

RESOLUTION OF THE TOWNSHIP OF BALDWIN
13-17
ADOPTION OF THE
SHERBURNE COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, the Township of Baldwin has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Sherburne County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Sherburne County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Sherburne County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Sherburne County will maintain public participation and coordination; and

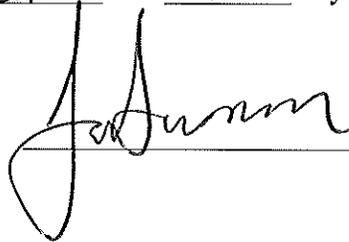
WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Sherburne County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the Township of Baldwin supports the hazard mitigation planning effort and wishes to adopt the Sherburne County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the Chairman and attested to by the Clerk this 5th day of August, 2013.



Attest:



U.S. Department of Homeland Security
Region V
536 South Clark Street, Floor 6
Chicago, IL 60605

JUN 20 2013



FEMA

Ms. Jennifer Nelson
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Dear Ms. Nelson:

Thank you for submitting the Sherburne County All Hazard Mitigation Plan Update for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. Sherburne County met the required criteria for a multi-jurisdictional local hazard mitigation plan. Formal approval of this plan is contingent upon the adoptions by the participating jurisdictions. Once FEMA Region V receives documentation of adoption from the county and other jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for Sherburne County.

If you or the community have any questions, please contact Kirstin Kuenzi at (312) 408-4460.

Sincerely,

A handwritten signature in cursive script that reads "Christine Stack".

Christine Stack, Director
Mitigation Division

Attachments: Local Plan Review Sheets

APPENDIX A: LOCAL MITIGATION PLAN REVIEW TOOL

The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers States and FEMA Mitigation Planners an opportunity to provide feedback to the community.

- The Regulation Checklist provides a summary of FEMA's evaluation of whether the Plan has addressed all requirements.
- The Plan Assessment identifies the plan's strengths as well as documents areas for future improvement.
- The Multi-jurisdiction Summary Sheet is an optional worksheet that can be used to document how each jurisdiction met the requirements of each Element of the Plan (Planning Process; Hazard Identification and Risk Assessment; Mitigation Strategy; Plan Review, Evaluation, and Implementation; and Plan Adoption).

The FEMA Mitigation Planner must reference this *Local Mitigation Plan Review Guide* when completing the *Local Mitigation Plan Review Tool*.

Jurisdiction: Sherburne County, MN	Title of Plan: Sherburne County Hazard Mitigation Plan	Date of Plan: January 2013
Local Point of Contact: Kyle Breffle	Address: 13880 Business Center Dr Elk River, MN 55330	
Title: Emergency Services Director		
Agency: Sherburne County Sheriff's Office		
Phone Number: (763) 765-3531	E-Mail: kyle.breffle@co.sherburne.mn.us	

State Reviewer: Nycole Lodahl	Title: Hazard Mitigation Planner	Date: 1/29/2013
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FEMA Reviewer: Kirstin Kuenzi	Title: Community Planning Specialist	Date: 6/11/2013
Date Received in FEMA Region <i>(insert #)</i>	4/11/2013	
Plan Not Approved		
Plan Approvable Pending Adoption	XX	
Plan Approved		

**SECTION 1:
REGULATION CHECKLIST**

INSTRUCTIONS: The Regulation Checklist must be completed by FEMA. The purpose of the Checklist is to identify the location of relevant or applicable content in the Plan by Element/sub-element and to determine if each requirement has been 'Met' or 'Not Met.' The 'Required Revisions' summary at the bottom of each Element must be completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is 'Not Met.' Sub-elements should be referenced in each summary by using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each Element and sub-element are described in detail in this *Plan Review Guide* in Section 4, Regulation Checklist.

