

BALDWIN TOWNSHIP REGULAR MEETING

July 2, 2012

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The July 2, 2012 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda –

Add to New Business:

- Approve/Disapprove \$1000 for FunFest
- Approve/Disapprove Board Member, New Ulm, 4R Board Seminar
- Approve/Disapprove Resolution Supporting the Greater MN Regional Parks and Trails

Add under Road Report:

- 112th Street Project

Remove under Old Business:

- Approve/Disapprove Signage under Road Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections –
Handshoe/Rush unanimous to approve the regular meeting agenda with changes.

June 2012 Final Treasurer's Report – The clerk reported receipts of \$384,260.83 and disbursements of \$125,441.99, check numbers 16518 through 16586 and 7 EFT payments leaving an unaudited balance of \$638,796.14.

July 2012 Preliminary Treasurer's Report – The clerk reported receipts of \$1,000.00 and disbursements of \$122,599.34, check numbers 16587 through 16613 and 1 EFT payment leaving an unaudited balance of \$516,196.80.

Sheriff's Report - There were 149 calls for service in the month of June. It was requested that the sheriff's department continue monitoring Young Park.

Approval of Consent Agenda – Handshoe/Rush unanimous to approve the town board meeting minutes of June 5 and June 19, 2012.

Open Forum for Citizens – Chuck Nagle maintained that there should have been a correction to the minutes of either the last meeting or maybe two meetings ago, he wasn't sure, and did not identify what needed to be corrected.

A resident from Elk Lake Estates asked about picnic tables to be placed at Elk Lake.

A resident was told that the nice cushioned chairs were needed at the fire department. It was stated that the weeds at the park have been sprayed, the trash emptied, and the Department of Health is monitoring the quality of water from the water pump.

John Cullinan presented proof of payment for Helmin doing work on his property.

Presentation of 2011 Audit – Kern, DeWenter, Viere, Ltd. – Steve Wischmann reviewed the management letter for the audit for the year ended December 31, 2011. The audited financial statements were also reviewed with discussion following.

Conditional & Interim Use Permits: None.

Plats: None.

Variances:

Approve/Disapprove Request for a 60' Variance in Setback From the OHWL of Cantlin Lake for a Holding Tank – Good/Swanson unanimous to approve the request for a 60' variance in setback from the OHWL of Cantlin Lake for a holding tank.

OLD BUSINESS:

Road Report:

Discuss/Approve/Disapprove 5-Ton Road Designation on All Township Roads – There was discussion regarding the township running more restrictive than MnDot road restrictions. Rush/Handshoe unanimous to table until the August meeting in order to get a permit structure from MAT.

Approve/Disapprove Signage – Removed from agenda.

Approve/Disapprove Partial Payment to Helmin Construction for Sandy Lake Road Improvements – Handshoe stated that 99 ½ Street does not look like it has enough gravel. Bogart responded that it is 4 inches, which he will have verified. Handshoe questioned if the crown was big enough for the water to go over by the culvert. Bogart responded yes. Swanson stated that this item should be tabled until Bogart gets all of his tests done. Mr. Helmin stated that if the material was tested it cannot be driven on. It has to be tested before it is compacted. Handshoe stated that another issue was there was no gravel put on 284th Avenue as it did not show on the plan. Bogart replied that this particular piece of road was never accepted for maintenance by the township. If the board wants to gravel it and maintain it is is a 20 foot road. The resident stated he has plowed the area, not the township. Swanson stated that the township needs to verify that we have adopted that portion of the road and possibly grade something in there so he does not get washed out. Good/Handshoe unanimous to table until the July 17, 2012 regular meeting.

Approve/Disapprove Partial Payment to Helmin Construction for 136th & 120th Street Improvements – Atwood/Rush unanimous to approve partial payment to Helmin Construction for the 136th and 120th Street improvements. *in the amount of \$57,442.42. 7-17-12 us*

112th Street – Swanson stated that Livonia Township wants Bogart to go as fast as he can on their portion of 112th Street. The final plans will be available for a January/February bidding date. Livonia is looking at a 22 foot road. The board reviewed numbers provided by Bogart in November of 2011. Swanson stated that if Baldwin does not do this road now it will cost an additional \$40,000. Rush/Atwood unanimous to bring the issue to the July 17, 2012 regular meeting.

Fire Department Report – Department Representative Jim Oliver reported that there were 16 calls in the month of June.

