

BALDWIN TOWNSHIP REGULAR MEETING

August 4, 2014

Present – Supervisors Tom Rush, Jeff Holm, Larry Handshoe and Randy Atwood. Supervisor Jay Swanson was absent.

Call to Order – The August 4, 2014 regular meeting of Baldwin Township was called to order by Vice-Chairman Tom Rush at 7:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Information on Snowplow Trucks above Fire Department Report
- Approve/Disapprove Vacation for Clerk; August 18 – 20th
- Discuss/Approve/Disapprove Second Monthly Meeting

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

July 2014 Final Treasurer's Report – Receipts of \$141,697.39 and disbursements of \$83,285.65, check numbers 18497 through 18591 and 7 EFT payments leaving an unaudited balance of \$609,800.19.

August 2014 Preliminary Treasurer's Report – The clerk reported receipts of \$7,219.52 and disbursements of \$24,884.28, check numbers 18592 through 18624 and 2 EFT payments leaving an unaudited balance of \$595,627.12.

Sheriff's Report – The sergeant filling in for Sergeant Wilson was present. He did not have July calls for service with him. Rush stated that the only incident was no camping at Young Park last month and the township maintenance department handled it. Holm asked for patrols with building ticking up east of the cemetery.

Discuss Snowplow Trucks – Handshoe reported a hard time finding anything used. Terry Carlile, Maintenance, reported that he has been in contact with 3 companies and all would like a commitment from the town board on a dollar amount. Boyer has 4 trucks, all Internationals with 2 being International Stars. He has not been able to get Supervisors Jay Swanson and Larry Handshoe and himself together for whatever reasons. He has a call into Towmaster for their turnaround time. Handshoe suggested looking at used trucks and bringing it to the next meeting. Rush stated that there are used trucks for sale in the MAT newspaper. Handshoe suggested getting a couple of demo trucks. Carlile stated that he went through, with the clerk, what is in the Road and Bridge Fund and what is encumbered. Rush stated that he would like to see a workshop scheduled and also include what repairs have cost and suggested obtaining a listing on various ages of trucks. Carlile stated that the cost for outfitting a truck is

\$50,000-\$60,000 for tandems and \$40,000 for a single axle. He would like to keep Truck #1. The town board scheduled a workshop for August 18, 2014, 7:00 p.m.

Fire Department Report – There were 24 calls for service in the month of July according to the report from Captain Kiel.

Relief Association Report - Motion to table until the joint meeting with the Town Board and the Relief Association.

Approve/Disapprove Waiver & Release for Filling Swimming Pools – After discussion concerning liability and cost, Atwood//Handshoe unanimous to refer the document to Couri & Ruppe for their review.

Schedule Town Board/Fire Relief Association Joint Meeting (Prefer Week of August 18th) – The Town Board/Fire Relief Association joint meeting is scheduled for August 20th at 7:00 p.m.

Approve/Disapprove Payment to Med Compass, Invoice Dated December 10, 2013, in the Amount of \$1,285.00 – Handshoe/Atwood unanimous to approve payment to Med Compass in the amount of \$1,285.00.

The Baldwin Fire Relief dance will be August 23rd from 5 p.m. to midnight at Ridgewood Bay. The kitchen fire trailer, a helicopter landing and the trucks and equipment will be available for the Baldwin FunFest to be held on September 20th. The Woman's Auxiliary will be asked if they could help with volunteering.

Approve/Disapprove Resolution 14-15; Resolution Accepting Recommendation of Baldwin Planning Commission and Adopting Baldwin Township Community Comprehensive Plan – Planner Bridget Chard thanked the Planning Commission members and the Town Board Supervisors for all the work and dedication they put into the Comprehensive Plan. Atwood/Handshoe unanimous to approve Resolution 14-15; a Resolution Accepting Recommendation of Baldwin Planning Commission and Adopting Baldwin Township Community Comprehensive Plan. Required copies will be made. Supervisor Rush also thanked the Planning Commissioners and Planner Chard.

