

BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

PLANNING COMMISSION MEETING

May 9, 2013

Call to Order: The May 9, 2013 Baldwin Planning Commission meeting was called to order by Chairman Peggy Patten at 7:00 p.m. All present recited the Pledge of Allegiance.

Commissioners Present: Commissioners Richard Harris, Peggy Patten, Eleanor Rittenour and Terry Carlile were present. Commissioners Ross Perry and Scott Case were absent. Planner Bridget Chard was in attendance as well as Town Board Liaison Randy Atwood. Deputy Clerk Cheryl Goetz Dobson took the minutes. The audience sign-in sheet is attached.

Move to Approve/Amend Agenda:

- Oath of Office for Richard Harris
- Laminations of Maps under Communications
- Change of June Planning Commission Meeting Date under Move to Adjourn
- Annexation Law and Practice under New Business
- Minnesota Association of Townships under New Business

Commissioners Carlile/Rittenour unanimous to approve agenda.

Oath of Office – Richard Harris was given the oath of office by the Deputy Clerk.

Claim Forms: The Claim Forms were passed out by Commissioner Patten and returned to the Deputy Clerk.

Secretary's Report: *Commissioners Rittenour/Carlile unanimous to approve the April 23, 2013 Planning Commission Meeting minute.*

Hand out signed March approved 2013 meeting minutes to the Planning Commissioners – The signed March 2013 meeting minutes are available and distributed in order to be added to the commissioners' binders.

Public Input: Commissioner Harris responded to a public comment regarding having the people's input on the future of Baldwin Township by saying at the Open House that even though the commissioners presented their research and asked for comments from the public there were none received. Planner Chard also said that there didn't seem to be

a lot of interest by the public in attending the Open House even though it was highly advertised. It was explained that there is so much research that has been done, it's coming together, but always being added to as new information is gathered.

Communications:

Notice of Positions Open/Commissioners – There have been no applications received.

Check on Lamination of Maps – Planner Chard will check on the price of lamination for maps. Discussion was to try to make the maps all one standard size. Commissioner Harris said he may know of a document desk available for storage of the maps. Tabled for further information.

Old Business and Reports

Open House Review/Comments – The overall experience of having the Open House was positive even though the attendance was low.

4R Board – Planning Commission Representative's Update – There was no 4R Board meeting in the month of April.

Research: Planner Chard has started to put the footnotes and sources information into the sections of the research information. When completed she will send them to each commissioner by email for review/additions/corrections.

Front Page Ideas from Open House for Artist – It was agreed that a collage of pictures of Baldwin Township that represented the old to the present to the future to make the page 'look alive' and to feature businesses, parks and groups would be indicative of what the group is trying to achieve.

Future Land Use Map – Extensive discussion and review of a Baldwin Township Zoning map was examined. Planner Chard challenged each commissioner to look at how the zoning fit within their knowledge of Baldwin Township, and if there is anything they would like changed since Sherburne County's plan for Baldwin Township may not necessarily be their views.

New Business

Environmental Review / Building Permit Application – The EAW was reviewed. Planner Chard passed around a Building Permit Application to look at. For future research she indicated that attending a county and Princeton Planning meeting may be helpful as well as a road trip to Baldwin's parks.

Annexation Law and Practice – Commissioner Harris indicated that at sometime annexation law and practice would be brought before the commission, and didn't feel as if he were prepared. He suggested that perhaps an attorney could be invited to speak at one of the meetings.

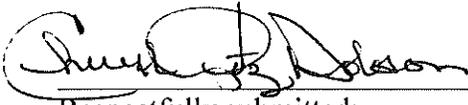
Minnesota Association of Townships – Commissioner Harris wondered if other townships faced the same obstacles, and felt it a good idea to associate with people facing the same problems.

Agenda Items for Next Month:

- Rewrites to Sections
- Goals/Action Plan

Adjourn – *Carlile/Harris unanimous to change the June Planning Commission meeting to June 20th at 7:00 p.m. meeting place to be confirmed at a later date.*

Commissioners Carlile/Harris unanimous to adjourn at 8:59 p.m.



Respectfully submitted:
Cheryl Goetz Dobson
Deputy Clerk



Peggy Patten, Chair