

BALDWIN TOWNSHIP REGULAR MEETING

October 7, 2013

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The October 7, 2013 Baldwin Township regular meeting was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda –

Add to New Business:

- Approve/Disapprove Changing November meeting to November 4
- Approve/Disapprove Acceptance of Planning Commission Resignation
- Approve/Disapprove/Discuss Planning Commission Bylaw Update
- Discuss 100th Street

Add to Tabled Items:

- Discuss 142nd Property if Quotes Not Approved.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Good unanimous to approve regular meeting agenda as amended.

Treasurer's Report:

October 2013 Preliminary Treasurer's Report – The clerk reported receipts of \$4,631.48 and disbursements of \$51,311.33, check numbers 17785 through 17831 and 4 EFT payments leaving an unaudited balance of \$432,428.68.

Sheriff's Report – Officer Wilson reported 157 calls for service in the month of September. There is a new phone number for non-emergency calls (763-765-3500). Monitoring for speed on 112th Street has been completed with no speeding in the area found.

Fire Department Report - Captain Joe Kiel reported there were 11 calls service for September.

Relief Association Quarterly Report – Handshoe/Good unanimous to approve have the Relief Association Quarterly report at the 1st meeting in November since Oliver is ill.

Approval of Consent Agenda:

Approve Town Board Meeting Minutes of September 9 & September 17, 2013 – Good/Handshoe unanimous to approve the minutes of September 9 and September 17, 2013.

Open Forum for Citizens – None.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS:

Discuss County Commissioner Response for Trail Maintenance in Deer Trails – Swanson is working on obtaining all the written documentation. He called Rachel Leonard, but she has not gotten back to him yet. Add to October 15th meeting agenda.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush reported that the FunFest was a success. The committee is looking at where to construct the pavilion with thoughts of either adding onto the brown building or putting it where the white building was. The concrete slab could be use for a basketball court.

Open/Review/Approve/Disapprove Young Park Boardwalk Quotes – So far there have been no quotes received. Add to October 15th agenda.

TCI Baldwin Volunteer Corps Update –Good reported that the FunFest was a smashing success. Counting the vendors and residents, it's estimated that 200+ people attended. Next year's date has been set at September 20, 2014.

Joint Committee with City of Princeton Status – The committee is working on a date to meet.

TABLED ITEMS:

Review/Approve/Disapprove 142nd Street Quote – Quotes for 142nd Street were:

- Knife River: \$54,605.00
- Rum River Contracting: \$61,300.35
- Helmin Construction: \$36,510
- ML Schendzielos & Son: \$35,760.00

Good/Handshoe unanimous to approve ML Schendzielos & Son's quote of \$35,760.00.

Discuss 142nd Property if Quote Not Approved – According to Swanson part of the 142nd Street work will take care of the problem.

NEW BUSINESS:

Approve/Disapprove Partial Payment to ASTECH for Cracksealing – Rush/Handshoe unanimous to approve partial payment to ASTECH for cracksealing. The partial payment is in the amount of \$13,336.10 with \$701.90 retainage.

Discuss New Construction on 284th Avenue – Good stated that there has been a lot of runoff by a home that adding an addition on 284th Avenue by Sandy Lake. Pictures have been provided to the board. Jon Bogart knows about it. The county says they are staying on top of it and they will try to resolve it. Bogart stated that during the big rain storm the neighbor was flooded. The township has nothing to do with it as it is new construction. Handshoe stated that the road was raised with the septic system. A resident in the audience informed the board that rain ran into his basement. The road raising backs up what used to flow down. Good stated that it all caused runoff and damage to the road. Swanson stated that it would have been up to the county for inspections to be done. Good questioned if Bogart was the engineer on this project as the county said he was. Bogart replied that he was not part of this project. Bogart will go out and inspect.

Discuss 100th Street – Handshoe questioned if the township was going to go ahead with 100th Street next year. Bogart stated he would like to get the surveying and engineering done and would like to bid in February of March. The items will be placed on the October 15th agenda.

Set Date/Time for 90 Day Employee Review - October 22nd at 7:00 p.m. is the date and time set for the 90-day employee review.

Approve/Disapprove Special Town Meeting for Debt Service Fund Increase – Swanson/Good unanimous to disapprove having a special town meeting in order to increase the Debt Service Fund.

Discuss Office Hours for Late Thursdays & Friday – The clerk reported that 4 people have come into the office between the hours of 4:30 p.m. – 6:30 p.m. on Thursdays since February. Friday's have become busy.

Review/Approve/Disapprove Newsletter – Rush/Good unanimous to approve the newsletter after a final review from Atwood.

J. Ryan Bonding Request for Construction Status – Rush/Good unanimous to table until the October 15th meeting.

Determine Supervisor Who Will Complete 2013 Township Road Certification – Handshoe will complete the 2013 township road certification.

Approve/Disapprove Changing November meeting to November 4 – Good/Handshoe unanimous to move the November 12th meeting to November' 4th.

Approve/Disapprove Acceptance of Planning Commission Resignation – Atwood reported that Case tendered his resignation effective September 20, 2013. Swanson/Atwood unanimous to accept Case's resignation.

Approve/Disapprove/Discuss Planning Commission Bylaw Update –

Swanson/Atwood unanimous to draft for the October 15th meeting bylaws stating the Planning Commission to have up to a 7 member board with a prorated quorum.

Announcements:

- Quarterly Association of Townships Meeting, Wednesday, October 16th, 6:30 p.m., Livonia Township (RSVP Required)
- Meeting Clean Water Goals for Sherburne County Workshop, Thursday, October 24th, 5:30 pm, Elk River Council Chambers (Must Preregister)

Swanson/Atwood unanimous to approve the clerk to attend the Quarterly Association of Townships meeting.

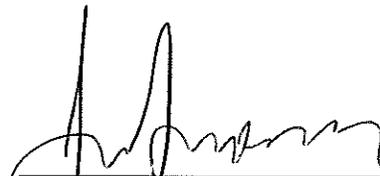
Any Other Business: None.

Motion to Approve Bills for Payment – Handshoe/Atwood unanimous to approve for payment check numbers 17785 through 17831 and 4 EFT payments totaling \$51,311.33.

Adjourn – Handshoe/Rush unanimous to adjourn at 8:17 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

11-4-2013

Date

Attendees: Lester Kriesel, Joe Kiel, Jim Lee, Sr., Rob O'Malley, Brain Bumgarner, Audrey Misiura, Chuck Nagel, Jon Bogart