

BALDWIN TOWNSHIP REGULAR MEETING

February 4, 2013

Present - Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The February 4, 2013 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add under Park Committee Report 'Approve/Disapprove Signage for Goose Lake'.
- Add to Old Business 'Princeton Planning Commission Update'.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Good/Atwood unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

January 2013 Final Treasurer's Report – The clerk reported receipts of \$47,199.08 and disbursements of \$110,499.56, check numbers 17070 through 17191 and 8 EFT payments leaving an unaudited balance of \$429,133.87.

February 2013 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$11,879.94, check numbers 17192 through 17226 and 0 EFT payments leaving an unaudited balance of \$421,556.71.

Sheriff's Report:

2012 Annual Report – Sheriff Joel Brott presented the 2012 annual report to the board and the residents in the audience.

Fire Department Report - Chief Rademacher reported there were 29 calls for service in the month of January. Twenty-three of those calls were medical, 3 were fire and 3 were miscellaneous.

Approve/Disapprove Wireless Internet Cards – Good/Handshoe unanimous to approve wireless internet cards for the fire station, fire duty vehicle and the chief or assistant chief at a cost of \$35 per card. Good will investigate whether the existing carrier can be used.

Rademacher reported there will be a house burn at Elk Lake on February 23rd.

Approval of Consent Agenda – Rush/Good unanimous to approve the Town Board Meeting Minutes of January 15 and January 29, 2013.

Open Forum for Citizens – A resident from 131st Street asked about the Fire Department Protection area and Relief Association report; and commented on the content of the Baldwin Township newsletter. A resident from 127th Street observed snow plowing issue; asked about the end of the year financial report and requested the treasurer be present at the Annual Meeting.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

PAVC Update – Good reported that the Princeton Area Visionary Committee is still trying to get funding for amphitheater.

Park Committee Report – Rush asked that it be in put in the newsletter for volunteers to install the boardwalks. Bids will be posted to sell the white building. Dave Patten will be reviewing the monument sign. The next meeting is February 21st.

Approve/Disapprove Selling White Building –Rush/Good unanimous to table until the February 19th meeting.

Approve/Disapprove Signage for Goose Lake – Good/Handshoe motion to approve \$100 for signage for Goose Lake. Good stated that she will also confer with Bill Bronder. After friendly amendment, approved by both Good and Handshoe, to raise the amount to \$150 with a projected cost with design available at the March 4, 2013 meeting.

Regional Park Committee Update – The next meeting will be February 27th at 6:30 p.m. Rush said the committee is looking for several types of funding and attending the Business Expo on March 23rd.

TCI Baldwin Volunteer Corps Update – Elaine Byker is the new chair of the Baldwin Volunteer Corps committee. Discussion revolved around have a business luncheon, community involvement in the committee and recruitment. Swanson is working on finalizing the grant through the Initiative Foundation. Volunteers are needed for the Planning Commission event scheduled for May 3 and 4. The Baldwin Volunteer Corps has agreed to help with set-up and refreshments.

Approve/Disapprove Initiative Foundation Application – The application is not complete. Chard gave costs to implement her services and the comprehensive plan with public input. Good/Atwood would like to ask for more than the \$10,000 and

suggested that Carol Swanson and the clerk work together. Good/Rush unanimous to table until the February 19th meeting.

