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# BALDWIN TOWNSHIP

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30239 128<sup>th</sup> Street, Princeton MN 55371

## PLANNING COMMISSION MEETING

August 19, 2015

### **Call to Order:**

1. On this 19<sup>th</sup> of August 2015 the Regular Monthly Meeting of the Baldwin Planning Commission was called to order by Chairman Bryan Lawrence at 7:03 p.m.
2. The Pledge of Allegiance was recited.
3. Commissioners present were Bryan Lawrence, Richard Marshall, Rich Harris and Judy Thorson. Commissioner Peggy Patten is absent and Commissioner Ross Perry arrived at 8:25 p.m. Planner Bridget Chard and Liaison Randy Atwood were also present. The sign in sheet is attached. Added to the revised agenda is discussion on Water Plan Survey and Changed Language to the Ordinance on Contractor's Yard. *A motion was made by Commissioner Thorson to approve the agenda as amended to include discussion on the Water Plan Survey and changed language to the ordinance on Contractor's Yard which was seconded by Commissioner Marshall; all in favor; motion carried.*

### **Secretary's Report:**

**Planning Commission Meeting Minutes of 15.July.15:** Correcting the wording to Shoreland Residential under Old Business on page two to read '*smaller lot sizes in Shoreland District*' and striking out the wording '*Home Businesses on Residential Lots*' *a motion was made by Commissioner Marshall to approve the July 15, 2015 corrected regular meeting minutes which was seconded by Commissioner Thorson; all in favor; motion carried.*

**Handout Signed Planning Commission Meeting Minutes from 20.May.15:** The signed Planning Commission meeting minutes from May 20, 2015 were distributed in order to be added to the commission books.

### **Communications:**

1. **County: Variance Cantlin Lake:** The Cantlin Lake variance was approved by the Sherburne County Board of Adjustors. A copy of the final decision will be requested.

#### **Mission Statement**

To make Baldwin Township a proud place to live by safeguarding property rights, encouraging agriculture, commercial communities, and residential growth.

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2. **Outbuilding Section:** The Sherburne County Board of Commissioners adopted Ordinance No. 211 amending the Sherburne County Zoning Ordinance relating to Personal Storage Structures and Accessory Structures.
3. **Solar Ordinance:** The Sherburne County Board of Commissioners adopted Ordinance No. 212 amending the Sherburne County Zoning Ordinance as it relates to Solar Energy Systems and Solar Farms.
4. **Shoreland Overlay on Residential (Cantlin Lake and Sandy Lake):** The Sherburne County Board of Commissioners adopted Ordinance No. 213 amending the Sherburne County Zoning Ordinance as it relates to Shoreland Overlay District and by adding Section 14.1 Shoreland Residential District.

## Old Business

### Community Meetings:

- **Business Meeting Report:** Submitted on May 20<sup>th</sup> as well as printed in the July Baldwin Township newsletter.
- **Lakeshore Meeting Report:** Commissioner Patten submitted a report of the Lakeshore meeting that was held July 8 which was read by Planner Chard.
- **Agricultural Meeting Update:** Commissioners Lawrence and Harris have chosen November 12, 2015 starting at 7:00 p.m. to hold the Agricultural Public Meeting. Simple refreshments will be provided by the Baldwin Volunteer Corps.

### Work in Process

- **IUP Review:** The Request for IUP for Home Business in Accessory Building (Auto Repair Business) PID No. 01-009-4101 by Terrance Hoyez of 31113 US Hwy 169, Princeton, MN 55371 was discussed by the commissioners in detail. No action was taken because of the limited information, and the commissioners would likely deny the application for being incomplete.
- **Land Split:** Located in the Georgetown 1<sup>st</sup> Addition, Wholesale Inc. inquired about platting PID #01-425-0250 into two lots. Concerns are future septic, driveway placement, building design and water drainage design.
- **Water Plan Survey:** A survey to share opinions about controlling pollution to water in Sherburne County was completed by the commissioners and will be submitted to the Baldwin Town Board for review.
- **Contractor's Yard:** The Sherburne County Zoning office received a request to amend the Sherburne County Zoning Ordinance pertaining to Interim Use Permit for Contractors' Yard found in Section 16.2 Subdivision 5.8 requested by Steinbrecher Companies. The commissioners will collectively email the deputy clerk with their comments by August 25, 2015 in order to meet the deadline to Sherburne County Environmental Services by August 28, 2015.
- **Variance:** Since the meeting was very long and the Commission has not had time to go over the first case study given them regarding a variance, Planner Chard provided the Commission with the final Resolution (that would be recorded) and discussed the construction of the resolution and how it would be

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done. The Planning Commission will review it and discuss it at the next Planning Commission meeting.

**Revised Work Plan:** A revised work plan was distributed with the MS4 removed from the timeline.

**New Business:**

**County Planning Commission Meeting:** Commissioner Lawrence attended the county Planning Commission meeting on Thursday, July 20<sup>th</sup> at the Sherburne County Courthouse. The next meeting is Thursday, August 20, 2015.

**Commissioners Corner:** None.

**Next Meeting Date:** *A motion was made by Commissioner Marshall to change the Planning Commission meeting dates to September 30, October 28, November 18 and if needed, a December meeting could be scheduled if business came up. The rescheduling was done in order to try to coordinate with the county planning commission meetings and the Baldwin town board meetings. In addition the Baldwin Planning Commission Bylaws will need to be changed. Motion was seconded by Commissioner Harris. All in favor. Motion carried.*

**Next Month:**

- Next regular meeting date: September 30, 2015 at 7:00 p.m. at the Baldwin Town Hall.
- Process for Applications / Variance and CUP

**Adjourn:**

*A motion was made by Commissioner Perry; seconded by Commissioner Marshall to adjourn at 9:37 p.m. with the next Planning Commission meeting to be held on September 30, 2015. Motion carried. Meeting adjourned.*



Respectfully submitted:  
Cheryl Goetz Dobson  
Deputy Clerk



Bryan Lawrence, Chairman

10/28/15

Date

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Amendments: After clarifying that the Business Meeting report was submitted on May 20<sup>th</sup> as well as printed in the July Baldwin Township newsletter, requesting that the minute pages be numbered and correcting the first word of the second sentence in the Mission Statement in the footer to reflect a lower case 'e'.

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