

## BALDWIN TOWNSHIP REGULAR MEETING

September 9, 2013

**Present** – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

**Call to Order** – The September 9, 2013 Baldwin Township regular meeting was called to order by Chairman Jay Swanson at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda –**

- Sink Holes and Calcium Chloride Update added to New Business in front of Park Committee Report
- Move Approve/Disapprove 142<sup>nd</sup> Street Quote to under Sink Holes under New Business and before Park Committee Report
- Move Approve/Disapprove Sandy Lake Storm Sewer Quote to under Sink Holes under New Business and before Park Committee Report
- Move Discuss Road Grader with Livonia Supervisors to below Conditional & Interim Use Permits
- Add to New Business Approve/Disapprove Insurance Adjuster Checking Roof for Hail Damage
- Add to Old Business Update on Planning Commission Survey

**Approval of Regular Meeting Agenda With/Without Additions/Corrections –** Handshoe/Good unanimous to approve the regular meeting agenda as amended.

### **Treasurer's Report:**

**September 2013 Preliminary Treasurer's Report** – The clerk reported receipts of \$9,546.13 and disbursements of \$48,561.98, check numbers 17716 through 17763 and 6 EFT payments leaving an unaudited balance of \$642,060.82.

**Sheriff's Report** – The Deputy reported there were 200 calls for the month of August. Swanson suggested placing a speed “cart” along 112<sup>th</sup> Street to deter speeding on the newly rebuilt road.

**Fire Department Report** – Chief Rademacher reported 25 calls for service in the month of August. He stated that the fire department received an ISO rating of 7 effective December 1, 2013. He urged residents to contact their insurance companies to see if their insurance rates could be reduced.

There was a good turnout for the Fireman's Dance held at Ridgewood Bay. October 14<sup>th</sup> will be the Fire Department's Open House. The Department has been participating and hosting in training burnings; there will also be decon training with Princeton due to our proximity to the Monticello Nuclear Plant.

Rademacher's hope is to completely outfit the whole department with new turnout gear by the end of the year as well as replacing helmets since they are no longer NFPA compliant. The turnout gear will cost between \$1,700 to \$1,800 a set.

**Approval of Consent Agenda** – Good/Handshoe unanimous to approve the Town Board Meeting Minutes of August 20, 2013.

**Open Forum for Citizens** – A resident voiced concern about missing barricades of some of the playground equipment at Young Park.

**Discuss Road Grader with Livonia Supervisors** – Livonia Township Supervisors Doug Manthei and Butch Hass were present. Discussion ensued regarding lease or partnership of Livonia's current road grader or upgrading current road grader and sharing cost. Livonia does have an operator for the road grader but would probably not be interested in doing Baldwin roads. Supervisor Manthei stated that, if it was a partnership with Baldwin, then an upgrade of the current equipment should be considered. Good/Handshoe unanimous to form a committee to address possible issues/concerns with Supervisor Manthei and Supervisor Hass along with Baldwin Supervisors Good and Handshoe.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:**

**Approve/Disapprove 2-Year Extension of Preliminary Plat for Baldwin Estates** – Shirley Angstman was present. Handshoe/Good unanimous to approve a 2-year extension of the preliminary plat for Baldwin Estates.

**Discuss County Response for Trail Maintenance in Deer Trails** – Sherburne County recognized ownership of the trail, which is a county trail, in Deer Trails, and now they say they are not interested in maintaining it. Swanson will contact Sherburne County Commissioner Rachel Leonard. Good/Handshoe unanimous to table until a response has been obtained.

**Sinkholes and Calcium Chloride Update** – Handshoe reported that he has gotten them all done. Sinkholes came in at \$31,520.50 and the Elk Lake calcium came in at \$5,624.62. There were 3 sinkholes on 300<sup>th</sup> Avenue, Long Pond, and we pulled up 800 square yards of bituminous and we took in 2 spots on 284<sup>th</sup>. He has sent pictures to the iPads on what was pulled out. It was a total of 34 dump truck loads of stumps with some so big we had to use our 1 ton because we could not get them to slide under the gate on the big trucks. What caused a lot of the problems was the small brush because it is starting to decay and that is what is causing it to sink. The logs were not even starting yet. Anywhere from 6-10 feet down. We would go 10 feet and if we did not find anything we would quit because we figured we got most of it. You never know what you are going to run into when you get down there. We hauled some big ones out of there. It took 3 days and we took up 800 yards of bituminous. I compared that to last year

when we did 1180 square yards and this year came in at \$39.40/square yard and last year we spent \$68.43/square yard. There was a big savings for the whole project. Between the calcium chloride and pulling all the stumps and stuff out it was \$2,854.88 under the budget for the two of them. The sinkholes were a little over but the calcium chloride was a little under so we still came in under. Within the next 2 weeks we will have the roads back together. We are trying to let them pack a little bit. I've had Terry out there watering them to get to pack a little better.

**Approve/Disapprove 142<sup>nd</sup> Street Quote** – The quote from Knife River is \$54,980 and was the only quote received. Good/Handshoe unanimous to disapprove the Knife River quote. A legal notice is to be put in the paper soliciting quotes.

**Approve/Disapprove Sandy Lake Storm Sewer Quote** – The quote from Helmin Construction is \$15,860 and was the only quote received. Bogart had estimated the project at \$14,481. Good/Handshoe unanimous to table until the September 17<sup>th</sup> meeting.

**VARIANCES:** None.

#### **OLD BUSINESS:**

**Park Committee Report** – Rush reported that the donated playground equipment has been delivered and in the process of getting installed. Advertising for bids for the installment of the boardwalks is in the process. There has been some vandalism at the park, and according to Rush, the sheriff's department is aware of the situation. The Baldwin FunFest will be September 21<sup>st</sup>.

**Approve/Disapprove Park Use Proposal** – Brenda Cowles asked for approval to have a 5k fundraiser fun walk at Young Park in October. After discussion from the town board on the potential liability issues, not having the boardwalks installed, and the park ordinance not allowing this type of gathering and not knowing what impact this may have to the budget, Good/Handshoe unanimous to disapprove the request for this year and until further information can be gotten.

**Approve/Disapprove Resolution 13-18, Resolution Accepting Donation, \$100.00 Donation from Swantec, Inc. for Basket Supplies & Miscellaneous** – A motion was made by Good; seconded by Rush to approve Resolution 13-18, A Resolution Accepting a \$100.00 Donation from Swantec, Inc. for basket and miscellaneous supplies. A voice vote taken with Good, Handshoe, Rush and Atwood in favor; Swanson abstained. Motion carried.

**TCI Baldwin Volunteer Corps Update** – Good reported that the finalization of the FunFest preparations are coming along nicely.

**Approve/Disapprove Park Ordinance Exception Allowing Mounted Patrol to Enter Park** – Good motioned to approve the mounted patrol for the Funfest and changing our

park ordinance to make an exception to allow mounted patrol. Motion died for lack of a second. Rush to add this item for discussion at the Park Committee meeting. Good/Atwood unanimous to approve having the mounted patrol attending the 2013 FunFest.

**Joint Committee with City of Princeton Status** – No correspondence has been received from the City of Princeton.

**Approve/Disapprove Preliminary Conversations with Couri & Ruppe** – Swanson stated that he would like to include Planner Bridget Chard also. The township is pointing itself towards incorporation and he would like to see where the township stands. Handshoe questioned the additional money needed for staff. Swanson replied that a city administrator would be needed along with some additional staff. The township already has a fire department and could contract with the county for police protection, and we have a planning commission. Rush stated that the board met with Couri & Ruppe in November 2011 and resources were given to the township. He thinks the planning commission should be involved and the comprehensive plan should be in place first. He believes that the planning commission should be doing the research. Both Good and Handshoe stated that they believe it is premature. Atwood stated he would like to explore options as incorporation may not be the end point. There may be a way to remain Baldwin and never become Princeton with a possible agreement that we won't change boundaries for 20 plus years. Good suggested revisiting the issue in 6 months enabling the chance to look at what information we already have. Swanson stated that it is a fact that they will contest the incorporation. We have not gotten anywhere. They are only talking to us through the newsletter and apology emails. He feels that if we talk to legal and planning professional that it would set the comprehensive plan in a better place. Good suggested asking the people at the Annual Meeting, with Swanson replying that it would not make sense as, if it is done correctly, no one would get hurt. Swanson/Good motion to disapprove. Upon voice vote, the motion carried with Atwood opposed.

**Approve/Disapprove 142<sup>nd</sup> Street Quote** – See above.

**Approve/Disapprove Sandy Lake Storm Sewer Quote** - See above.

**Schedule Date to Meet with Attorney Regarding Cell Tower** – A meeting has been scheduled to meet with the attorney regarding the cell tower on Thursday, October 3<sup>rd</sup> at 7:00 p.m. Good asked the clerk to verify with the attorney if the current rent checks should be cashed by the township when the meeting date and time is being verified.

**Update on Planning Commission Survey** – Atwood reported that a dollar amount of \$3,500 had already been approved by the town board. A new estimate of costs including labor is now \$4,150. Atwood said that the commissioners wish to conduct the survey. It was decided to add to the September 17<sup>th</sup> agenda Approve/Disapprove Labor to Conduct Survey.

**TABLED ITEMS:** None.

**NEW BUSINESS:**

**Approve/Disapprove Attending MN Fall Maintenance Expo** – Swanson/Atwood unanimous to approve Handshoe, Good, Swanson, Carlile and Kubiszewski to attend the MN Fall Maintenance Expo.

**Approve/Disapprove MNSure Mandated Notice to Employees** – Swanson/Good unanimous to approve provided the MNSure mandated notice to the employees, the snowplow drivers and the firefighters.

**Approve/Disapprove Running Ad for 3 Additional Snowplow Drivers** – Handshoe/Rush unanimous to approve running an ad for 3 additional snowplow drivers, and add to the September 17<sup>th</sup> agenda the approval/disapproval of another 3.

**Discuss Road Grader with Livonia Supervisors** – See above.

**Approve/Disapprove Insurance Adjuster Checking Roof for Hail Damage** – Swanson/Good unanimous to approve with a friendly amendment to include the park buildings to have an insurance adjuster check for hail damaged to the roofs.

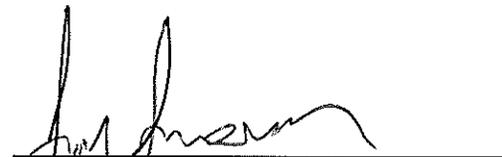
**ANNOUNCEMENTS:** None.

**ANY OTHER BUSINESS:** None.

**Motion to Approve Bills for Payment** – Handshoe/Atwood unanimous to approve for payment check numbers 17716 through 17763 and 6 EFT payments totaling \$48,561.98.

**Adjournment** – Handshoe/Rush unanimous to adjourn at 9:14 p.m.

  
Submitted/By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

10-7-2013  
Date

Attendees: Doug Manthei, Butch Hass, Lester Kriesel, Audrey Misiura, Danny Misiura, Brian Bumgarner, Judy Thorson, Mark Thorson, Brenda Cowles, Brad Schumacher,

Amanda Pemberton, Cindy Brovold, Elaine Philippi, Chuck Nagle, Jon Bogart, Shirley Angstman, Mike Rademacher