Approve/Disapprove Bridget Chard Attending Baldwin Volunteer Corps Meetings

Swanson stated that ultimately, after seeing what Bridget has done with the Planning Commission and getting that off the ground and the ideas she had with that, the comradery she generated with the people, the work that has been done, the things she has been able to initialize and institute he thinks it would be very beneficial if we would at least think about having her go to a couple of Baldwin Volunteer Corp meetings. He thinks that the Volunteer Corp could go to a Planning Commission meeting and get up to speed on what we are talking about. Good stated that we were also at our meeting looking at the Planning Commission's event as an opportunity to perhaps recruit some members for the Baldwin Volunteer Corp. Swanson stated that, at this point in time, he is not asking as he does not see a vision in his mind that now Bridget is going to be at every Volunteer Corp meeting. He does not think that it is necessary at this point, but maybe a couple of meetings to get some ideas. They are talking about civic groups and the one thing he has always noticed is that this township has never given any committee access to professional type help. He likens it when he was in the committee before he was on the board about annexation, incorporation and merger as they had a person come in that was with the state Boundary Adjustment department and talk with them. He would like to see that happen and he knows Bridget's fees would easily be paid for through the Initiative Foundation grant dollars. The taxpayers are not going to have to dig into their coffers. If the board wants to think about it and mull it over that is fine. A start would be to have the visionary committee go to the Planning Commission meeting. He would like to see at least one or two if Bridget sees a need or is necessary that we authorize her to attend a Volunteer Corp meeting.

Good asked if we could bring this back after the Volunteer Corp has actually come to a Planning Commission meeting and we have gone to the planning sessions with the Planning Commission? Swanson replied yes.

Atwood stated that anyone that attends the Planning Commission meetings sees the progress, the comradery and everyone is excited about what is going on and what they are doing. It would be nice to transfer that to other groups.

Good stated that she thinks it is an excellent idea. She would like to see if we can grow. Maybe 3-4 more people. I think we all know Bridget but it would be nice if we could get a few more members and then introduce her to the group and then we would get the biggest bang for our buck. She would lend a lot to us but the more people we have she can inspire the better off I think we will be. Just a thought. So our meetings with the Planning Commission in May....

Swanson questioned if what Good was saying is that she would like to wait until May before we have Bridget get involved. Good replied "right", because we may be able to draw in a few more members through that interaction with the public. Swanson replied "certainly", but the other part of that is that they are planning another luncheon and we

are also planning on getting some heavy hitters there if possible, whether it is representatives or state senators. With that in mind, for the comprehensive plan, I think we should give Bridget time at this luncheon. Good stated that for the luncheon they were thinking of the middle of May. Swanson stated that it would be after the citizen meeting as they are May 3 and 4th. Swanson thinks it would be great to get her in front of the committee now. Good stated that they could start with actually going to a Planning Commission meeting. Swanson stated let's do that and see if we can get Bridget to talk about it at the Planning Commission meeting and see how she feels about it. Swanson has had a conversation with her and she does have a few ideas and she is more than willing to do that. Good stated that the board should authorize it and work it out with her. Atwood/Good unanimous to have the Volunteer Corp attend the Planning Commission meeting and see where it goes from there. The next Planning Commission meeting is being held on Valentine's Day evening.

Joint Committee with City of Princeton Status – Swanson said there are no more meetings scheduled at this time.

Review Draft Agreement with City of Princeton – No update.

Approve/Disapprove Lease with SBA 2012 TC Assets, LLC (formerly TowerCo) – Good stated that she had read all the agreements and in 2004 the township did sign the original agreement with St. Cloud Wireless and that this is basically an amendment. This is a 15 year lease with five 4 year options. They want to change the original agreement. The one that the township did not sign was really scary. She recommends not signing as there are more specific questions for township attorney Troy Gilchrist. She stated that she was not specific enough with her concerns at the last meeting. Her specific questions are how these amendments alter the agreement as she feels they are changing the length of the term. With the previous lease agreement with St. Cloud Wireless the township already had 15 years into it. The attorney has not compared the two. The TowerCo agreement was never signed. The original lease allows a 3% increase. Good/Rush unanimous to table until further review from the township attorney.

Review Lake Helene Access Survey – Good questioned how the septic mound could interfere with lake access. Swanson stated that the survey proves what the board thought to be true that the septic is on township property and it may not hurt anything but it is a problem to keep people off of it. Atwood stated that if the septic fails or needs repair then the property owner needs to move it off township property. Good also suggested letting the county know if the property owner comes in for a permit that it needs to be moved and suggested to Rush to add this to the list of public accesses in the park book. A letter that will be typed to the resident and the county and reviewed by the board at their February 19th regular meeting.

