

BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

PLANNING COMMISSION MEETING

November 18, 2015

Call to Order:

On this 18th of November 2015 the Regular Monthly Meeting of the Baldwin Planning Commission was called to order by Chairman Bryan Lawrence at 7:05 p.m.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Roll Call:

Commissioners present were Bryan Lawrence, Richard Marshall, Rich Harris, Peggy Patten and Judy Thorson. Planner Bridget Chard and Supervisor Jay Swanson were also present. Liaison Randy Atwood is absent. The sign in sheet is attached. Added to the revised agenda under Communications is 'Supervisor Tom Rush'. *A motion was made by Commissioner Thorson to approve the November 18, 2015 revised agenda which was seconded by Commissioner Harris; all in favor; motion carried.*

Secretary's Report:

Planning Commission Meeting Minutes of 28.October.15: *A motion was made by Commissioner Marshall to approve the October 28, 2015 regular meeting minutes after changing the wording in paragraph 1, page 3 to read 'Planner Chard' rather than 'Zoning Administrator' which was seconded by Commissioner Thorson; all in favor; motion carried.*

Planning Commission Meeting Minutes of 30.September.15: *A motion was made by Commissioner Harris to approve the September 30, 2015 regular meeting minutes with amendments which was seconded by Commissioner Thorson; all in favor; motion carried.*

Communications:

- **Supervisor Tom Rush:** In order to get an understanding of where the Planning Commission was in its progress of being able to continue without a planner, Supervisor Rush asked for responses from the commissioners. Rush sited that the motion he made at a previous meeting centered on financial responsibility to the residents of Baldwin Township. The overall consensus of the commissioners was that a planner is necessary in assisting the committee and that if the finances are so tight the concern is that this defeats the purpose of having a planning commission.

- **Notice of Position:** Commissioner Thorson has tendered her resignation from the Planning Commission effective March 31, 2016. On behalf of the Baldwin Town Board, and the Planning Commission, Supervisor Swanson thanked Commissioner Thorson for her dedication and commitment to the Township.
- **Delkamp CUP:** The official Delkamp Conditional Use Permit signed by Nancy Riddle dated November 10, 2015 was distributed in order to add to the commission books.

Old Business

Community Meetings

- **Agricultural Meeting:** Commissioners Harris and Lawrence reported on the success of the community meeting for agricultural interests. Quoting in part from the report, “The purpose the meeting was twofold: first to make known to the farming community the progress on the agricultural portion of the Comprehensive Plan and make available other relevant information; and second to give the attendees a chance to make their view on these issues available to the Commission.” The meeting was well attended. Marc Schneider from Sherburne County Zoning was the main speaker. A thank you note will be sent to Mr. Schneider. One of the main takeaways from the meeting was that no one was arguing for major changes in Baldwin Township.
- **Lakeshore:** A report was already submitted by Commissioner Patten which will be placed in the Comprehensive Plan.

Work in Process

- **Contractor Yards:** The Sherburne County Planning Commission denied Steinbrecher’s original proposed IUP. However, the County Board did request staff to look at the issue and come back with appropriate language that would address all the concerns. After rewording the language, an alternate amendment will be presented at the November 19th Sherburne County Planning Commission public hearing. After reviewing the IUP with Planner Chard, Commissioner Lawrence took notes to rely to the county regarding language in Section 5, clarification of the maximum vehicles in Section 16.2 (8)(2b) and the setback in Section 16.2 (8)(2d)(i).

Comprehensive Action Plan Work: The commissioners talked about the progress of their comprehensive action plan work. All work is an on-going process, and when completed will be added to the comprehensive plan books.

New Business

2016 New Planning Commission Schedule: After review *a motion was made by Commissioner Marshall to approve the 2016 Planning Commission Schedule to submit to the Baldwin Town Board for publishing and posting which was seconded by Commissioner Harris; all in favor; motion carried.*

2016 Work Plan: The 2016 Work Plan is subject to changes. The commissioners are to review in order to finalize the plan at the January 2016 meeting.

Commissioner's Corner: Supervisor Swanson updated the commissioners on the status of the Sherburne County proposed election equipment. He also stressed, in his opinion, that the Planning Commission has come this far and is this established and engaged because of professional advice as well as the Planning Commission does have a budget to be able to talk to its professionals. Nancy Riddle is willing to be available at a meeting to answer questions. It was suggested to perhaps have a joint meeting with her present.

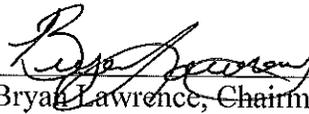
At the January 2016 Deborah Guy, an applicant to the Planning Commission, will be asked to attend the Planning Commission meeting to be able to ask questions of the commissioners. Planner Chard will draw up a list of questions.

Adjourn:

A motion was made by Commissioner Harris; seconded by Commissioner Patton to adjourn at 9:06 p.m. with the next Planning Commission meeting to be held on January 27, 2016. Motion carried. Meeting adjourned.



Respectfully submitted:
Cheryl Goetz Dobson
Deputy Clerk



Bryan Lawrence, Chairman

2/24/16

Date