

BALDWIN TOWNSHIP REGULAR MEETING

February 17, 2015

Present – Supervisors Jeff Holm, Larry Handshoe, Jay Swanson, Tom Rush and Randy Atwood

Call to Order – The February 17, 2015 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Remove BR&E Update from Old Business
- Discuss Boardwalks and Park Regulations under Park Committee Report
- Schedule Workshop with Fire Relief Association under New Business
- Schedule Workshop for Proposal for Grant Writer under New Business
- Discuss Using Township Website and Property for Candidate Forum under New Business
- Clarify Tabled Item Approve/Disapprove Amended Resolution 12-11; A Resolution Controlling Access to Baldwin Township's Information, Supervisors and Staff from One Charles W. Nagle is now Resolution 15-04
- Discuss 125 ½ Street under Road Report
- Add Work Scope for Planning Commission under New Business.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Atwood unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

February 2015 Final Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$43,524.80 (not including payroll), leaving an unaudited final balance of \$543,123.03.

Road Report

Discuss 125 ½ Street – Township engineer Jon Bogart presented plans with an estimated cost of \$182,604.13 to get 125 ½ Street asphalt ready only, Bogart indicated that he would like to see this put out for bid. There was discussion regarding drainage. Atwood/Swanson unanimous to go out for bid on 125 ½ Street as soon as possible.

Handshoe reported that for January and February 2015 that there was 1 sand/salt session and 1 plow session. Sand purchased was 55.46 ton and salt purchased was 26.99 ton. The Township has 74.72 ton left to purchase if needed which would amount to 3 more end dump loads. The equipment repairs cost year to date is \$2,323.46.

Approve/Disapprove Purchase of Plow Truck – Handshoe stated he had asked maintenance employee Terry Carlile to obtain bids on the purchase of a new plow truck.

From Boyer Truck for a 2016 International 7500 the cost would be \$85,408 for the chassis and \$65,142 for a TBEI body for a total of \$150,550 with lease terms through Navistar Capital. The second truck option is a 2015 Freightliner for \$87,327 with a 7 year term. Option 3 is a 2015 International for a grand total of \$86,435 through Astleford.

Swanson said that the last time the board talked about this they did not know that they would be talking about 3 quotes 2 weeks later. Carlile said that everything is a 2-year service agreement. Holm and Handshoe would prefer Freightliner. Carlile said he would get rid of Truck #1 since it has a busted box. Handshoe/Rush unanimous to continue discussion on this item to the March 2, 2015 regular meeting.

APPROVAL OF CONSENT AGENDA:

Approve Town Board Meeting Minutes of February 2, 2015 – Rush/Handshoe unanimous to approve the Town Board Meeting minutes of February 2, 2015.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Bryan Lawrence said the County Planning & Zoning met on February 12, 2015 although nothing that was discussed affects Baldwin Township. Swanson asked if there has been any discussion on the county level concerning solar farms which Lawrence replied that discussion has not yet happened. Swanson also welcomed Lawrence's appointment to the Baldwin Planning Commission

Park Committee Report – Rush reported that the boardwalks are done with JTO Services doing a great job. Since there is material left over, Rush will bring discussion to the Park Committee to see what they can do to put it to use. The swings will be installed at the park in April. An item on the agenda for the Park Committee is to schedule a workshop for a grant writer for the baseball/sandlot. The deputy clerk is working on pavilion rental forms. When finished the committee will run it by the township attorney after which it will be submitted to the park committee and the town board for approval. The fee has been recommended to be \$75 for rental and \$75 damage deposit.

Holm said he witnessed horseback riding at the park which is not included in the posted rules.

Park Regulations – Holm referenced a section in the Park Ordinance which addresses the use of motorized recreational vehicles. A permit is given for the Funfest. Holm envisions golf carts and 4-wheelers going over our new boardwalks. He would like to

give direction to the maintenance department not to use. Page 11, Section 9.b.; he would like to get the word out to the sheriff's department at the March 2nd meeting and would like to see anyone going across that structure to be tagged without warning. Swanson suggested installing two posts at the entrance to the boardwalk and stated he believed it to be sturdy enough for the township maintenance equipment. Atwood suggested determining if it is a problem before the township does anything. Swanson suggested starting with Kyle Wilson and a letter to the sheriff's department asking for additional vigilance.

Baldwin Planning Commission Update – Atwood said the meeting is February 18, 2015 where the Planning Commission will be welcoming Bryan Lawrence and Richard Marshall as their newest members.