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
ELEMENT A. PLANNING PROCESS				
A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))	Plan Organization, pp. 3-2. <i>A Hazard Mitigation Planning Committee for the county was formed and held three meetings from July to December 2012. All supporting documents are contained in the appendices.</i>	X		
A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))	Additional Partners, pp. 3-1: 3-2. <i>Local business owners and other regional agencies were involved with creating this plan.</i>	X		
A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))	Public Involvement, pp. 3-5. <i>The public was invited to partake in the planning process via newspaper notices and feedback surveys. Over 500 responses were collected.</i>	X		

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))	Review of Existing Technical/Planning Information, pp. 3-4. <i>DNR data, Minnesota's HMP, and the county's comprehensive plan were incorporated into this plan.</i>	X		
A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(III))	Plan Maintenance, pp. 6-2. <i>Public participation will be sought by periodic presentations on the plan's progress to elected officials, schools, or other community groups; annual questionnaires or surveys; public meetings; and postings on social media and interactive websites.</i>	X		
A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(I))	Evaluation, pp. 6-1. <i>The plan will be reviewed annually by the Hazard Mitigation Planning Committee.</i>	X		
<u>ELEMENT A: REQUIRED REVISIONS</u>				
N/A				
ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT				

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))	Table 4-1: Hazards Included in the Risk and Vulnerability Assessment. <i>Hazards covered include storms, tornadoes, lightning, extreme temperatures, wildfire, flooding, drought, Infectious disease, dam failure, terrorism, hazmat, power failure, aircraft accidents, nuclear power, landfill leakage, and critical facilities/infrastructure loss.</i>	X		
B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))	Risk and Vulnerability Assessment, pp. 4-3: 4-66. <i>All previous occurrences are discussed extensively; a trend analysis indicates future probability.</i>	X		
B3. Is there a description of each identified hazard's impact on the community as well as an overall summary of the community's vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii))	Risk and Vulnerability Assessment, pp. 4-3: 4-66. <i>Impact is determined by frequency, warning time, geographic extent, property damage and injuries.</i>	X		
B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))	Sherburne County Repetitive Loss Information, pp. 4-27. <i>Sherburne County has 1 repetitive loss property.</i>	X		
ELEMENT B: REQUIRED REVISIONS				
N/A				
ELEMENT C. MITIGATION STRATEGY				

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
C1. Does the plan document each Jurisdiction's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))	Flooding- Multijurisdictional Concerns, pp. 4-26. <i>Existing authorities primarily deal with the flood hazard; ordinances and structural restrictions in the floodway and flood fringe districts are enforced.</i>	X*		
C2. Does the Plan address each Jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(II))	Table 4-9: Sherburne County Communities Participating in the NFIP. <i>The county, the cities of Becker, Big Lake, Clear Lake, Elk River, Zimmerman, St. Cloud, and Princeton, and the Township of Becker participate in the NFIP.</i>	X		
C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(I))	Table 5-1: Mitigation Strategies for All Hazards. <i>The plan contains 15 overarching goals for mitigation. Additionally, each hazard has its own set of goals.</i>	X		
C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(II))	Mitigation Strategies, pp. 5-18: 5-21. <i>Protection of infrastructure within each jurisdiction is discussed in terms of dam failure and flooding.</i>	X		
C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))	Mitigation Strategies, pp. 5-2: 5-21. <i>Estimated cost, estimated benefit and potential funding sources administered by each jurisdiction is listed under every action.</i>	X		

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(II))	Incorporation into Existing Planning Mechanisms, pp. 6-2: 6-3. <i>HMP calls for elements to be integrated into comprehensive, strategic, capital improvement, growth management, and continuity of operations plans as well as ordinances, resolutions and regulations.</i>		X	
ELEMENT C: REQUIRED REVISIONS				
*In future iterations of the plan, include discussion on zoning, building codes, etc.				
ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION (applicable to plan updates only)				
D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))	<i>This is a new plan.</i>			X
D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))	<i>This is a new plan.</i>			X
D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))	<i>This is a new plan.</i>			X
ELEMENT D: REQUIRED REVISIONS				
N/A				
ELEMENT E. PLAN ADOPTION				
E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))	<i>Plan can be adopted post-FEMA approval.</i>			X
E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))	<i>Plan can be adopted post-FEMA approval.</i>			X
ELEMENT E: REQUIRED REVISIONS				
N/A				
ELEMENT F. ADDITIONAL STATE REQUIREMENTS (OPTIONAL FOR STATE REVIEWERS ONLY; NOT TO BE COMPLETED BY FEMA)				
F1.				
F2.				

1. REGULATION CHECKLIST	Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)			
ELEMENT F: REQUIRED REVISIONS			

SECTION 2:

PLAN ASSESSMENT

A. Plan Strengths and Opportunities for Improvement

This section provides a discussion of the strengths of the plan document and identifies areas where these could be improved beyond minimum requirements.

Element A: Planning Process

Strengths:

- *Each header was followed by a blurb on CFR requirements, further describing the paragraph and information to come. This made it easy to confirm that the plan meets all FEMA regulations before approval.*

Element B: Hazard Identification and Risk Assessment

Strengths:

- *Risk Assessment takes many manmade threats into consideration. Plan also discusses critical facilities and infrastructure loss as a hazard itself, which is impressive.*

Opportunities for Improvement:

- *In the future, discuss existing authorities that cover more than the NFIP. What about building codes, zoning ordinances, and etc. within the county?*

Element C: Mitigation Strategy

Element D: Plan Update, Evaluation, and Implementation (*Plan Updates Only*)

B. Resources for Implementing Your Approved Plan

There are many different resources that can assist your community in plan implementation. FEMA sources of funding include the following:

HMGP: The Hazard Mitigation Grant Program (HMGP) is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended. The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available, when authorized under the Presidential major disaster declaration, in the areas of the State requested by the Governor.

PDM: The Pre-Disaster Mitigation (PDM) program is authorized by Section 203 of the Stafford Act, 42 U.S.C. 5133. The PDM program is designed to assist States, Territories, Indian Tribal governments, and local communities to implement a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding from future major disaster declarations.

The following are only available if you are a participating community in the NFIP

FMA: The Flood Mitigation Assistance (FMA) program is authorized by Section 1366 of the National Flood Insurance Act of 1968, as amended with the goal of reducing or eliminating claims under the National Flood Insurance Program (NFIP). The Repetitive Flood Claims (RFC) program has the goal of reducing flood damages to individual properties for which one or more claim payments for losses have been made under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund (NFIF) in the shortest period of time.

SLR: The Severe Repetitive Loss (SRL) program is authorized by Section 1361A of the NFIA has the goal of reducing flood damages to residential properties that have experienced severe repetitive losses under flood insurance coverage and that will result in the greatest amount of savings to the NFIF in the shortest period of time.

RFC: The Repetitive Flood Claims program is authorized by Section 1361A of the NFIA, 42 U.S.C. 4030 with the goal of reducing flood damages to individual properties for which one or more claim payment for losses have been made under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund in the shortest period of time.

**SECTION 3:
MULTI-JURISDICTION SUMMARY SHEET (OPTIONAL)**

INSTRUCTIONS: For multi-jurisdictional plans, a Multi-jurisdiction Summary Spreadsheet may be completed by listing each participating jurisdiction, which required Elements for each jurisdiction were 'Met' or 'Not Met,' and when the adoption resolutions were received. This Summary Sheet does not imply that a mini-plan be developed for each jurisdiction; it should be used as an optional worksheet to ensure that each jurisdiction participating in the Plan has been documented and has met the requirements for those Elements (A through E).

Sherburne County; the cities of Becker, Big Lake, Clear Lake, Elk River, and Zimmerman; the townships of Baldwin, Becker, Big Lake, Blue Hill, Clear Lake, Haven, Livonia, Orrock, Palmer, and Santiago.