the current plan that the Park Board is looking at. Rush/Handshoe unanimous to table until the June 19th meeting.

Approve/Disapprove Revision to Park Ordinance as Recommended by Park Committee – Good/Handshoe unanimous to approve the revision to the Park Ordinance as recommended by the Park Committee.

Regional Park Committee Update – Rush reported that Greenbush is looking for grant dollars for trails. There will be no meeting in June.

TCI Baldwin Volunteer Corps Update – Carol Swanson filled in for John Bowen. The SCSW Pollinating Event was discussed as well as the success of the Business Luncheon. Preliminary plans are being made for the Baldwin FunFest on October 6th.

Approve/Disapprove Pollinator Day Event, Saturday, June 23rd, Young Park – Good/Handshoe unanimous to approve the Pollinator Day Event.

Joint Committee with City of Princeton Status – Confirmation of the June 6th meeting will be verified.

City of Princeton Planning Commission Report – Atwood reported that the city is now paying the price for changing zoning to mix residential with commercial. The planners went over the downtown revitalization projects.

Discuss/Approve/Disapprove Sending Dotseth Freiheit Issue to Planning Commission for Review and Recommendation – Good/Handshoe unanimous to approve sending “option 2” draft letter to the Sherburne County Board of Commissioners and give the issue to the newly formed Planning Commission with one change to the letter: change the word “manor” to “manner”.

Review/Approve/Disapprove Bridget Chard Contract In It's Entirety – Good/Handshoe unanimous to approve Bridget Chard's contract in its entirety.

Approve/Disapprove Voiding Check #16498, Fairview Health Services in the Amount of \$221.00 – Handshoe/Good unanimous to approve voiding check #16498 to

Fairview Health Services in the amount of \$221.00. A refund check from Fairview was received in the amount of \$82.00.

TABLED ITEMS: None.

NEW BUSINESS:

Approve/Disapprove Vacation Calendar – Rush/Good unanimous to approve a vacation calendar for township employees only. It will be placed near the time clock in the shop,

Approve/Disapprove Workshop Regarding Township Staffing & Possible Elk Lake Estates Subordinate Service District – Rush/Handshoe unanimous to approve a workshop regarding township staffing and possible Elk Lake Estates Subordinate Service District. The workshop will be held Monday July 9, 2012 at 7:00 pm.

Approve/Disapprove New Town Hall Hours for the Month of June – Good/Handshoe unanimous to disapprove new town hall change in hours for the month of June. Review of town hall hours will be put on the July 17th agenda.

Approve/Disapprove Sherburne County Comprehensive Land Use Plan Ord – 187 Good/Atwood unanimous to approve the Sherburne County Comprehensive Land Use Plan Ord – 187.

Approve/Disapprove Amendment to the Sherburne County Zoning Ordinance, Ord -193 – Good/Handshoe unanimous to approve the amendment to the Sherburne County Zoning Ordinance, Ord – 193.

Approve/Disapprove Amendment to the Sherburne County Zoning Ordinance, Ord -194 – Good/Handshoe unanimous to approve the amendment to the Sherburne County Zoning Ordinance, Ord – 194.

Approve/Disapprove Town Hall Closing Wednesday, July 11th, Election Administrative Training – Handshoe/Good unanimous to approve the Town Hall closing from 11:00 a.m. to 1:00 p.m. on Wednesday July 11th for election administrative training for the clerk.

Approve/Disapprove Name Plates for Planning Commission – Good/Handshoe unanimous to approve name plates for the Planning Commission members.

Approve/Disapprove Rotating Teams for Clean Up Day – Good/Handshoe unanimous to table until the August meeting in order to obtain more information.

Approve/Disapprove Reimbursement to Swantec for Business Luncheon – Handshoe/Good motion to approve reimbursement of \$511.63 to Swantec with the

check written for the June 19th meeting. Voice vote taken with Good, Handshoe, Rush and Atwood voting yea; Swanson abstaining. Motion carried.

Discuss Complaint Filed Against the Township by Charles Nagle – Swanson stated that an age and disability suit has been filed by Nagle in regards to his dismissal from the fire department. A case worker has been assigned to Baldwin Township through the Department of Human Rights. A letter from the attorney will be sent to Nagle allowing no communication except through Jessica Schiwie.

Check Number 16549 for \$400 for Sandy Lake MPCA Stormwater Permit – Good/Handshoe unanimous to approve check number 16549 for \$400 for the Sandy Lake MPCS Stormwater Permit.

Announcements:

- Employee Reviews, Tuesday, June 5th, 7:00 pm
- Legal Seminar, Thursday, June 7th, Albertville City Hall
- GTS Seminar, Thursday, June 7th, Eagan
- MAT Summer Short Course, Monday, June 18th, St. Cloud
- Road Tour, June 11th, 12:30 p.m.
- Cemetery signs are up. Swanson will form bases.
- The first EMS sign has been installed. Hardware has been received.

Any Other Business:

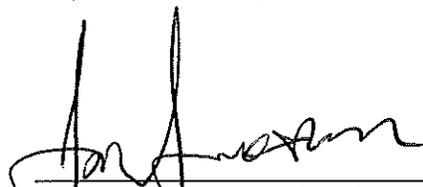
Supervisor Rush will not be at the June 5th employee review meetings.

Motion to Approve Bills for Payment – Good/Handshoe unanimous to approve for payment check numbers 16518 through 16548 and 3 EFT payments totaling \$108,010.46 and check number 16549 in the amount of \$400.

Adjournment – Handshoe/Rush unanimous to adjourn at 9:17 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Attendees: Carol Swanson, Lester Kriesel, Brad Vigen, Jan Vigen, Elaine Byker, Mary Berry, Elaine Philippi, Chuck Nagle, Jon Bogart