TCI Baldwin Volunteer Corps Update – Rush reported that the meeting is Monday, February 23, 2015.

BR&E Update – Removed from agenda.

TABLED ITEMS:

Approve/Disapprove Amended Resolution 12-11; A Resolution Controlling Access to Baldwin Township's Information, Supervisors and Staff from One Charles W. Nagle – Swanson clarified that the amended resolution has been changed to Resolution 15-04; then proceeded to read the draft resolution. Rush/Atwood unanimous to approve Resolution 15-04 accepting a friendly amendment by Atwood that the acronym for IPAD needs to be spelled out.

NEW BUSINESS:

Approve/Disapprove Resolution #15-02; Resolution Declaring A 'Hearing' to Consider the Establishment of a Subordinate Service District and Schedule a Public Hearing, Frontier Trails & Frontier Trails 2nd Addition – Handshoe/Atwood unanimous to approve Resolution No. 15-02; a Resolution Declaring a "Hearing" to Consider the Establishment of a Subordinate Service District and schedule a Public Hearing on March 16, 2015, 7:00 p.m. for Frontier Trails and Frontier Trails 2nd Addition.

Discuss/Schedule Workshop with Shelli Urness Consulting Services for Baseball Field – Rush stated he would like to discuss her rate and where we want to go with it and would like to do a conference call with between the town board and Ms. Urness. Atwood suggested having the Park Committee go through the process and bring it back to the town board and give them the authority to work out the particulars with her. Holm suggested that the committee put together a project plan. Rush stated he wants to get a threshold on what the town board wants to pay for. Ms. Urness has a proposal for 4-6 prospects for grant applications. Holm stated that the board needs to know what the project is going to cost and then find out what we may get from the top 3 or 4 prospects.

Atwood stated he needed more information. Holm stated that the board needs to first nail down what we are doing with the cost and the design and then have her come here. Rush informed the board that the deadline was April 1st. Swanson asked what she is looking to find out from the board with Rush replying the dollar amount and the plan. She will talk about the cost and design of the ball field. Atwood stated that he is looking for more Park Committee input on this. Holm stated that he feels it is a waste of our time talking to her until after we know what we are going after. Swanson stated he would like to see the numbers and plan before we make a phone call. Holm suggested tabling the issue until March 2nd and try to determine the scope and cost of the project and then we can negotiate on the fees. Swanson stated that one provision for what Kermit Young wanted out of this park was sandlot baseball. We have never discussed that as a board. Where is the line between sandlot baseball and where is this board comfortable with having fences and backstops? Rush stated that the Park Committee is on track with what he has been talking about and they are comfortable with spending about \$15,000 for the project, not including grant writer. He will not waste his time nor the Park Committee's time if the town board is not on board with a baseball field. Holm/Atwood unanimous to table until the March 2nd meeting.

Comments Requested for Draft Solar Ordinance, Sherburne County –

Holm/Handshoe unanimous to table comments requested by Sherburne County regarding the Draft Solar Ordinance and to let the county know that comments are tabled until the March 2nd regular meeting of the township.

Review/Approve/Disapprove Annual Meeting Agenda – The Annual Meeting agenda was reviewed and discussed after which Atwood/Handshoe unanimous to approve.

Approve/Disapprove Resolution 15-03; Resolution Authorizing Contracting with Interested Officer – Handshoe/Atwood motion to approve Resolution No. 15-03; a Resolution Authorizing Contracting with Interested Officer. With voice vote taken, Handshoe, Atwood, Holm and Rush saying yea; Swanson abstains. Motion carries.

Approve/Disapprove Payment to Northeast Sherburne Relief Association, in the Amount of \$600.00 for 2014 Clean-Up Day – Atwood/Handshoe unanimous to approve payment of \$600.00 to the Northeast Sherburne Relief Association for their services at the 2014 Clean-Up Day.

Approve/Disapprove Requiring Actuarial Study Along with Regular Audit for Northeast Sherburne Relief Association – Holm/Rush unanimous to disapprove requiring an actuarial study along with the regular audit for the Northeast Sherburne Relief Association. Oliver will be asked to get an estimate of the cost. Holm wondered how many relief associations were actually doing an actuarial study and which ones were participating.

Schedule Workshop with Fire Relief Association – A workshop is scheduled for March 24, 2015 at 7:00 p.m. at the Baldwin Town Hall.

Workshop for Grant Writer – See above.

