

## BALDWIN TOWNSHIP REGULAR MEETING

February 2, 2015

**Present** – Supervisors Jay Swanson, Jeff Holm, Larry Handshoe, Tom Rush and Randy Atwood.

**Call to Order** – The February 2, 2015 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Remove 'Approve/Disapprove Resolution 15-02' from under Old Business
- Add 'Approve/Disapprove Candidate Form' to under TCI Baldwin Volunteer Corps Update under Old Business
- Add 'Zimmerman Fire Department Renewal of Gambling Site Permit' after Variances.

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** – Handshoe/Holm unanimous to approve the regular meeting agenda as amended.

### **Treasurer's Report:**

**January 2015 Final Treasurer's Report** – Receipts of \$46,059.43 and disbursements of \$119,521.59, check numbers 18991 through 19093 and 9 EFT payments leaving an unaudited balance of \$590,049.70.

**February 2015 Preliminary Treasurer's Report** – The clerk reported receipts of \$0 and disbursements of \$12,065.80, check numbers 19094 through 19120 and 2 EFT payments leaving an unaudited balance of \$581,863.42.

**Sheriff's Report** – Officer Wilson reported there were 168 calls for service in the month of January. Since there have been issues with snowmobilers trespassing and damaging trees at the Preserve of Baldwin, Hidden Hollow as well as other areas, it was stressed that the sheriff should be called directly at the time of incident. It was mentioned that since the boardwalks are being constructed at Young Park that perhaps the sheriff's department could keep an eye out for possible thievery of the construction materials.

**Fire Department Report** - Chief Rademacher reported that in January there were 26 calls. There was an issue with E3 having another leak. It was an inexpensive part but high labor to repair it. The original quote for repair was \$3,300. The next fire department meeting will be Sunday, February 8.

**Relief Association Report** – Chief Rademacher reported that as of December 31, 2014 there was \$449,000 in the Special Fund with an additional \$10,200 in the Relief Fund.

**Approval of Consent Agenda:**

**Approve Town Board Meeting Minutes of January 20 & January 27, 2015** – Rush/Handshoe unanimous to approve the Town Board Meetings minutes of January 20, 2015 and January 27, 2015.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**Zimmerman Fire Department Renewal of Gambling Site Permit** – A representative of the Zimmerman Fire Department was present in order to have their gambling site permit renewed for Ridgewood Bay. Handshoe/Atwood unanimous to approve.

**OLD BUSINESS:**

**Park Committee Report** – Rush reported that the frames for the boardwalk at Young Park are completed although the decking is not done yet. The Park Committee is still working on a rental application for the pavilion. Swings will be installed in the spring; and an estimate from is being sought from a grant writer for baseball/softball fields.

**TCI Baldwin Volunteer Corps Update** – It was requested that an excerpt be put into the newsletter regarding a set of questions to be submitted to the candidates to answer in lieu of having a candidate forum. The answers would then be put on the township's Facebook page, the township's website and copies available for handout at the town hall. Rush/Atwood motion to approve. With a voice vote taken Handshoe, Holm, Rush and Atwood vote yea; Swanson abstains. Motion carries.

The Baldwin Volunteer Corps wants to continue with the Baldwin FunFest as well as maintain a continuing relationship with the Park Committee. The committee has agreed to help the Planning Commission when they conduct this year's public meetings.

**Joint Committee with City of Princeton Status** – According to Holm it has been published in the Princeton Union-Eagle that the City of Princeton is taking a low priority with meeting with Baldwin Township. Therefore, Swanson suggested taking this item temporarily from the agenda. Holm/Rush unanimous to suspend *Joint Committee with City of Princeton Status* until further notice. Holm added a friendly amendment to add this item to the agenda every month, but Swanson said he would rather have it removed. Holm rescinds the friendly amendment.

**BR&E Update** – Rush/Holm unanimous to remove the BR&E Update from the agenda.

**Approve/Disapprove Resolution 15-02, Resolution Declaring Adequacy of Petition and Calling Hearing on Establishing a Subordinate Service District, Frontier Trails & Frontier Trails 2<sup>nd</sup> Addition** – Removed from agenda.

**Approve/Disapprove Quote for New Flooring in Woman's Restroom** – A quote was received from House Rescuer's LLC for \$863.00. Handshoe/Atwood unanimous to approve the quote with the work being completed before the Annual Meeting.

**Approve/Disapprove 2016 Proposed Budget** – Rush/Handshoe unanimous to approve the proposed 2016 budget.

#### **TABLED ITEMS:**

**Approve/Disapprove Amended Resolution 12-11; A Resolution Controlling Access to Baldwin Township's Information, Supervisors and Staff from One Charles W. Nagle** – Rush/Handshoe unanimous to table until the February 17, 2015 meeting.

**Approve/Disapprove Newsletter** – Rush/Handshoe unanimous to approve after the newsletter with Atwood proofing the additions and corrections.

