

BALDWIN TOWNSHIP REGULAR MEETING

November 2, 2015

Present – Supervisors Jay Swanson, Tom Rush, Randy Atwood and Brad Schumacher. Supervisor Jeff Holm absent.

Call to Order – The Baldwin Township regular meeting of November 2, 2015 was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add 'Discuss Truck Financing' under New Business
- Add ' Approve/Disapprove Submitting to Bond Counsel after Clerk Contacts Bank' under New Business
- Add 'May Need to Schedule Special Meeting' under New Business
- Add 'Approve/Disapprove Termination of Seasonal Maintenance Employee' under Road Report
- Add 'Pete Jensen' under Sheriff's Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Schumacher/Rush unanimous to approve regular meeting agenda as amended.

Treasurer's Report:

October 2015 Final Treasurer's Report – Receipts of \$8,323.01 and disbursements of \$108,680.52, check numbers 19631 through 19710 and 7 EFT payments leaving an unaudited balance of \$521,766.37.

November 2015 Preliminary Treasurer's Report – The clerk reported receipts of \$3,834.85 and disbursements of \$5,592.12, check numbers 19711 through 19731 leaving an unaudited balance of \$520,650.13.

Sheriff's Report – Officer Wilson reported there were 167 calls for service in the month of October. There is continuing active patrol in the business district and at Young Park.

Citizen Trespassing Concerns – Carla Mertz was present citing her concerns regarding trespassing on her property and expressed her frustrations. Officer Wilson will meet with her privately. She also expressed concern regarding excessive speeding on 136th Street north of County Road 42.

Twist of Nature Young Park Tree Cutting – The board wanted to inform the deputy that there will be someone out at Young Park for about a year in case the sheriff's department received any calls.

Pete Jensen – Jensen, who lives on 136th Street, said he appreciates all the town board has done regarding striping and trying to make 136th Street safer. The township

has asked the state to do a speed study, but so far there has been no response. If the state says no change to the speed limit then the board will need the resident's help to lower the speed.

Fire Department Report – Chief Rademacher reported there were 20 calls for service in the month of October.

Relief Association Report – Jim Oliver was not able to make the meeting. Atwood/Rush unanimous to table the Relief Association Report until the regular township meeting of November 17.

Approve/Disapprove SuperAmerica Credit Card or Account for Firefighters -
The clerk had checked with both SuperAmerica and Visa. Schumacher/Atwood unanimous to approve a SuperAmerica credit card for the firefighters.

Update on Water Truck – Rademacher reported that the tank was put on last week. The truck needs graphics. A shoot that rotates 180 degrees was installed. The major purchasing is done. Estimated total cost is \$60,000-\$70,000. Estimated value of the used Volvo truck is \$9,000-\$18,000.

At the next fire department business meeting held in December elections will be held for Captains 5 and 6.

Road Report – Road Report for October 2015 submitted by Terry Carlile, Maintenance Department:

- Road patching is complete with total cost for 2015 of \$2,955.74.
- Repairs to Case 621 Loader of \$1,621.30 to fix hydraulic leaks, fuel leaks, overhaul transmission valve body.
- Repairs to new Holland Boom Mover of \$1,008.78 to repair and recharge A/C, replace alternator and install cut off switch.
- Repair Truck #5 to fix smoking at idle and heavy smoke on acceleration. Replaced EGR valve and EGR cooler for a cost of \$1,966.54.
- Finished brushing roads at Livonia 17.5 hours.
- Tentative date for closing commercial asphalt is November 13 to 18, 2015. Three jobs pending through Erickson Asphalt.

The sinkhole on 136th Street was repaired by Erickson Asphalt. The new truck will be ready by Wednesday, November 4.

Atwood/Schumacher unanimous to trade 10 hours of ditch mowing for Livonia Township for a used gravel conveyor.

Schumacher reported that a road paint striper was rented at a cost of \$150.00. They used 30 gallons of paint striping 136th Street from County Road 42 to County Road 9. They striped 125th Street but had to stop just north of Marv's True Value. They thinned out the paint and striped the town hall parking lot. He is asking for one more day rental

of the machine and 20 gallons of paint to use tomorrow to finish the job. Discussion on the culvert that will be going under 125th Street to Highway 169 and the need for patching of that job. Swanson/Atwood unanimous to finish the striping tomorrow at a cost of up to \$700.00.

Approve/Disapprove 2015 Township Road Certification – Rush/Atwood unanimous to approve the 2015 Township Road Certification.

EMS Sign Issues – The identical EMS sign that the township is using from M-R signs would cost \$23.01 versus \$14.70 from Lyle Signs. Lyle Signs has changed their design. Rush/Schumacher unanimous to table until the township regular meeting of November 17 in order to obtain more prices.