Relief Association Report – Oliver said that the Relief Association's audit is done and should be in the town board's hands in the next day or two. He has a preliminary report, and said everything looked good. There is a balance of \$331,827.68 with 174% funded.

The annual Fireman's Dance is September 22 from 5:00 to midnight at Ridgewood Bay. Rush thanked Oliver and the other fire department members who filled up the tank for the rain garden.

Media/Public Relations Appointee – Mike Rademacher will be public relations and Gary Taylor will be community relations for the fire department.

Approve/Disapprove Change to Fire Department Handbook Adding Pre-Employment Physicals – Good/Handshoe unanimous to table until an opinion has been received the MAT. A friendly amendment was added by Good/Handshoe unanimous to table until the August meeting.

PAVC Update – Good reported that the PAVC committee is talking about holding a division of the railroad TIF money.

Park Committee Report – Rush reported that the rain garden planting occurred on June 23rd. There were some concerns about the watering. The trails have been sprayed and the wells are in the process of being tested.

Update on Mille Lacs Band of Ojibwa Indians Grant – Baldwin Township received a \$1,000 grant from the Mille Lacs Band of Ojibwa.

Boardwalk Design – There was discussion regarding volunteers, and where the work would be done. Rush will keep in contact with Dave Patten.

Regional Park Committee Update – Rush stated that the Regional Park Committee is going for the Otto Bremer grant which is due August 17. Greenbush Township will be

donating \$7000 for use for the regional park. The next meeting for the Park Committee is August 22 at 6:30 p.m.

TCI Baldwin Volunteer Corps Update – Pointers for success were given by Julius Dorweiler. He said a WOW factor is always needed for any event. The BVC will meet twice a month to prepare for the FunFest. A variety of items were divided between the volunteers to check into. The next meeting will be July 11th. This year the BVC is working towards a theme of an old fashioned picnic or church bazaar. Carol Swanson will take the minutes for the month of July.

Joint Committee with City of Princeton Status – No status update.

City of Princeton Planning Commission Report – Randy Atwood reported at the last meeting.

TABLED ITEMS:

Approve/Disapprove No Parking Signs in Undeveloped Cul-De-Sacs – Good/Rush unanimous to table until the August meeting in order to obtain more information.

Discuss/Approve/Disapprove Applying Calcium Chloride to Gravel Roads – Good stated that she believes that the township should apply calcium chloride on Elk Lake roads to see how it goes. The approximate cost would be \$6,000. Bogart stated that magnesium chloride is less toxic. It is better to have one contractor do the grading, watering and applying. Discussion regarding possibly applying at Sandy Lake. Bogart stated that the best time of the year to apply it would be in the spring. Good/Handshoe unanimous to table until January for preliminary budgetary numbers of \$6,000 and then go out for bid in February.

Approve/Disapprove Revised Developer's Agreement – Rush/Handshoe unanimous to table until the July 17th meeting. Bogart stated that Livonia is going ahead and vacating the drainage easements. The county has eliminated all of their drainage requirements, Bogart said; therefore a drainage section may have to be added to both the developer agreement and/or road standards. The county drainage issue will be added to the August meeting.

Approve/Disapprove Letter and Road Agreement to City of Princeton – Swanson/Good unanimous to table until the July 17th meeting.

Approve/Disapprove Materials for Young Park Boardwalks – Rush/Swanson unanimous to table until the July 17th meeting.

NEW BUSINESS:

Request for Letter of Support for Turn Lane Off of Highway 169 – Tim and Tanja Gross asked the township if they would send a letter of support for a turn lane off of

Highway 169. Good/Swanson unanimous to approve with an added friendly amendment to send a letter of nonfinancial support.

Appoint Election Judges for Primary and General Elections – A motion was made by Swanson; seconded by Handshoe with Good abstaining to approve the appointment of election judges for the primary and general elections as long as they have completed proper training. Motion carried.

Approve/Disapprove Resolution 12-12, Resolution Authorizing Contract With Interested Officer - A motion was made by Handshoe; seconded by Atwood with Good abstaining to approve Resolution 12-12, a resolution authorizing contract with an interested officer. Motion carried.

Discuss/Approve/Disapprove Moving Posts in Line with Arbor at Cemetery – Good/Handshoe unanimous to table until the August meeting.

Approve/Disapprove Amendment to the Sherburne County Zoning Ordinance, Ord-196 – Swanson/Good unanimous to approve the amendment to the Sherburne County Zoning Ordinance, Ord-196.