Approval of Consent Agenda:

Approve Town Board Meeting Minutes of July 15, 2014 - Rush/Handshoe unanimous to approve the Town Board meeting minutes of July 15, 2014.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush stated that, at the last meeting, an expenditure of \$9,000-\$10,000 was approved that wasn't in the budget. The basketball court was not approved which was \$3,300. 85% of comprehensive plan favored parks. We got the pavilion done. Discussion was held on where to go for sandlot and baseball fields. Made recommendations on Goose Lake. They were disappointed. \$22,500 for boardwalks which he would like to do in sections. He wants to hear from each board member what they want done. At the next committee meeting he would like the BVC members in attendance. Atwood stated he is opposed to taking from left pocket from right pocket and taking boardwalk money to do the court. Holm stated that it was discussed there would be no cost savings if done separately. When budget meeting comes around next year COLA adjustments need to be built in. It is a smaller number with park funds and we are stretching monies as far as we can go. Rush asked what the board wanted done; boardwalks finished? Basketball court next year? The rock monument has already been approved. Holm stated that Kermit (Young) paid for the personalization of the rocks. Rush asked about the ballfield. He asked about Goose Lake. Holm suggested going after the county for the other 25% of the park dedication fees. They had the land first and gave it to the township and feels part of the 25% should be for part of the parking lot. DNR has a pier grant and Goose Park should have canoe access. Atwood suggested a dirt parking lot to start with to see how much it gets used. Rush stated that the service door and trim was installed so the Young Park pavilion is all done.

Review/Approve/Disapprove Concrete Quotes for Pavilion – Quotes for concrete for the pavilion were received from the following companies:

Jeremy's Quality Concrete & Masonry: \$7,950.00

Central State Masonry: \$6,755.00

JTO Services: \$6,950.00

New Age Concrete (quote received after the required 12:00 Noon deadline): \$7,200.00

Holm/Handshoe unanimous to approve Central State Masonry at \$6,755.00. Rush will contact Central State Masonry and the clerk will contact the other contractors

TCI Baldwin Volunteer Corps Update – Holm said he was unable to attend last meeting and would like to remove himself as a liaison from this committee. He would like to see park committee take up the slack. He would like to see Chairman Swanson to become liaison. Rush stated that the next Park Committee meeting is August 21st at 7:00 p.m. Holm suggested a joint meeting between the two so they can have the Deputy Clerk take minutes along with having a representative from the Fire Department attend. Elaine Philippi stated that they made a lot of progress and she is encouraged now where she was nervous before. Funfest is the 20th of September from Noon to 4:00 p.m. Lester Kriesel will help out along with Dave Patten. There is an offer from the media for their help.

Joint Committee with City of Princeton Status – Holm/Handshoe unanimous to table since Supervisor Swanson is not in attendance.

BR&E Update – Holm/Handshoe unanimous to table until status of Resolution 12-11 is updated.

Elk Lake Estates Drainage Update, Christie Miller Property – Township engineer Jon Bogart stated that the plan would consist of moving 14-15 yards of dirt and cost under \$1,000. At least two easements will need to be obtained. The clerk read what she received from the county. One of the two permit copies that was given to the township was incorrect. Discussion on whether the property owner received a shoreland alteration permit and if the issue goes back to the county as the fill is causing problems to township roads. Atwood stated that the county may say they will be required to give an easement. The clerk will follow-up with the county. The item will be placed on the August 19th town board regular meeting agenda.

Review/Approve/Disapprove 125 ½ Street & 316th Avenue Road Project Plan

Jon Bogart stated that the township would need to work with one of the business owners to determine how to get trucks not to go off the road and stated that it is possibly the dock that is built too close to the road. The first year estimate for the project is \$270,000. It would be a 10 ton road instead of a 9 ton road. Atwood questioned if this would address all the drainage issues with Bogart responding that drainage on 314th Avenue has no place to go until drainage is fixed on 125th Street. Rush listed other street projects that are in the Capital Improvement plan and stated that the board is close to updating the plan and it can be added. Atwood stated that the board needs to plan for it whether in the Capital Improvement plan or Annual Meeting. Handshoe stated that funds are needed to do the project. Holm stated that the board needs to continue to educate on what is needed at the Annual Meeting and that it is good information to have to make the case put priority on where it goes is a debate. Atwood questioned if Bogart had a plan b if no easement was obtained for a pond with Bogart replying yes but it is a more expensive plan.

TABLED ITEMS:

Review/Approve/Disapprove Highlands Drainage Project Estimate – Jon Bogart stated that the project would consist of replacing a 15 inch culvert with a 24 inch culvert. He asked the board to table for now as it is a bigger problem than what we thought. Handshoe/Holm unanimous to table until the August 19, 2014 meeting.

Review/Approve/Disapprove Lake Diann Area Drainage Project Estimate – Jon Bogart stated he will try to obtain grant dollars but it probably will not happen. It is a good opportunity to obtain an easement where the township did not have one before. Handshoe stated that all the issues on that road need to be looked at. Holm/Atwood motion to see if Bill Bronder, Soil & Water, will review. Bogart stated that the easement falls on two properties and the owners have not reviewed this yet. Holm revised his motion to have the plan reviewed by the two property owners and see if the county has anything. Atwood seconded the motion. Upon voice vote, the motion carried.