Approve/Disapprove Termination of Seasonal Employee – Schumacher/Atwood unanimous to table until the township regular meeting of November 17.

Approval of Consent Agenda – Rush/Atwood unanimous to approve the Town Board Meeting Minutes of October 7 & October 20, 2015; approve Resolution #15-18; Resolution Authorizing Contract with Interested Officer; approve Transfer of \$10,606.25 from Enterprise Fund to Road & Bridge Fund; and approve Transfer of \$6,732.82 from Enterprise Fund to General Fund.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush reported that the Park Committee will meet in November then not again until January 2016. The committee is working on getting the flagpole installed. A \$1,000 grant was received from the Mille Lacs Band of Ojibwa. The committee will find out in January if Bernicks, Otto Bremer Foundation and the Twins Foundations grants were approved. The right-of-way agent from the county is working on the driveway access issue at Goose Lake. If no access is granted the consensus is to give Goose Lake back to the county. There is a county meeting on the regional trails this Wednesday but no one can make it. It will be brought up to the Park Committee. It is on the county website where they are asking for feedback along with the Grams Regional Park.

Approve/Disapprove Transfer of Funds Into Park Fund – Rush/Schumacher unanimous to approve the transfer of \$5,000 from the Road and Bridge Fund to the Park Fund. As soon as the next property tax refund is received from the county, the money is to be transferred back into the Road and Bridge Fund. Carlile said there would be a quote on park lights given at the November 17 meeting.

TCI Baldwin Volunteer Corps Update – The Baldwin Volunteer Corps will meet again in January 2016. The Volunteer Corps will host the Planning Commissions Agricultural meeting on November 12.

Legacy Grant Committee Update – The first meeting of the Legacy Grant Committee will be November 16 at 7:00 p.m.

SBA Update – The settlement papers are ready to sign and the settlement checks should be arriving soon.

Planning Commission Update – Swanson said it was a great meeting and feels Bridget Chard is a necessity. Rush stated he feels she should be scaled back the first of the year. Swanson stated he feels it is a good idea to have a professional planner here. Discussion regarding the Delkamp conditional use permit where the county did not list downward facing lighting as was recommended as a requirement by the township.

Atwood discussed the highway signs that were removed by the state and asked if the county association should tackle it. Schumacher stated he will ask to add to their next agenda.

TABLED ITEMS:

Approve/Disapprove Purchase of New Election Equipment – The board reviewed a draft letter addressed to the Sherburne County Commissioners and the Sherburne County Auditor/Treasurer regarding the purchase of election equipment. A copy will be sent to Livonia Township. Schumacher/Atwood unanimous to approve having Chairman Swanson sign the letter.

Approve/Disapprove Hiring Seasonal Snowplow Operators – Schumacher/Rush unanimous to approve hiring seasonal snowplow operators: Jason Aurandt, Lou Christen, Phillip Fadden, Mark Otis and Paul Talbot.

NEW BUSINESS:

Schedule Budget Meeting – The Budget Meeting will be December 2nd at 7:00 p.m.

Approve/Disapprove 2016 Meeting Schedule – Rush/Atwood unanimous to approve the 2016 meeting schedule.

Discuss Truck Financing – The clerk discussed some issues with Daimler financing that the township attorney had. The township attorney suggested utilizing local banks and go forward with a certificate of indebtedness. The board agreed that the clerk should pursue with the banks. Rush/Atwood unanimous to have Swanson consult with the township attorney regarding the truck financing.

Approve/Disapprove Submitting to Bond Counsel – Schumacher/Atwood
unanimous to approve submitting the truck financing to bond counsel. There may be a special meeting needed.

ANNOUNCEMENTS:

- Township Office Closed Wednesday, November 11th for Veteran's Day
- Planning Commission Agricultural Community Meeting, Thursday, November 12th

ANY OTHER BUSINESS:

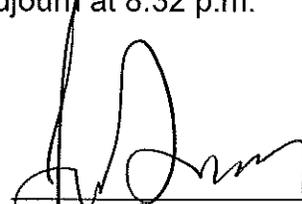
As Supervisor Schumacher had not talked to Terry Carlile about the Ziegler payment, the town board will hold the payment again.

There was discussion regarding Supervisor Holm not attending meetings. The clerk will write a letter to Holm to find out what his intentions are. If there is no response by November 17, the board will appoint a member.

Motion to Approve Bills for Payment – Atwood/Rush unanimous to approve for payment check numbers 19704 through 19711 totaling \$8,632.12 minus check number 19704 in the amount of \$3,040.

Adjournment – Atwood/Rush unanimous to adjourn at 8:32 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township
11-17-2015
Date

Attendees: Lester Kriesel, Pete Jensen, Judy Thorson, Carla Mertz, Elaine Philippi, Terry Carlile