Discuss Using Township Website and Property for Candidate Forum – Since there has been an issue with one of the candidates questioning the township practices and using inappropriate and harassing emails, the Baldwin supervisors felt to go forward with the posting of answers to a questionnaire from the Baldwin Volunteer Corps would put the township in harm's way. It was further discussed that the posting of these questions on the Baldwin website and Facebook may too closely resemble involvement in campaign practices. Holm/Atwood motion for the township not to take part in the posting of the candidate's answer to the questionnaire on the website or Facebook. With a voice vote taken Holm, Handshoe, Atwood and Rush vote yea; Swanson abstains. Motion carries.

Work Scope for Planning Commission – Swanson stated that right now there is a motion on the table to go to quarterly appearances for Bridget Chard at the Planning Commission meetings as of March 2nd. She has submitted a work proposal for the Planning Commission and it is a product of Supervisor Rush speaking with her. And since Supervisor Rush made the motion he would be the one to rescind that motion. It was a 3-2 vote last time. Rush stated that his motion was for her to come down quarterly and he believes that the Planning Commission is capable of facilitating that meeting. If they had questions or concerns then they can reach out to her. Handshoe agreed stating that quarterly is fair. Rush stated that he is willing to go to their meeting tomorrow to find out from other Planning Commission members what their thoughts are and suggested that the town board also meet with the Planning Commission. Holm stated that the town board has not discussed the next steps at this table. Swanson stated that he believes Baldwin should be doing our own planning and zoning. Ms. Chard is going through the Sherburne County ordinances and is working for pertinent items to go the Planning Commission first and then to the town board and then to the county. First it was a two-fold commitment: 1. comprehensive plan, and 2. rolling out the comprehensive plan and getting the Planning Commission up to speed. Holm stated that if the township will be doing our own zoning then we will need a zoning administrator. What got us to this motion last time was the billing increase in mileage. It is not ending the relationship, not terminating her, just trying to control the costs. Atwood stated that she does not bill for everything she does for the Planning Commission and the township and to just go to quarterly without talking to the Planning Commission, especially with 2 new members.... Rush stated that it is \$500.00 for her to come down here and he would like to meet with the Planning Commission and get their take. Atwood stated that he feels Rush is making statements that are unfounded. There is a process that needs to be followed. There is an educational point of this that is ongoing. There are 60 day rules that need to be followed. Determining process and plan needs to be determined. Rush stated that we have 4 members that have been here 2 years. Holm stated that Rush can discuss what the needs are with the Planning Commission members tomorrow evening at their meeting and then come back March 2nd to the town board. Atwood stated that he feels the motion was made before the facts were known. Rush stated that, for the record, he is attending the Planning Commission meeting tomorrow night and, for the record, he did not cut her off.

Swanson stated that, as the motion stands as of March 2, she is cut down to showing up to this building for Planning Commission items quarterly. That decision was made at the last meeting. If rescinded it must come from Supervisor Rush. Rush has received the work plan and now he will be meeting with the Planning Commission tomorrow night. To me, this is going in the right direction.

Announcements:

- Board of Audit, Monday, March 2, 2015, 6:30 p.m.

ANY OTHER BUSINESS:

Swanson asked the board to think about using the projector to project everything that the town board is talking about.

Swanson stated that Bridget Chard suggested that the township form a subcommittee of 2 board members, Jon Bogart, Bridget Chard, Eddy Florell and Bob Ruppe for the Frontier Trails proposed Subordinate Service District.

Supervisor Holm left at 10:00 p.m.

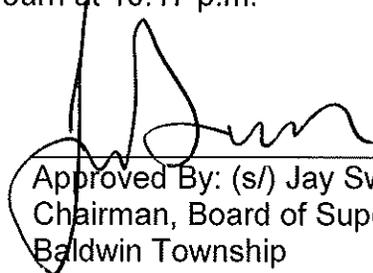
Handshoe/Rush unanimous to form a subcommittee with township board Supervisors Swanson and Atwood.

Motion to Approve Bills for Payment – Handshoe/Atwood unanimous to approve payment of check numbers 19121 through 19146 and 4 EFT payments totaling \$39,109.82.

Adjourn – Handshoe/Rush unanimous to adjourn at 10:17 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

3-2-2015
Date

Attendees: Eric Hazelton, Cody Olson, Ben Pauly, Chase Wark, Bryan Lawrence, Audrey Misiura, Dick Marshall, Jon Bogart, Terry Carlile