Approve/Disapprove Purchase of Tax Forfeited Land - Rush/Handshoe unanimous to table until the next meeting scheduled for August 19, 2014.

Approve/Disapprove Amended Resolution 12-11; A Resolution Controlling Access to Baldwin Township's Information, Supervisors and Staff from One Charles W. Nagle – Rush/Handshoe unanimous to table.

OLD BUSINESS (CONTINUED):

Discuss Proposed Resolution, Resolution Authorizing the Township of Baldwin to Participate in the Sherburne County Economic Development Authority – Holm/Handshoe unanimous to table until the August 19, 2014 meeting.

Discuss/Approve/Disapprove License Agreement with Forest Hills Property Owner – Rush/Atwood unanimous to send a letter to the property owner and his attorney.

Discuss Budget for Township Employees Cost of Living Raises – Rush stated he is not opposed if in the budget for raises or health stipend. However, \$9,035 was not in the budget. He reviewed the wages for four employees. Where is the \$9,000-\$10,000 coming from in the budget? He thinks it is a double standard that the fire department had to go from \$1.00 to \$15.00 for training and asked for it at the Annual Meeting. He thinks this should have gone to the public. Holm responded that the public only sets the levy and it is the town board's job to establish the budget and needs and present it. We cannot come up with the perfect budget and we still have the ability to transfer funds. Cemetery and some road and bridge monies cannot be touched. Rush stated that the board discussed saving costs last November and we did not have any money for employee raises and he does not think it is fair that the fire department went to the Annual Meeting. Atwood stated that this conversation should have been made when it was on the table before. Rush asked if the board would reconsider to ask at Annual Meeting? Holm responded that it can be presented as a General Fund increase for COLA. Holm also stated that the fire department may be asking for more money for retirement and there is a meeting coming up. Rush restated that it is \$9,000-\$10,000 not in the budget. The basketball court was denied even though he had it planned. We as board members cut meetings last November. Handshoe agreed with Rush. Holm stated it has already been approved and it is a dead issue until the budget meeting. Rush stated he would like added to the August 19th agenda "approve/disapprove not being in the budget and reverse the previous decision".

NEW BUSINESS:

Approve/Disapprove Request by Options, Inc. to Park Vehicle in Town Hall Parking Lot – Options, Inc. representative Matt Carlson was present. He would like the town board to designate a spot with a vehicle key being provided to the township in case the vehicle needs to be moved. Holm/Handshoe unanimous to approve and ask,

between the Fire Chief and maintenance personnel, where a good spot would be. Parking will begin Wednesday of this week.

Approve/Disapprove Running Ad for Back-Up Snowplow Drivers – Handshoe/Rush unanimous to approve running an ad for back-up snowplow drivers.

Approve/Disapprove Town Office Closed Due to Primary Election Public Accuracy Test, Friday, August 8th, Sherburne County Offices – Rush/Handshoe unanimous to approve closing the town office in order for the clerk and deputy clerk to attend the Primary Election Public Accuracy testing.

Approve/Disapprove Vacation for Clerk; August 18 – 20th – Holm/Rush unanimous to approve vacation days of August 18 through the 20th for the clerk.

Discuss/Approve/Disapprove Second Monthly Meeting – After discussion, Holm/Handshoe unanimous to leave as is.

Announcements

- Sherburne County Community Partner Meeting, Tuesday, August 5th, 1:30 p.m., Sherburne County Board Room
- Primary Elections, Tuesday, August 12th. Town Office Closed.
- Fire Relief Dance, August 23, 5:00 p.m.- Midnight, Ridgewood Bay

Any Other Business:

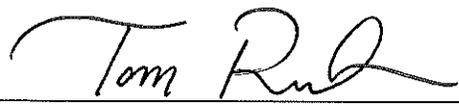
After discussion whether the vendors should have insurance at the FunFest, Handshoe/Holm unanimous to have the vendors sign a liability waiver release instead.

Motion to Approve Bills for Payment – Atwood/Handshoe unanimous to approve for payment check numbers 18592 through 18624 and 2 EFT payments totaling \$24,884.28.

Adjournment – Holm/Handshoe unanimous to adjourn at 9:18 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Tom Rush
Vice-Chairman, Board of Supervisors
Baldwin Township

Date 8/25/14

Attendees: Bridget Chard, Christi Miller, Terry C. Carlile, Peggy Patten, Lester Kriesel, Joe Kiel, Elaine Philippi, Judy Thorson, Matt Carlson, Audrey Misiura, Chuck Nagle, Jon Bogart, Ross Perry, John Boemer