Appoint Supervisor to Participate in Hazard Mitigation Plan Development, Sherburne County Emergency Services – Rush nominated Good with Good accepting the nomination. Rush/Handshoe unanimous to appoint Good as the supervisor to participate in the Hazard Mitigation Plan Development for Sherburne County Emergency Services.

Approve/Disapprove Change to June 4, 2012 Approved Meeting Minutes, Page 2, “Approve/Disapprove Partial Payment to Astech Corporation for Cracksealing” – After including a handwritten dollar amount into the June 4, 2012 Approved Meeting Minutes to Approve/Disapprove Partial Payment to Astech Corporation for Cracksealing Rush/Good unanimous to table until the July 17th meeting.

Approve/Disapprove Change to the Town of Baldwin Organization List Adding Kimberly Good as Alternate Liaison for Planning Commission (Per June 19, 2012 Meeting) – Rush/Handshoe unanimous to approve.

Approve/Disapprove Sharing Grant Format with 4RB – After taking out the financial information, Swanson/Good unanimous to approve sharing the grant format with the 4R Board.

Approve/Disapprove Closing of Town Hall, Wednesday, July 18th, Clerk Election Training – Swanson/Good unanimous to approve closing the town hall on Wednesday July 18th in order for the clerk to attend election training.

Approve/Disapprove Adding Approved Planning Commission Meeting Minutes on Website – Swanson/Atwood motion to add the approved planning commission meeting

minutes on the website. A voice vote was taken with Swanson, Atwood and Rush in favor. Good and Handshoe were opposed. Motion carried.

Chuck Nagle's Chair – An email to the town clerk dated Tuesday, June 26, 2012 at 10:32 a.m. from Nagle stated:

“I wish to make arrangements to retrieve my personal folding chair that I left by mistake at the town hall on Tuesday, June 18. By order of the town attorney information requests must use the US Mail. This is a request for return of personal property. If arrangements for return have not been completed within 24 hours I will ask the Sherburne County Sheriff to assist.”

Swanson stated that if the email had not been threatening this could have been handled in an easy fashion. Swanson said that he instead called the Sherburne County sheriff to speak about the situation. Good/Handshoe unanimous to approve a resolution that no personal furniture is to be brought into the town hall; then adopted at the August meeting.

Approve/Disapprove up to \$1000 for FunFest – Good/Handshoe unanimous to approve with money coming from the Initiative Foundation grant up to \$1000 for FunFest expenses.

Approve/Disapprove Board Member for New Ulm 4R Board Seminar – The seminar will be held on July 11 from 10:00 a.m. to 2:00 p.m. in New Ulm. Handshoe/Atwood unanimous to send Supervisor Good. Good will confirm by email with Carrie Fuhrman.

Approve/Disapprove Resolution Supporting the Greater MN Regional Parks and Trails – Attwood/Rush unanimous to approve the resolution supporting the Greater MN Regional Parks and Trails.

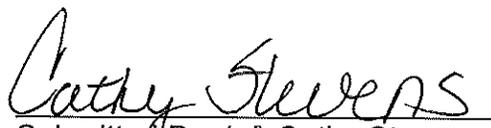
Announcements:

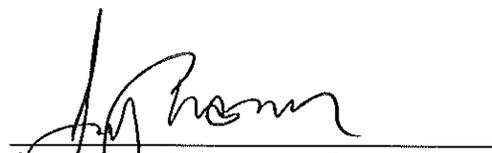
- Office Closed Wednesday, July 4, 2012 for Independence Day
- Town Board Workshop, Monday, July 9, 2012, 7:00 p.m.
- Office closed July 18, 2012

Any Other Business: None.

Motion to Approve Bills for Payment – Good/Handshoe unanimous to approve for payment check numbers 16587 to 16613 with 1 EFT payment totaling \$124,234.59. Check number 16595 is voided in the amount of \$111,911.24; check number 16614 is voided. Approve check number 16615 in the amount of \$57,442.42 to Helmin Construction for partial payment regarding construction on 136th and 120th. The new total for payment is \$69,763.77.

Adjourn – Atwood/Rush unanimous to adjourn at 10:12 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Attendees: Rich Leininger, JoAnn Graham, Gene Nitz, Lester Kriesel, Steve
Wischmann, John Cullinan, Elaine Philippi, Tom O'Shea, Elaine Byker, Chuck Nagle,
Jon Bogart, Elaine Philippi