



BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

PLANNING COMMISSION MEETING

April 15, 2015

Call to Order:

The April 15, 2015 Baldwin Planning Commission meeting was called to order by Chairman Judy Thorson at 7:00 p.m. All present recited the Pledge of Allegiance.

Commissioners Present:

Commissioners Ross Perry, Peggy Patten, Rich Harris, Judy Thorson, Bryan Lawrence and Richard Marshall. Planner Bridget Chard was in attendance as well as Town Board Supervisor Liaison Randy Atwood. Deputy Clerk Cheryl Goetz Dobson took the minutes. The audience sign-in sheet is attached.

Claim Forms:

The Claim Forms were passed out and returned to the Deputy Clerk.

Move to Approve/Disapprove Agenda:

Commissioners Lawrence/Perry to approve agenda as amended, with the addition to add "to approve the Baldwin Township Special Joint Meeting with Baldwin Township Planning Commission of March 18, 2015". Motion passed.

Secretary's Report:

Planning Commission Meeting Minutes of 18.March.15 / Move to Approve / Disapprove:

Commissioners Patten/Perry to approve the Planning Commission meeting minutes of March 18, 2015 as stated. Motion passed.

Handout Signed Planning Commission Meeting Minutes from 18.February.15 to Planning Commissioners:

Commissioners Harris/Lawrence to approve striking from the February 18, 2015 meeting minutes on page 3; second paragraph under Point of Order from Audience the entire sentence "After misinforming the commissioners with incorrect quoting of MN Statute 13D.01 discussion followed". Motion passed.

Commissioners Ross/Lawrence to table the February 18, 2015 meeting minutes due to pages possibly missing. Motion passed.

Baldwin Township Special Joint Meeting with Baldwin Township Planning Commission of March 18, 2015 / Move to Approve / Disapprove:

After correction on page 1; paragraph 4 from Marshall Lawrence to Richard Marshall, Commissioners Patten/Harris to approve the Baldwin Township Special Joint Meeting with Baldwin Township Planning Commission of March 18, 2015. Motion passed.

Communication: Liaison:

a. Variances:

The Baldwin Town Board reviewed the recent variances, approved all of them, and sent them back to Sherburne County.

b. Planner Status:

The status of the planner will be discussed at the Regular Town Board Meeting of April 21, 2015.

Old Business

Vision Statement:

Commissioners Thorson/Patten motion to approve the Mission Statement "Striving for a strong and prosperous Baldwin Community". With voice vote Commissioners Thorson and Patten voice yea; Commissioners Harris, Lawrence, Marshall and Perry voice nay. Motion failed.

Commissioners Lawrence/Marshall motion to recommend approval the draft Mission Statement "To make Baldwin Township a proud place to live by safeguarding property rights, encouraging agriculture, commercial communities and residential growth". With a voice vote taken Commissioners Lawrence, Marshall, Perry, Thorson and Patten voice yea; Commissioner Harris voice nay. Motion carried.

Commissioners Thorson/Marshall moved to send the recommended Mission Statement to the Town Board for review and approval. Motion passed.

Comprehensive Plan Goals and Objectives – Choices:

Planner Chard went over the goals and action plans identified in the new Comprehensive Plan. She identified the actions that the Commissioners might work to use and improve the community. The Commissioners are to select an area that they might want to do from the Comprehensive Plan and identify and work on an action plan for that area. The Commissioners are then to get it to the Deputy Clerk and she will send them to the Planner who will do a work up to help guide the Commissioner. Not action taken.

Community Meetings:

Main Purpose; Status /Finalize Set Up / Date, Time, Place, Format of Meeting:

Commissioners Marshal and Thorson reported on their ideas for the Business Public Meeting scheduled for May 18, 2015 from 6:00 p.m. to 8:00 p.m. to take place at Baldwin Town Hall. The BVC will be there to set up and supply the 4 Cs..such as cookies, coffee, crackers and cheese. Commissioner Marshal will lead the evening as host and direct the meeting. The Town Board will possibly be in attendance meaning that the Town Board should post notice for a possible quorum. (LET CATHY KNOW TO POST FOR THEM JUST IN CASE). Advertising will be done on the website, posting

board, and neighboring businesses. Mr. Perry and Mr. Lawrence will also hand deliver invitations to the business people in the area. No action taken.

Commissioners Perry and Patten updated information on the Lakeshore Public Meeting. They are looking to have one-two speakers for the evening. Date, time and place to be decided by next meeting as well as advertising and food. No action taken.

Commissioners Harris and Lawrence updated information on the Agriculture Public Meeting. They went over their main purpose and why and what questions that they may have with the agricultural community. This is still a work in progress since this meeting will be in November.

Work on Process; Understanding Planning Commission Role When Materials are Sent / Slide Presentation:

A slide presentation was viewed on variances, CUP's and IUP's to update the Planning Commission again on what these different tools are and how to use them. Next month they will go over the hard copy process with the next month to do some scenarios. No action taken.

New Business:

Revised Work Plan:

The revised work plan was presented. No action taken.

Next Month:

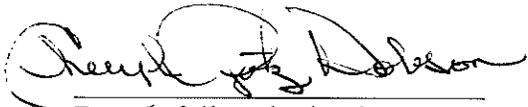
- Reorganization of Officers
- First Community Meeting / results (report)
- County Planning Commission Meeting / Attend / Arrange
- Comp Plan Work / Goals and Objectives
- Continue Process Worksheet

Commissioner's Corner:

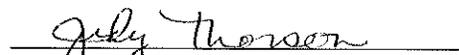
- No other Commissioners had any comments.
- Commissioner Harris reported on the activities of the 4R Board
 - Consider the minute guidelines from Robert's Rule of Order
 - *Commissioners Harris/Thorson motion to delete 'public input' from the agenda.* After discussion, *Commissioner Harris withdrew the motion.*

Adjourn:

Commissioners Harris/Perry to adjourn at 9:03 p.m. with the next Planning Commission meeting to be held on May 20, 2015. Meeting adjourned.



Respectfully submitted:
Cheryl Goetz Dobson
Deputy Clerk



Judy Thorson, Chairman

5-20-2015

Date

Amendments: