BALDWIN TOWNSHIP
SHERBURNE COUNTY, MINNESOTA
RESOLUTION NO. 14-16

RESOLUTION AMENDING THE TOWN'S ADMINISTRATIVE POLICY

WHEREAS, the Town Board of Supervisors (the "Town Board") of Baldwin Township, Sherburne County, Minnesota (the "Town") adopted Resolution No. 07-07 at its meeting on August 7, 2007 establishing an administrative policy for the Town (the "Policy");

WHEREAS, the Town Board desires to amend the policy to provide a greater opportunity for Supervisors to ask individuals in the audience at a meeting who may have information particularly relevant to the matter before the Town Board to respond to questions or provide the Town Board information about the matter;

WHEREAS, Section 10 of the Policy provides that the Policy may be amended by resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby amends the Policy as follows:

1. Meeting Time and Location. Section 2 of the Policy is amended by deleting the strikethrough language as follows:

   2. **Meeting Time and Location.** The Board conducts two ~~one~~ regular Board meetings a month on the first Monday ~~and Tuesday~~ and third Tuesday of each month, at 7:00 p.m., at the Town Hall located at 30239 – 128th Street, Princeton, Minnesota. If the day of regular meeting falls on a holiday, or for some other reason may not be held on the regularly scheduled day, the meetings will then be held on the following Monday ~~and Tuesday~~ at the same time and place unless notice is posted indicating the meeting will be held at a different time or place.

2. Effective Date. This amendment to the Policy shall be effective upon adoption.

BE IT FURTHER RESOLVED, the Town Clerk-Treasurer is hereby authorized and directed to file this resolution in the Town's records, incorporate the amendment into the Policy, post a copy of the amended Policy in the Town Hall, and to make copies of the amended Policy available to the public upon request in accordance with its terms and conditions.

Adopted this 8th day of September, 2014.

BY THE TOWN BOARD

Town Chairperson

Attest: Cathy Stevens
Town Clerk-Treasurer