#### **NEW BUSINESS:**

**Approve/Disapprove Planning Commission Applicant, Richard A. Marshall** – See below.

**Appoint Election Judges for March Township Election** – Handshoe/Atwood unanimous to appoint election judges for the March Township Election.

**Schedule Board of Audit (Must be held one week prior to Annual Meeting or earlier) 6:30 pm march 2<sup>nd</sup>** – Rush/Holm unanimous to approve scheduling the Board of Audit on March 2, 2015 at 6:30 p.m.

**Schedule Board of Canvass Meeting (To certify election results)** – Holm/Atwood unanimous to schedule the Board of Canvass Meeting immediately following the Annual Meeting.

**Approve/Disapprove 2015 Clean Up Day Application** – Atwood/Rush unanimous to approve the 2015 Clean Up Day Application.

**Approve/Disapprove Bremer Bank Pledge Substitution** – Rush/Atwood unanimous to approve the Bremer Bank Pledge Substitution.

#### **Announcements:**

- Office Closed Monday, February 16<sup>th</sup> for President's Day

**Any Other Business:****Approve/Disapprove Applicant Bryan Lawrence for Planning Commission –**

Lawrence is listed on the parcel ID at the county as a taxpayer. A person who holds a contract for deed is considered a landowner/taxpayer unless the property is in default. The Planning Commission's ordinances specify that an applicant must be a landowner. Lawrence qualifies for the committee position under the ordinance. Rush/Atwood unanimous to approve Bryan Lawrence to a position on the Baldwin Township Planning Commission. Chairman Swanson thanked Lawrence for applying.

**Approve/Disapprove Planning Commission Applicant Richard A. Marshall –**

Atwood/Holm unanimous to approve Richard A. Marshall to the Baldwin Township Planning Commission.

There was discussion regarding the rotation of seats available in the Planning Commission. Lawrence will fill Carlile's position with a 3-year term. Marshall will begin a 3-year position.

**Discussion Regarding Planner –** Handshoe suggested taking a look at the need of the Planner, Bridget Chard, since she has increased her mileage and look at what we are spending as he thought she was originally hired with a grant. Atwood stated that the township still needs her. Rush stated that we have four founding members on the Planning Commission. Swanson asked Planning Commission Chair Judy Thorson what she thought. Judy Thorson responded that she feels the board could taper her off. She is doing a lot of organizing and directing and she is working for us. Swanson stated that the board should ask Bridget what her next part of the plan is. Rush stated that the township hired her for the comprehensive plan and she did a great job. We have a chair and vice-chair and members that have gone through training. Handshoe stated that it is costing a lot of money. Atwood asked the board to attend a Planning Commission meeting before a decision is made. Judy Thorson suggested using Bridget as a resource as needed. Swanson stated he believed making a decision tonight would be rash and would like to ask Bridget what she sees in the future. He believes she should continue for a couple more months.

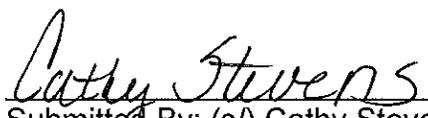
Rush/Handshoe motioned to have her come every quarter if needed. Atwood stated that the board should have a joint meeting with the board and the Planning Commission, especially with two new members and then ask questions of the Planning Commission and Bridget. Rush stated he believes the Planning Commission is capable of handling their own meetings. Holm questioned if what Rush is proposing in his motion is for her physically coming here quarterly. Rush responded 'yes'. Holm asked if the correspondence and support would still be there with Rush responding 'yes'. Holm stated he believes what Handshoe and Rush are asking for is a method to reduce travel expenses for her; not yanking her away. Swanson stated that he would prefer to have a conversation with Bridget before we do that and try to get travel expenses down and keep doing what she is doing now. Holm asked if his friendly amendment would be

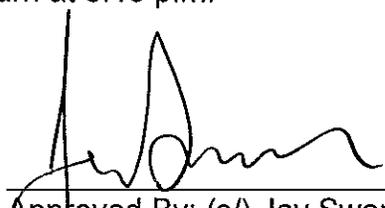
accepted to start in the second quarter and have her here February and March. Rush stated he would say February. Atwood stated that they still have a ton of learning to do and they still need education to get to that point and would like to discuss this with the board and Bridget. Rush made a friendly amendment to start in March with Handshoe accepting the amendment. Upon voice vote, the motion carried with Rush, Handshoe and Holm in favor and Atwood and Swanson opposed.

**Lease Resolution** – Exhibit E of the lease resolution for the SCBA equipment was re-signed by Supervisor Atwood as he had made the original motion.

**Motion to Approve Bills for Payment** – Handshoe/Rush unanimous to approve check numbers 19094 through 19120 and 2 EFT payments totaling \$12,065.80.

**Adjourn** – Holm/Handshoe unanimous to adjourn at 8:15 p.m.

  
Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

2-17-2018  
Date

Attendees: Judy Thorson, Lester Kriesel, Kyle Burch, Elaine Philippi, Audrey Misiura, Chuck Nagle