Schedule Interim Employee Performance Review – Employee performance reviews will be scheduled in June and there will be no interim reviews allowed.

Princeton Planning Commission – Atwood reported that discussion at the Princeton Planning Commission consisted of the hard surfacing of Princeton Auto Sales and information from the League of MN Cities.

TABLED ITEMS: None.

NEW BUSINESS:

Appoint Election Judges for March Township Election – A motion was made by Good; seconded by Handshoe to disapprove Cheryl Dobson for election judge for the March township election. A voice vote was taken with Good, Handshoe, Atwood and Rush in agreement; Swanson opposed. Motion carried. Handshoe/Good unanimous to approve the election judge list minus Dobson for the March Township election.

Schedule Board of Audit Meeting – The Board of Audit Meeting will be March 4th at 6:30 p.m.

Schedule Board of Canvass Meeting – The Board of Canvass meeting will immediately follow the Annual Meeting.

Approve/Disapprove Local Board of Appeal & Equalization Date of Wednesday, April 10, 2013, 3:00 p.m. – Handshoe/Good unanimous to approve the local Board of Appeal & Equalization date of Wednesday, April 10, 2013 at 3:00 p.m.

Approve/Disapprove Clean Up Day Vendors – Rush/Handshoe unanimous to approve Jim's Mille Lacs Disposal for all disposal items except batteries. BWI Battery Wholesale will dispose of the batteries.

Review/Approve/Disapprove Newsletter – After some suggested changes, Good/Handshoe unanimous to table until the February 19th meeting.

Review/Approve/Disapprove Purchasing Lawn Tractor – Handshoe reviewed quotes received from Scharber and Midwest for a lawn tractor. Scharber's quote was \$39,997.46 and Midwest's quote was at \$44,780.63. Handshoe does not see the need for a snow blower attachment nor a bagger. A bagger can be rented from Princeton Rental for cemetery use for about \$100/day for one day. Discussion regarding whether or not the township would be tax exempt. Good/Handshoe motion to approve the purchase through Scharber without the snow blower attachment. Swanson stated that he would like to talk to somebody about funding and financing. Good stated that the township definitely has the money in the Road & Bridge fund. Swanson stated that it should come out of the Capital Fund. Rush stated he would like to see financing options. Good rescinded her motion and alter it to review funding options. Handshoe 2nd. Good/Handshoe unanimous to table until February 19, 2013.

Review/Discuss Driveway Culvert Policy – After talking to Bogart, and since the permit implies that every driveway gets a culvert, a line will be added to the Driveway

Culvert Policy saying 'culvert required at township engineer's discretion'. After addition the policy will be reviewed at the February 19th meeting.

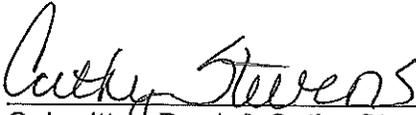
ANNOUNCEMENTS:

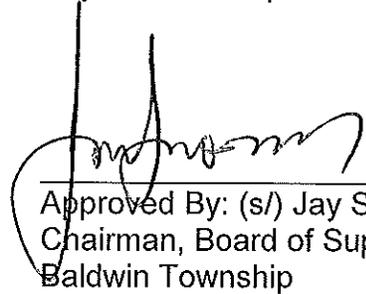
- Town Offices Closed Monday, February 18 for President's Day

ANY OTHER BUSINESS: None.

Motion to Approve Bills for Payment – Good/Handshoe unanimous to approve for payment check numbers 17192 through 17226 totaling \$11,879.94.

Adjournment – Good/Handshoe unanimous to adjourn at 9:13 p.m.


Submitted By: (s) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Attendees: Lester Kriesel, Elaine Philippi, Elaine Byker, Mike Rademacher, Audrey Misiura, Chuck Nagle